

**MINUTES OF THE  
ORGANIZATIONAL MEETING**

*Tuesday, January 06, 2015*

**AT 7:00 PM**

PERSONS PRESENT

TOWN BOARD

Supervisor, Thomas Baldwin  
Councilperson, Dave Thompson  
Councilperson Doris Marsh  
Councilperson Kirk Brickwood  
Councilperson J. Forrester absent

RECORDING CLERK Cindy Essler

PERSONELL

Wayne Dalrymple

VISITORS

Dana Wood

TOWN CLERK TO SWEAR IN ALL NEWLEY ELECTED OFFICIALS

NONE

CALL TO ORDER

Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken Councilperson James Forrester was absent.

PLEDGE TO THE FLAG

All persons stood, as Cindy Essler led the pledged to the flag.

VISITORS BUSINESS

None

APPOINT DEPUTY SUPERVISOR

Supervisor Baldwin appointed Dave Thompson as Deputy Supervisor.

ESTABLISHMENT OF  
COMMITTEES

Supervisor Baldwin made the following appointments to the committees:

HIGHWAY	Chair – Kirk Brickwood- Dave Thompson
POLICE	Chair –Kirk Brickwood- Doris Marsh
YOUTH	Chair- Doris Marsh – James Forrester
IT	Chair- James Forrester– Thomas Baldwin
CEMETERY	Chair – Dave Thompson- Doris Marsh
BUILDING/ZONING	Chair- Dave Thompson-Kirk Brickwood
COMMERCE	Chair – James Forrester – Thomas Baldwin

CHANGES TO THE AGENDA

None.

**PREFERRED AGENDA**

**Requiring One Roll Call Vote**

A motion was made to adopt the following Preferred Agenda:

PAY FREQUENCIES FOR  
TOWN OFFICERS

**Quarterly:** Council members, Justices, Historian  
**Monthly:** Assessor, Supervisor  
**Bi-weekly:** CEO, Highway Superintendent, Highway Employees, Police, & Town Clerk/Tax Collector, Deputy Town Clerk, Justice Clerk, Supervisor Clerk, Custodian

BUDGET OFFICER

Appoint Supervisor Thomas Baldwin Budget Officer.

IDLE TOWN FUNDS

Approve and authorize Supervisor Thomas Baldwin to invest the idle town funds.

PREPAYMENT OF BILLS

Approve the pre-payment of bills when necessary, to avoid service charges.

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MILEAGE RATE	Approve mileage reimbursement rate per Federal Allowance @ \$0.575 per mile.										
REIMBURSEMENT											
CERTIFICATION OF CLAIMS	Authorize that all claims against the Town are paid by voucher.										
SIGNING OF ABSTRACTS	Authorize the signing of Abstract claims by the Town Board members.										
ZONING/ CODE ENFORCEMENT OFFICER	Appoint Wayne Dalrymple as the Zoning Enforcement Officer and Kirk Brickwood Fire & Building Code Inspector, Deputy Wayne Dalrymple										
TOWN HISTORIAN	Appoint Valerie Griffing as the Town Historian										
HIGHWAY STATE BID	Authorize the Highway Superintendent to purchase material from the State and County bids.										
TOWN ATTORNEY	Appoint Town Attorney Richardson & Pullen for regular Town business.										
TOWN ENGINEER	Appoint Clark Patterson as the Town Engineers.										
RECORDS MANAGEMENT OFFICER	Appoint Cindy Essler as the Records Management Officer.										
REGISTRAR OF VITAL STATISTICS	Appoint Cindy Essler as the Registrar of Vital Statistics, with a compensation of \$300 per year.  Approve Registrars recommendation for Deputy Registrars Cheyanne DeMarco and Lori Gray.										
HANDICAP PARKING PERMITS	Approve the Town Clerk to issue free Handicap Parking Permits.										
DEPUTY TOWN CLERK	Approve Town Clerks recommendation for Deputy Clerk Cheyenne DeMarco.										
DEPUTY TOWN CLERK COMPENSATION	Approve the compensation for a Deputy Clerk will be set at the rate of \$10.00 per hour.										
TOWN HALL CUSTODIAN	Appoint Town Hall custodian Cora Cassidy, compensation \$8.75 per hour.										
ASSESSOR REVIEW BOARD	The Town Board recognized the approval of Brian Knapp as the Sole Assessor for the Town of Nunda whose term expires 9/30/18. The Town Board recognized the approved members, and recording clerk, with a compensation of \$8.75 per hour, of the Town of Nunda Assessment Board of Review with a five (5) year term as follows:  <table border="0" style="margin-left: 40px;"> <tr> <td>Robert Marsh</td> <td>9/30/2018</td> </tr> <tr> <td>Eugene Clark</td> <td>9/30/2017</td> </tr> <tr> <td>Scott Amidon</td> <td>9/30/2016</td> </tr> <tr> <td>Tim Cassidy</td> <td>9/30/2019</td> </tr> <tr> <td>Michael Sanford</td> <td>9/30/2015</td> </tr> </table>	Robert Marsh	9/30/2018	Eugene Clark	9/30/2017	Scott Amidon	9/30/2016	Tim Cassidy	9/30/2019	Michael Sanford	9/30/2015
Robert Marsh	9/30/2018										
Eugene Clark	9/30/2017										
Scott Amidon	9/30/2016										
Tim Cassidy	9/30/2019										
Michael Sanford	9/30/2015										
COLLECTION OF TOWN/COUNTY TAXES	Authorize the Town Tax Collector Cindy Essler to collect Livingston County Taxes.										

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OFFICIAL NEWSPAPERS Appoint the Genesee County Express, Livingston County News, and the Hornell Evening Tribune/ Sunday Spectator, as the Towns official newspapers.

OFFICIAL DEPOSITORIES Appoint Five Star Bank as primary Town depository and M & T Bank as secondary Town depository

DATE & TIME OF BOARD MEETINGS Establish the time and date of the Town of Nunda board meetings on the second Tuesday of each month at 7:00 PM.

JOINT TOWN/ VILLAGE PLANNING BOARD Approve the Joint Town/ Village Planning Board members and the compensation at \$12.00 per meeting, members at a 5-year term as follows:

**Town** appointed members:

Alex Pierce	12/31/2016
Tim Cassidy	12/31/2017
Jeff Long	12/31/2018
Michelle Seifried	12/31/2019

**Village** Appointed members:

Joan Schumaker	05/31/2016
Joseph Colombo	05/31/2015
Vacant	

JOINT TOWN/ VILLAGE ZONING BD. OF APPEALS Approve the Joint Town/ Village Zoning Board of Appeals and compensation at \$12.00 per meeting, members at a 5-year term as follows:

**Town** appointed members:

Shelly Trim	12/31/2019
Robert Piper	12/31/2018

**Village** appointed members:

Carolyn Lowell	05/31/2016
George Lucas	05/31/2017
Scott Amidon	05/31/2018

APPOINT SECRETARY TO JOINT PLANNING/ZONING BOARDS

Cheyenne DeMarco compensation \$10.00 per hour.

HOLIDAYS Holidays Observed by the Highway Department

New Years Day	Wednesday, January 1
Memorial Day	Monday, May 26
Independence Day	Friday, July 4
Labor Day	Monday, September 1
Columbus Day	Monday, October 13
Veterans	Tuesday, November 11
Thanksgiving Day	Thursday, November 27
Day after Thanks.	Friday, November 28
Christmas Day	Thursday, December 25
Floating Holiday	8 hours

The Town Clerk observes the above Holidays along with Martin Luther King Day January 19, Presidents Day February 16, and Election Day November 3. A motion was made to approve the Preferred Agenda. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood, and carried 4-0.

Roll Call Vote

Supervisor Baldwin	Yes
Councilperson D. Thompson	Yes
Councilperson K. Brickwood	Yes
Councilperson D. Marsh	Yes
Councilperson J. Forrester	Absent

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FIXATION OF SALARIES Approve Schedule of Salaries for Town Officials

Supervisor – \$14,180.00  
4 Council members – (\$6,000 total) \$1,500 each Councilmember  
Town Clerk /Tax Collector \$22,006  
Supervisor’s Clerk - \$2,671  
Justice Mann - \$7,400  
Justice Clerk - \$6,630  
Highway Superintendent - \$52,680  
Historian - \$1000  
Assessor - \$13,600, Assessor Clerk \$5,600  
Deputy Zoning/ and Building Code Enforcement - \$4,500/ and \$4,500

FIXATION OF POLICE DEPT. WAGE Approve Nunda Police Department wages, effective January 1, 2015, as follows:

- \$ 19.00 – Jeff Wilcox
- \$ 18.00 – Steven Rapp
- \$ 17.50 – Timothy Bryant
- \$ 17.00 – Phil Bauers
- \$17.00 – Ryan Dale
- \$17.00 – David Skinner
- \$15.00 Matthew Whiney
- \$15.00 Catherine Mucha
- \$13.00 – New Hires

A motion was made to approve the Schedule of Salaries. The motion was made by, Dave Thompson, seconded by Doris Marsh and carried 4-0.

Roll Call Vote

Supervisor Baldwin	Yes
Councilperson D. Thompson	Yes
Councilperson James Forrester	Absent
Councilperson D. Marsh	Yes
Councilperson K. Brickwood	Yes

DEPUTY HIGHWAY SUPERINTENDENT Highway Superintendent appoints the Deputy Highway Superintendent at an additional \$1.00 per hour.

FIXATION OF HIGHWAY WAGES AND EXPEND. There was a motion to fix the wages of the full time highway employees at a maximum base pay of \$21.00 per hour for the 2015 contract year, fix the part time highway employees hourly rate at \$10.00 for the 2015 contract year, fix the part time MEO salary at \$12.00 per hour for the 2015 contract year and to establish a maximum Highway expenditure of \$1000 without prior approval of the Board or the Highway Committee if in an emergency.

Establish Highway pay rates as follows:

- Rodney Green \$21.00
- Tim Cassidy \$21.00
- Dana Wood \$21.00
- Joseph Curry \$17.45

Highway Employees will be given a medical reimbursement amount of \$250

The motion was made by, Doris Marsh, seconded by, Kirk Brickwood, and carried 4-0 and put to a roll call vote results as follows:

Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes

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Councilperson James Forrester	Absent
Councilperson Doris Marsh	Yes
Councilperson Kirk Brickwood	Yes

**AGREEMENT TO SPEND HIGHWAY FUNDS**

The Highway Fund Expenditure pursuant to the provisions of Section 284 of the Highway Law, the Town agrees that moneys levied and collected for the repair and improvement of highways, and received from the State for the repair and improvement of highways, shall be expended. A motion was made to agree to spend highway funds. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood and carried 4-0.

A motion was made to approve the following Cemetery Rates. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 4-0.

**CEMETERY RATES**

Single Plots \$400  
Double Plots \$800  
Open/Closing \$450.00 Weekdays \$600.00 Weekends

**NEW BUSINESS NEXT MEETING**

- Justice Position
- Water District
- Zoning
- Social Host presentation

**EXECUTIVE SESSION**

A motion was made to go into Executive Session. The motion was made by, Kirk Brickwood, seconded by, Doris Marsh and carried 4-0.

A motion was made to go out of Executive Session with no action taken. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood, and carried 4-0.

**HIGHWAY SUPERINTENDENT STIPEND**

A motion was made to approve a stipend in the amount of \$3,320 for the Highway Superintendent for FEMA administrative work done. The motion was made by, Doris Marsh, seconded by, Kirk Brickwood and carried 4-0.

**JOSEPH CURRY**

A motion was made to approve a raise in salary of \$1.05 for Joseph Curry. The motion was made by, Dave Thompson, seconded by, Doris Marsh and carried 4-0.

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made Kirk Brickwood, seconded by Dave Thompson, and carried 4-0.

The meeting adjourned at 7:39 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, January 13, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Rachel Pena, Toby Emo, Diane Santos

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG              All persons stood as Councilperson, James Forrester led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of December 9, 2014. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 5-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

JOINT PLANNING BOARD  
None

ZONING BOARD APPEALS  
None

CHANGES TO AGENDA            Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. The Water District extension and Zoning changes were moved up on the agenda.

WATER EXTENSION                There was discussion on the extension of a water district going out State Route 436. Toby Emo would like to build a new facility and would like Village water. The exploration of grant funding was discussed, but that could delay the

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project due to income statements being required. Economic development may be the way to go to request funds, as opposed to Toby Emo bearing the cost. James Forrester stated he thought the Town and Village were sharing costs. Supervisor Baldwin stated that the costs were split for preliminary engineering. Toby Emo asked if the Town has received a copy of Chatfield Engineers study. Supervisor Baldwin indicated that he has not received that information. Kirk Brickwood questioned the ability for sewer to be extended as well. Mayor Cox has been up to the area with a transit and thinks there is enough "fall" but the engineers will have the final word. Rick Moran had some insight on how some "fall" may be gained by going farther up the road.

A motion was made to allow the Supervisor to expend funds for legal and engineering expenditures. The motion was made by James Forrester, seconded by, Kirk Brickwood and carried 5-0.

**PRIVILEGE OF THE FLOOR**

**DIANE SANTOS FIDELIS CARE.**

Diane is an outreach specialist for the Health Care Company Fidelis Care. She stated that this was a non-profit company. She stated her service explains health care options, Medicaid, child plus, long-term health care plans to the public. They help people enroll in affordable health care and would like to be available to the community. Tri County reached out to them initially to them to provide the service but their building does not have the room to house them. They would like to use the Government Building on the second and fourth Thursday of each month. With all of the changes in health care there is a lot of confusion, and they feel they can provide a good service. Doris Marsh asked how they reach out to people. Diane stated through providers, churches, and other entities. They work with all organizations that request them to get to the uninsured and under insured, and make sure that people that need to recertify stay enrolled. Supervisor Baldwin asked if they are similar to MVP and Excellus. Diane stated somewhat but they do not have a commercial line, just the individual market. If the person chose not to deal with Fidelis and wanted to deal with another company they would still help them enroll. Doris Marsh asked if it was income based and Diane stated it was. Supervisor Baldwin asked how much space they needed. She stated there would be just one representative with a lap top and they do everything on line. Doris Marsh asked what the timeline was if someone wanted to meet with them, Diane stated within 24-48 hours the person would be contacted for an appointment within the week. Jim Forrester asked if they work out of other locations in the County, Diane stated they have a representative at Social Services and one that goes out to individual's homes. Jim asked if all plans are income based and Diane stated they were. Doris asked if there was an income level that was not qualified, and Diane stated that everyone is eligible payment is based on income. Jim felt it would be a great service to the community. Supervisor Baldwin asked the Board if they would like to approve it for a year, and it was agreed to do so.

A motion was made to allow Fidelis Care to use the Government Center on the second and fourth Thursdays of each month for the 2015 calendar year. The

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motion was made by, Doris Marsh, seconded by James Forrester and carried 5-0.

**PRIVILEGE OF THE FLOOR**

**RACHEL PENA**

Rachel stated she was from the program Healthy Communities that Care. The main focus for the presentation was underage drinking, excessive drinking, marihuana and prescription drug abuse. If underage drinking is involved than an adult must be providing the alcohol. The Sheriff's Department sends underage youth into stores to try and purchase alcohol. There have been positive experiences with the local retailers. They work with Geneseo Police Department on fake identifications. Retailers selling to minors are not the way most of the underage youth obtain alcohol; they are getting it from other friends, and family members who are old enough to purchase it. The Social Host law helps close the legal loop hole having to prove who provided the alcohol. The Social Host Law would be a violation with a fine to whoever is hosting the party or who is in control of the property where the party is being held. The suggested fine is \$250 for first offense, \$500 for the second, and \$1000 for the third offense, at that time the offense would be a misdemeanor. They are working with the Livingston County DA; he felt it would be best for them to go to the individual communities and to encourage them to pass a local law. They already have project sticker shock, where they place stickers on items at local retailers against selling to minors. Stueben, Ontario, and Monroe Counties already have a Social Host Law. The effectiveness is getting the word out that the law exists. Supervisor Baldwin stated it seems like a good deterrent. Dave Thompson gave examples of laws that were already in place and charges that can be made, Jim Forrester felt those laws were more black and white than this Social Host law would be. Doris Marsh asked if the law has increased arrests in other Counties. Rachel stated that since it has been in place in Ontario County, 2009, they have never seen a second arrest of an individual and feels it has been a deterrent. Supervisor Baldwin asked what interaction has there been from the Sheriff's Department, she said Sheriff York was in support of it and Sherriff Dougherty is supportive. A presentation was given before the Board of Supervisors but they have not received any feedback from them. Supervisor Baldwin asked if other Towns are considering it, she said not yet. Dave Thompson thought it should be done at the State or County level. Jim Forrester agrees. Jim asks if there are statistics of how many or how often it occurs, Rachel states she is not sure it has not been tracked. Supervisor Baldwin asks if the Board has any further questions, none were brought forward; he thanks Rachel for the presentation and her time.

**COMMUNICATIONS**

Supervisor Baldwin reviewed the following communications:

- New York State Division of Homeland Security and Emergency Services stating a payment of \$47,964.77 has been released for the Storms and Flooding occurring on July 8, 2014 to the Town of Nunda

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

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**AT 7:00 PM**

There was a motion to approve the Supervisors' statement and budget report for the month of, December 2014. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 5-0.

**PRE PAY SALT BILL**

A motion was made to allow for the prepayment of the bill from American Rock Salt so no late charges will be incurred. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 5-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of January, 2015. These abstracts include; General Fund Claim number, 1-13 in the amount of \$6,929.99, as set forth in abstract No. G-1, dated 01/13/15 , Highway Fund Claim number 1-24 , in the amount of \$23,226.35 , as set forth in abstract No. H-1, dated 01/13/15 , and Police Fund Claim number, 1-4 in the amount of \$2,922.01, as set forth in abstract No. P-1, dated 01/13/15. The motion was made by Dave Thompson, seconded by, Doris Marsh and carried 5-0.

**ZONING CHANGES**

Wayne Dalrymple has been working on the changes suggested to the Joint Town and Village Zoning Law. There are cases in the Township wear properties are land locked, under the Zoning this is not acceptable. Wayne has brought to the attention of the Board that in cases that have been pre-existing, these parcels should be "grandfathered in" to be acceptable. There is wording in the current Zoning that is not consistent regarding private roads, and private streets. The Town attorney points out that the wording must be consistent throughout the Zoning Law. Wayne also stated he would like to change his hours and not work Wednesday during the day, but work Thursday nights when the Assessor was present. The Board said this was acceptable.

A motion was made to approve the changes to the 2005 Zoning Law. The motion was made by, Kirk Brickwood, seconded by, Doris Marsh and carried 5-0. The Clerk was instructed to set the Public Hearing for February's meeting.

**CEO**

A motion was made to accept the CEO report for the month of, January 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**HISTORIAN**

Valarie Griffing submitted her annual report. She is currently working on the Historical Colander for 2016. There are 11 Hamlets that will be featured.

A motion was made to accept the Historians report for the month of, January 2015. The motion was made by; Kirk Brickwood seconded by, Dave Thompson and carried 5-0.

**ASSESSOR REPORT**

None

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**YOUTH**

Doris reported that Rotary Interact Club is working on the St. Valentine's Day dance, they have sent out letters for the silent auction this will benefit the Jacob Baxter family. Teen recognition forms are out; Doris has sent them to various people at the School. The Department of Social Services is looking for volunteers to count the homeless in the County. A motion was made to accept the Youth report for the month of, January. The motion was made by Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**POLICE**

Kirk Brickwood reported that he met with Sgt. Rapp, Chief Wilcox was not available. He also stated that there has been no response from the Chief on the items that the committee had discussed. He said that Sgt. Rapp did not know about the request for officers meetings. Kirk stated that our Chief of Police has gone to other departments to train them on how to deliver the shot that needs to be given to people that overdose. There was discussion on the Good Samaritan Law. A motion was made to accept the Police report for the month of, January 2015. The motion was made by Jim Forrester, seconded by Doris Marsh, and carried 5-0.

**CEMETERY REPORT**

Dave reported that he has taken the updated map from Robert Marsh and had it copied. The originals that were at the Government Center have not been found, so Dave gave new copies to the Clerk. A motion was made to accept the Cemetery report for the month of, January 2015. The motion was made by Kirk Brickwood, seconded by, James Forrester and carried 5-0.

**IT REPORT**

Jim Forrester reported that he has followed up with Joel from Hurricane Technologies and the cost that was billed was correct. He has just gotten Wayne's cell phone number and will reach out to him to discuss the problems he is having with his computer. He has been working out of town and has not had the opportunity to work on the acceptable use policy for use of Town computers, and is also working on updating the website. A motion was made to accept the IT report for the month of, January 2015. The motion was made by; Kirk Brickwood seconded by Dave Thompson, and carried 5-0.

**COMMERCE REPORT**

This is a brand new committee that was just set up so there was no report.

**BUILDING/ZONING REPORT**

The outbuilding for Tri County was discussed the medical facility keeps records in that area and they are having mold issues. Dave would like to meet with Kirk there and see if there is a better space available in the remaining portion of the building that Tri County isn't using.

The permit expense for Once Again Nut Butter was discussed Kirk is going to review it to see what the charge should be. A motion was made to accept the Town Hall report for the month of, January. The motion was made by; Jim Forrester seconded by, Kirk Brickwood and carried 5-0.

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**HIGHWAY**

Rick reported that the department is working on small repairs on the trucks, there are no major repairs. He will stockpile the salt and sand so it does not interfere with the Once Again Nut Butters building plans. The new lighting will be done at the shop and at the Government Center in the next week. He asked about plowing the cemetery and Doris stated she will have Bob call Rick when there is a need.

A motion was made to accept the Highway Report for the month of, January 2015. The motion was made by; Doris Marsh seconded by Dave Thompson, and carried 5-0.

**INTERMUNICIPAL AGREEMENT**

A motion was made to approve the intermunicipal agreement with Livingston County. The motion was made by, Dave Thompson, seconded by, Jim Forrester, and carried 5-0.

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made by Dave Thompson seconded by Kirk Brickwood and carried 5-0.

The meeting adjourned at 8:42 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Mayor Cox, Village Trustee Gary Galton, Village Trustee Daren Snyder, Tim Cassidy

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG              All persons stood as Councilperson, Dave Thompson led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; Supervisor Baldwin noted that the Mayor and Village Trustees were present to discuss water expansion which would be discussed later on in the meeting.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of January 13, 2015 and the Organizational Meeting January 6, 2015. The motion was made by; James Forrester seconded by, Kirk Brickwood and carried 5-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

**JOINT PLANNING BOARD**

None

**ZONING BOARD APPEALS**

None

CHANGES TO AGENDA            Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

**PRIVILEGE OF THE FLOOR**

None

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AT 7:00 PM**

**COMMUNICATIONS**

Supervisor Baldwin reviewed the following communications:

- Division of Homeland Security and NYS Emergency Services noting the processing of a payment in the amount of \$15,988.25 for storm damage done on July 8, 2014.
- Earth Day Award nomination packet
- Livingston County Board of Elections Certification of Officers terms

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

There was a motion to approve the Supervisors' statement and budget report for the month of January, 2015. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 5-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of January, 2015. These abstracts include; General Fund Claim number, 14-38 in the amount of \$90,499.61, as set forth in abstract No. G-2, dated 02/10/15 , Highway Fund Claim number 25-46 , in the amount of \$36,680.67 , as set forth in abstract No. H-2, dated 02/10/15 , and Police Fund Claim number 5-13, in the amount of \$2676.65, as set forth in abstract No. P-2, dated 02/10/15. The motion was made by Dave Thompson, seconded by Jim Forrester, and carried 5-0. Supervisor Baldwin noted that both our Highway Department and the Village DPW has done a great job on snow removal.

**CEO/BUILDING  
ZONING**

Wayne Dalrymple is attending a Planning Board meeting, Councilperson Brickwood stated he has talked to Wayne about a couple of properties in Town regarding junk and property maintenance issues, Kirk also stated that he hopes to be certified by the end of the year for Building Code Enforcement. A motion was made to accept the CEO report for the month of, January 2015. The motion was made by; Dave Thompson seconded by, Jim Forrester and carried 5-0.

**HISTORIAN**

Valerie Griffing reported that she is working on a local Veterans list, Jim Forrester asked were her sources the Veterans Administration. Val stated that the County Historian is her contact they have compiled a list for Portage and that the VA Hall has kept a good list. Newspaper articles have also provided information and the County Historian may have gotten some of her information from the VA. She also had a recent question on who from our town has served in the Battle of the Bulge. She knows of two but will be trying to research that further. The sesquicentennial for the Oakwood Cemetery is approaching Supervisor Baldwin would like to have a proclamation which he wrote and read and asked if there would be some type of ceremony it could be presented at. Val said that there will be an event held at "Soldiers Rest" Val took the proclamation and said she will look into making it official. Oakwood

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Cemetery has requested a room in the Nunda Government Center to store some of their records.

**HISTORIAN**

The Board discussed it and agreed there would be room available. A motion was made to extend the use of a room at the Nunda Government Center for Oakwood Cemetery to house their records. The motion was made by; Doris Marsh seconded by Kirk Brickwood and carried 5-0.

A motion was made to accept the Historians report for the month of, January 2015. The motion was made by Doris Marsh, seconded by Dave Thompson, and carried 5-0.

**ASSESSOR REPORT**

Brian Knapp reported that the end of the month was approaching quickly and all of the exemptions will be due in by March 1<sup>st</sup>. He has sent out reminders to those who have yet to respond. He took a class in Syracuse which will count for his certification.

A motion was made to accept the Assessors report for the month of, January. The motion was made by, Doris Marsh, seconded by Dave Thompson, and carried 5-0.

**YOUTH**

Doris Marsh reported that the St. Valentines dinner, dance still has tickets available, there are some very nice silent auction items that have been donated and all proceeds will go to the Jacob Baxter family. The Youth group is working on "Mr. KCS" they hope to have eight to ten young men participate along with some local community members. The Healthy Community that Cares is still working on the "Social Host" Law, they brought it back to the County level as suggested and some of the Supervisors were unaware of it. The "Teen Recognition" awards are in progress Doris has nominated five students. Keshequa School District did not have any nominations to date she was hoping that would change and there would be nominations from School personnel. The "Senior Citizen" award nominations are due Doris asked the Board for suggestions Dave Thompson suggested Larry Walsworth. LACSA is hiring a HR person, they currently have four sights; Geneseo, Dansville, Livonia, and Nunda, and are in the process of purchasing property in Sayer PA.

A motion was made to accept the Youth report for the month of, January. The motion was made by Dave Thompson, seconded by Jim Forrester, and carried 5-0.

**POLICE**

Kirk Brickwood reported that the Police committee met with the Chief and there seems to be some confusion on hiring a new officer, there is a young man that is currently in the Police Academy and needs to be sponsored in order for him to go through the second stage of the schooling. Chief Wilcox would like to hire him but there has been no prior communication about it to the Boards. Supervisor Baldwin asked if there had been a request to hire him. Kirk Brickwood stated, no, that there was no discussion or indication of the Town and Village sponsoring him at the meeting. Dave Thompson stated that he thinks the intent was obvious. Kirk Brickwood said no, there was no direct request made. Supervisor Baldwin stated that the committee needs to go back

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday,  
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to the Chief and get the specifics. Doris Marsh stated that usually a written request was sent by the Chief to the Boards.

**POLICE**

Gary Galton, and Darren Snyder had a question on the unappropriated fund reserve, Supervisor Baldwin stated it is savings set aside for a Police Car and it is a separate part of the Police Budget. The Police Task force and the Police Commissioners are now the same people, Supervisor Baldwin said he would like a written report from the task for on the items that were to be looked at, and then would like to end the task force and just have the Police Commissioners. Mayor Cox stated he thought the Task force was good. Kirk Brickwood stated the task force was pretty much done they have items that they would like to see being done. A written report will be submitted to the Boards. A motion was made to accept the Police report for the month of, January 2015. The motion was made by Dave Thompson, seconded by Jim Forrester, and carried 5-0.

**CEMETERY REPORT**

Dave Thompson reported there had been a couple of burials and thanked Rick for keeping the driveways cleared. Doris Marsh has a question from Bob, how many cremations can go in a plot. Jim Forrester stated as many as can fit. The Board discussed how big a vault was, how deep a casket was buried and how deep cremains were buried. Dave Thompson felt four would fit comfortably. Jim Forrester stated that they are stacked at Arlington National Cemetery.

**CEMETERY MOWING BIDS**

Only two bids were received so the Board decided to repost the Bid. A motion was made to put the mowing of Union Cemetery out to bid. The motion was made by, Dave Thompson, seconded by, Jim Forrester and carried 5-0. A motion was made to accept the Cemetery report for the month of, January 2015. The motion was made by Kirk Brickwood, seconded by Doris Marsh, and carried 5-0.

**IT REPORT**

Jim Forrester reported that he has contacted Joel Edick from Hurricane Technologies and is trying to get Wayne's request straightened out. Wayne wants to be able to use his PDF documents as a working document. Jim stated there is a subscription of \$14.00 per month for software to make this possible and he would then be able to use it on a month to month basis. Jim has been very busy at work and has not had the time he would like to dedicate for creating a policy use for the Town computers. A motion was made to accept the IT report for the month of, January 2015. The motion was made by; Kirk Brickwood seconded by, Doris Marsh and carried 5-0.

**COMMERCE REPORT**

No Action.

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**TOWN HALL**

Kirk reported there were no problems with the building, Rick is doing well keeping the driveway and sidewalk and steps cleared. He reported that the issues that Tri County is having with their out building is not resolved, he needs to go into the building to see what the issue is with their record storage. Both he and Dave think if there is room in the office building for their records they should be housed there. Dave wants to review the lease to see if the outbuildings are included. The Board had asked the Clerk to approach TYCO about the pipe in the Meeting Room that has some rust on the joint when they next came for inspection. The Clerk did so and was told by the representative that after five years the pipes should be opened and inspected for rust accumulation., he was going to send the Clerk a quote on the cost for that service, he did not see any huge issue with the joint in question but said to keep an eye on it for leakage.

A motion was made to accept the Town Hall report. The motion was made by, Doris Marsh, seconded by Jim Forrester and carried 5-0.

**HIGHWAY**

Rick reported that the new truck was in Watertown being suited up for the plow equipment, it should be delivered in six weeks. The trucks have been in good shape so far this winter. Kirk said we may be able to get rid of one of the trucks, the Town of Granger is looking for one, and they rolled one of theirs so they may be interested in purchasing one. There has been a lot of salt and sand used, Rick is trying to conserve but keep the roads safe, we are over 100% of our salt bid, and can purchase 50% more for the same price quote. The Cover-All building will be in but will not be put up until the spring.

A motion was made to accept the Highway Report for the month of, January 2015. The motion was made by Dave Thompson, seconded by, Doris Marsh and carried 5-0.

**OLD BUSINESS**

**WATER EXPANSION**

Supervisor Baldwin reported that he has met with the engineers and grant people about the water expansion going east on State Route 436. The original engineer design was with an eight inch pipe, which is not there; it is a six inch main pipe in the ground. There would be 750 feet of pipe needed to get to the property Toby Emo has purchased and is requesting water service for. The estimated project costs with contractor installation were as follows;

- Private water service to new Vet Clinic \$46,000
- Private water service/fire service to Vet Clinic \$74,000
- Distribution only without USDA Grant to Portage Town line \$221,000 (EUC \$1096)
- Distribution only with USDA Grant to Portage Town line \$221,000 (EUC \$679)

There were two other estimates that were broken out (Village Portion) NYS Route 436 Village portion Gibbs St. to Nunda Town/Village line 550 LF and (Town Portion) Village of Nunda to Portage Town Line 1940 LF with and without Grants as follows;

- Without Grant (area described above) \$270,000(EUC \$1219)
- With Grant (area described above) \$270,000(EUC \$709)

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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EUC is estimated unit cost

**WATER EXPANSION**

Further discussion on feasibility, costs, water pressure and creation of a water district were discussed. Supervisor Baldwin expressed concerns of weather we see growth in that area, or are we creating it for one individual. He is concerned about committing the people in the district to the use and cost. Darren Snyder stated there were a number of people living in that area that would want water. Supervisor Baldwin thinks it can be done cheaper as a private project. Gary Galton seemed to agree stating that Darren and Jeff Essler had put together figures at a cost of under \$10,000. Supervisor Baldwin stated he would like to do a formal request to the Village requesting water service for that area, and who ever hooks up would have to bear the cost and pay the out of district rates. Jim Forrester asked what we are leaning towards. Supervisor Baldwin stated a private project, and Jim state that as a municipality we would supply in kind services, Jim states as a Town we would be benefiting significantly in tax revenue. Doris Marsh asked if in any way could this be misconstrued doing a private project. Kirk Brickwood would like to see a project done every year adding in water lines. There was concern from Kirk Brickwood about water bills not being paid and the Town becoming liable for the payment as it states in the water agreement. Further discussion was had on sewer expansion being requested by some of the property owners.

**ZONING LAW CHANGES**

The area of the Town that Toby Emo would like to build his Veterinary Clinic is currently Zoned Neighborhood Residential District which a Veterinary Clinic is not a permitted use. He has gone before the Planning Board and requested a zoning variance which was approved and sent on to the Zoning Board. The Zoning Law needs to be changed due to there being several commercial buildings in that area. The change would make it Neighborhood Transitional District. A motion was made to change the Zoning District on State Route 436 from the Village Line to the Town Line from Neighborhood Residential District to Neighborhood Transitional District. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood and carried 5-0.

A motion was made to set the Public Hearing Date for all of the changes to Local Law No. 1-05 Zoning Law on March 10, 2015 at 7:00 PM at the Nunda Government Center 4 Massachusetts St. Nunda, NY. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 5-0.

**CLERK REPORTS**

The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board.

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***Tuesday,  
AT 7:00 PM***

**NEW BUSINESS  
BOUNDRY AGREEMENT**

The Nunda Town Board was presented with a Boundary agreement regarding the grapevine that separates the Government Center Property and the property currently owned by Mr. and Mrs. Pepper. The agreement specifies that the Peppers can maintain the grapevine. The Board discussed it briefly and agreed that they could maintain it. A motion was made to approve the Supervisor signing the boundary agreement between the Nunda Government Center and the Peppers. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 5-0.

**EXECUTIVE SESSION**

A motion was made to go into Executive Session to discuss personnel issues. The motion was made by Dave Thompson, seconded by, Kirk Brickwood, and carried 5-0. A, motion was made to go out of Executive Session with no action taken. The motion was made by, Dave Thompson, seconded by, Doris Marsh and carried 5-0.

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made by Dave Thompson, seconded by Kirk Brickwood, and carried 5-0.

The meeting adjourned at 9:18 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, March 10, 2015**  
**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Historian, Valerie Griffing
	VISITORS	Bill Lissow, Michelle Seifried, Deputy Clerk Cheyenne DeMarco

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG              All persons stood as Councilperson, Doris Marsh led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; there was no visitor business brought forward, members of the Food Pantry will have Privilege of the floor.

APPROVAL OF MINUTES          A motion was made to approve the regular minutes of February 10, 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

INTERGOVERNMENTAL AFFAIRS REPORT

JOINT PLANNING BOARD  
None

ZONING BOARD APPEALS  
None

CHANGES TO AGENDA          Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

PRIVILEGE OF THE FLOOR  
Bill Lissow of the Nunda Food Pantry addressed the Board thanking them for the use of the building, and stated that the Food pantry used to do five to

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, March 10, 2015**

**AT 7:00 PM**

fifteen boxes a month; they now do upwards of forty so they have a new distribution process they would like to instate and turned the discussion over to Michelle Seifried. Michelle said they would like to do a mobile drive through on two Saturdays a month from 12 to 1. There would be about 25 cars on each of those dates. Supervisor Baldwin asked if the food pantry would have the items boxed up, and Michelle said yes that the Boy Scouts and some volunteers from the High School Senior Class that need Community Service would help with that. She feels they would be better organized and have better accountability. The Board expressed concerns on people that may not be mobile or have the ability to pick up the food. Michelle stated that usually Social Services address those people and no one would be left out. This would be for their regular customers, but there would still be emergency services available. A motion was made to approve the Food Pantry having a drive through services twice a month. The motion was made by; Doris Marsh seconded by Kirk Brickwood, and carried 5-0.

**COMMUNICATIONS**

Supervisor Baldwin reviewed the following communications:

- Selective Insurance disclosure statement
- Retired Public Employees Association seminar for retirees
- George LaPlante offering grinder pump services
- Noyes on their E.A.R.S. Lifeline service
- Bishop Sheen Housing Foundation on Grants

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

There was a motion to approve the Supervisors' statement and budget report for the month of February, 2015. The motion was made by Dave Thompson, seconded by, Kirk Brickwood and carried 5-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of February, 2015. These abstracts include; General Fund Claim number, 39-61 removing Voucher Number 51 Five Corners Repair and request the Village to pay) in the amount of \$13,219.65 , as set forth in abstract No. G-2, dated 03/10/15 , Highway Fund Claim number 47-70 , in the amount of \$23,102.86 , as set forth in abstract No. H-2, dated 03/10/15 , and Police Fund Claim number 14-24, in the amount of \$3,209.39, as set forth in abstract No. P-2, dated 03/10/15. The motion was made by James Forrester, seconded by, Dave Thompson and carried 5-0.

**ZEO REPORT**

Wayne Dalrymple reported that there will be a Zoning Board of Appeals meeting on Tuesday March 17, 2015 regarding a Zoning Variance for Toby Emo since the changes to the Local Zoning Law will not be made in time for Mr. Emo's project. Mr. Emo has received notification from his banker that the property that he wants to build on is in a flood zone. The building can be brought up in elevation to rectify the problem, which Supervisor Baldwin stated that was going to be done. Wayne also directed that Board to a new

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, March 10, 2015**

**AT 7:00 PM**

website created by the Livingston County Planning Board that shows each parcel in the County, who the owner is, the tax map number, flood zone map and a number of different uses. A motion was made to accept the CEO report for the month of February, 2015. The motion was made by, Jim Forrester, seconded by, Doris Marsh and carried 5-0.

**HISTORIAN**

Valerie Griffing reviewed her written report.

A motion was made to accept the Historians report for the month of, February 2015. The motion was made by Jim Forrester, seconded by Dave Thompson, and carried 5-0.

**ASSESSOR REPORT**

None

**YOUTH**

Doris Marsh reported that the Valentine's Dinner Dance was not as well attended as in past years, but the silent auction has a lot of nice prizes and raised a decent amount of money that will be given to the Jake Baxter family. Mr. KCS show has eight young men signed up and it will be held next Saturday. The following names were discussed for the Seniorama Senior Citizen of the Year; Gary Galton, Reggie Gross, Larry Walsworth, Gerald and Alice Thompson, George and Karen Lucas, Phil and Ronalee Maker. Kirk Brickwood stated that the Nunda Youth Wrestling held a Chinese Auction for the Baxter family, raising \$2,500, and there will be a memorial tournament for the Baxter family which the Referee's will be donating their pay to each year which will be approximately \$3,000 per year to donate to a scholarship fund for the Baxter children. A motion was made to accept the Youth report for the month of, February. The motion was made by Dave Thompson, seconded by, Jim Forrester and carried 5-0.

**POLICE**

Kirk Brickwood reported that he feels the commissioners are making good progress with the requests made by the task force to the Chief. There is still a problem getting Officers to attend Court sessions. There will be a Commissioners and Officers meeting on March 14<sup>th</sup>. A motion was made to accept the Police report for the month of, February 2015. The motion was made by Dave Thompson, seconded by Jim Forrester, and carried 5-0.

**CEMETERY REPORT**

Cemetery bids were opened with the following results; Farrell's Lawn Service \$3,945, Darrell Rathbun \$5,000, Ronald Rogers \$5,000, Ronald Rogers \$4,000, Farrell's Lawn Service \$3,945, Lawnworks \$3,872, Robert Smith \$3,900, Quality Landscape \$4,750, Chris Shaffer \$5,300. After discussion Dave Thompson was going to check references of the two lowest bidders and upon appropriate references will notify the Clerk as to the winning bid. A motion was made to accept the Cemetery report for the month of, February 2015. The motion was made by James Forrester, seconded by Doris Marsh, and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, March 10, 2015**

**AT 7:00 PM**

**IT REPORT**

Jim Forrester reported that the software to change PDF to word documents is \$495. The Clerk stated that the Deputy Clerk can type up new documents so the Zoning/Code Officer can use them as a fill in document. Jim also stated there should be a computer replacement policy, he will reach out to Hurricane Technologies to set up a program and then we can schedule the expense. A motion was made to accept the IT report for the month of, February 2015. The motion was made by, Kirk Brickwood, seconded by Doris Marsh, and carried 5-0.

**COMMERCE REPORT**

Supervisor Baldwin met with Toby Emo, the Village has approved him as a water customer as an out of district user. He told Toby he should get a contractor to get things moving. Site work is beginning on the new Once Again Nut Butter building, the cost of the permit determined by the Board is \$1200. A motion was made to accept the commerce report for the month of February 2015. The motion was made by; Dave Thompson seconded by, Kirk Brickwood and carried 5-0.

**TOWN HALL REPORT**

Tri-County Lease will be up the end of March 2015, the current rent is \$1,000 per month. Dave Thompson recommended staying at that amount for the next three years. A motion was made to approve \$1,000 per month rent for Tri County Family Medicine. The motion was made by; Jim Forrester seconded by, Doris Marsh and carried 5-0. Victory Lift elevator inspection was given to the Board. A motion was made to declare the following item's surplus; Sceptre monitor, GE phone, KDS Aviton monitor, Samsung syncmaster, Qtronix keyboard with mouse, Ithaca posjet 1000, Elite 52x computer, HP 56 monitor, HP keyboard, HP Fax machine, HP 3180 fax machine, IBM keyboard and modem, HP printer, Deskjet 710C, small refrigerator, Fellowes shredder, Safe, Panasonic KX fax and copier, IKON copier  
The motion was made by; Doris Marsh seconded by, Kirk Brickwood and carried 5-0. A motion was made to accept the Town Hall report for the month of, February. The motion was made by Jim Forrester, seconded by, Doris Marsh and carried 5-0.

**HIGHWAY**

Rick reported on the amount spent to put together the Kenworth truck and the cost of the Beam Mack. The savings was quite substantial the Kenworth total was \$37, 270, the cost for the plow equipment alone on the Beam Mack was \$68,000. He stated that he had told the Board the Kenworth would be put in service this year but has not done so as of yet so the truck is like brand new. He recommends the Town surplus #2 – 2002 Sterling and thinks it will bring from 15k to 18k at auction. A motion was made to Surplus the 2002 Kenworth. The motion was made by, Doris Marsh, seconded by, Kirk Brickwood and carried 5-0. Rick gave pictures of the new Beam Mack to the Board and pictures of the truck that was tipped over.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, March 10, 2015**

**AT 7:00 PM**

The DEC violation notice was submitted to the Board, Rick needs to make a few changes take pictures and send them to DEC.

A motion was made to accept the Highway Report for the month of, February 2015. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 5-0.

**CLERK REPORTS**

The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board. A motion was made to approve the Town Clerk and Justice Reports for the month of, February 2015. The motion was made by; Dave Thompson seconded by, Kirk Brickwood and carried 5-0.

**OLD BUSINESS**

Zoning update, the necessary changes are still being done on the document it will be ready for the next Board meeting for the Town Board to review and a Public Hearing will be set at that time.

**NEW BUSINESS**

Supervisor Baldwin read a letter from Dave Haskell to the Board supporting water/sewer development.

**EXECUTIVE SESSION**

A motion was made to go into Executive Session to discuss personnel, salary. The motion was made by Dave Thompson, seconded by Jim Forrester and carried 5-0.

A motion was made to go out of Executive Session with no action taken. The motion was made by, Dave Thompson, seconded by Tom Baldwin and carried 5-0.

**DEPUTY CLERK**

A motion was made to approve the Deputy Clerk for sixteen (16) hours per week at \$12.00 per hour not to exceed \$10,000 per year. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood, and carried 5-0.

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made by Kirk Brickwood, seconded by Dave Thompson, and carried 5-0.

The meeting adjourned at 9:15 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 14, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Historian, Valerie Griffing
	VISITORS	Rick and Norma Timothy, Shane Therrien, Michael Hillier, Toby Emo, Tim Cassidy

CALL TO ORDER            Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG      All persons stood as Councilperson, Kirk Brickwood led the pledge.

WELCOMED VISITORS      Supervisor Baldwin welcomed the visitors; and asked if there was business to be brought before the Board. Rick and Norma Timothy, and Toby Emo asked to address the Board.

RICK TIMOTHY            Rick stated that because his parents, Merlin and Paulin took care of Union Cemetery for so many years the family still had a great deal of interest in it. They had noticed that a number of trees had been cut, by the roadside and while they were in agreement that the trees needed to be taken down, they would like to plant new ones. Rick, his brothers, and his son Browen would like to donate and plant the trees. Rick Moran Highway Superintendent stated he would like to grind the stumps of the old trees and then the Timothy's could go ahead and plant new ones. The Board thanked them for the donation, and their time in planting.

TOBY EMO                Toby stated he attended the Village Board Meeting the previous night, and was told a joint meeting was in order. He stated the Village is willing to expend funds to expand water and is in hopes that the Town will be able to do so as well. He also wanted to know who would be responsible to get the permits necessary to move forward. Toby also stated that he has been told the Town has received a number of letters of request for water service; no letters have

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 14, 2015**

**AT 7:00 PM**

been received by the Town Clerk, members of the Board or the Highway Superintendent. There has been talk of other people being interested in having

TOBY EMO

water service but no formal letters. The Town Board discussed expending funds for the water expansion up Route 436. Councilperson James Forrester thought \$7,500 was in the interest of the community to dedicate to the project and wanted to know if the Town needed to wait for the Joint Board meeting to move forward on it. Supervisor Baldwin and the Board did not see the need to wait.

Wayne Dalrymple Zoning Officer stated that he has been on the phone with a number of State officials regarding Toby's property being in a flood zone. He has some specifics on what needs to be done in order for Toby to build and not have to carry flood insurance.

Supervisor Baldwin stated that the reason a water district was not created was because of the debt service that it would create for the next thirty years. There were no grant available only low interest loans that would indenture nineteen families.

MOTION TO EXPEND FUNDS

A motion was made to commit Town funds in the amount of \$7,500 to extend water/sewer service to those who choose to hook up to it from the Village line to 1748 State Highway Route 436. The motion was made by, Doris Marsh, seconded by, Kirk Brickwood, and carried 5-0.

Shane Therrien asked if the project goes over the amount of funds dedicated by the Town and the Village who will pay the difference. Toby Emo has stated that he will pay for the project.

PUBLIC HEARING FOR ZONING LAW CHANGES

A motion was made to set the Public Hearing for the Zoning Law changes to April 28, 2015 at 7:00 PM. The motion was made by, Doris Marsh, seconded by, Dave Thompson and carried 5-0.

APPROVAL OF MINUTES

A motion was made to approve the regular minutes of March 10, 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

INTERGOVERNMENTAL AFFAIRS REPORT

JOINT PLANNING BOARD

None

ZONING BOARD APPEALS

None

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 14, 2015**

**AT 7:00 PM**

- CHANGES TO AGENDA Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.
- PRIVILEGE OF THE FLOOR  
None
- COMMUNICATIONS  
None
- BUDGET REPORT &  
SUPERVISORS STATEMENT  
Supervisor Baldwin noted that there were some changes to the Budget, there is \$5,000 in Unexpended Balance and in 1410.1A Deputy Clerk Services the amount should be \$10, 000 due to a change made by the Board at a previous meeting.  
There was a motion to approve the Supervisors' statement and budget report for the month of March, 2015. The motion was made by Dave Thompson, seconded by, Jim Forrester and carried 5-0.
- AUDIT BILLS  
There was a motion to approve the Abstracts for the month of March, 2015. These abstracts include; General Fund Claim number, 62-87 in the amount of \$12,715.35, as set forth in abstract No. G-4, dated 04/14/15 , Highway Fund Claim number 71-92 , in the amount of \$231,998.08 , as set forth in abstract No. H-4, dated 04/14/15 , and Police Fund Claim number 26-33, in the amount of \$3,243.23 as set forth in abstract No. P-4, dated 04/14/15. The motion was made by Dave Thompson, seconded by Kirk Brickwood, and carried 5-0.
- ZONING OFFICER REPORT Wayne Dalrymple presented his written report to the Board and asked if there were any questions. Jim Forrester asked about a subdivision, Wayne stated that it had gone through the Planning Board and was being sent to the County. A motion was made to accept the Building and Zoning report for the month of March, 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 5-0.
- HISTORIAN Valerie Griffing submitted her written report to the Board. Supervisor Baldwin asked if the proclamation for the Woodside Cemetery had been approved, Val stated she was not sure of the wording or if it will be a proclamation but she will have something official before the cemetery has their celebration of one hundred years.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 14, 2015**

**AT 7:00 PM**

A motion was made to accept the Historians report for the month of, March. The motion was made by Jim Forrester, seconded by Kirk Brickwood, and carried 5-0.

**ASSESSOR REPORT**

None

**YOUTH**

Doris Marsh stated that Larry Walsworth will be the recipient of the Senior Citizen of the Year award. There was a write up of Larry in each of the Boards packet. There were many suggestions and Doris went by age and who would accept the award. Teen recognition award ceremony will be held on April 29, 2015, there are fourteen teens from Keshequa School District honored. Doris reviewed the remaining of her written report. A motion was made to accept the Youth report for the month of, March. The motion was made by Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**POLICE**

Kirk Brickwood reported that he met with one of the Sargent's of the Department, in the report there was a letter of commendation from the Chief to Officer Bauers, and he was in a dangerous situation and handled himself well. Jim Forrester feels that there should be a positive action from the Board. A motion was made to send a letter of commendation to Officer Phil Bauers. The motion was made by, Dave Thompson, seconded by, Jim Forrester and carried 5-0. There was discussion on the hiring of Jeremy Boorman, a letter of request to sponsor him for the Academy had not come before the Board, it was determined that there was some mix up at the time.

**NEW HIRE**

A motion was made to hire Jeremy Boorman and Mike Tedesca for the Nunda Police Department. The motion was made by, Kirk Brickwood, and seconded by, Dave Thompson and carried 5-0. A motion was made to accept the Police report for the month of, March 2015. The motion was made by Dave Thompson, seconded by, Jim Forrester and carried 5-0.

**CEMETERY REPORT**

Dave Thompson stated there had not been much action this month. He did do background checks on the mowing bids and decided to go with the second lowest bidder due to those background checks. A motion was made to accept the Cemetery report for the month of, March 2015. The motion was made by Jim Forrester, seconded by, Kirk Brickwood and carried 5-0.

**IT REPORT**

Jim Forrester stated he reached out to Hurricane Technologies for a recommendation on a life cycle for computer replacement. Wayne Dalrymple brought up a problem that has been ongoing with the phone system. A motion

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 14, 2015**

**AT 7:00 PM**

was made to accept the IT report for the month of, March 2015. The motion was made by Dave Thompson, seconded by, Kirk Brickwood, and carried 5-0.

**COMMERCE REPORT**

None

**BUILDING/ZONING**

Tri County Family Medicine contacted the Town with a mold issue in the outbuilding where they store medical records. The letter stated the floor had rotted out and consequentially the records and the building got moldy. Tom Cassidy looked at it and submitted a quote for \$2,700 to repair it. Kirk Brickwood felt that was a fair price.

A motion was made to accept the quote from Tom Cassidy of \$2,700 to repair the floor of the outbuilding leased by Tri County Family Medicine. The motion was made by, Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.

A motion was made to accept the Building/Zoning report for the month of March. The motion was made by, Doris Marsh, seconded by, Jim Forrester, and carried 5-0.

**HIGHWAY**

The new 10-Wheeler has been delivered, there seemed to be a price discrepancy due to a front mount pump, Rick is looking into it. Jim Forrester asked if there would be long term problems from switching it out, Rick didn't seem to think so. Rick stated he had surplus items, tires, a tilt bed trailer, chainsaw, tool boxes that we purchased at the Army Surplus (except the chainsaw); we have had all of the items for the required eighteen months.

A motion was made to surplus, tires, tilt bed trailer, chainsaw, and tool boxes. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood, and carried 5-0.

The Highway crew has put down gravel on Ebert Rd. a logger had used it too soon and created ruts. Supervisor Baldwin asked how the frost is coming out of the roads, Rick stated most of it is out now. Rick stated he will be working on Nunda Byersville Rd. Scipio Rd. and Townline Rd. for the main projects this summer. Part time help has been put back on the schedule. Tim Cassidy has been out with cellulitis from a thorn sticking in his elbow.

Rick asked the board if he could use the funds from the sale of the old truck to buy another pup trailer. Dave Thompson stated he thought those funds were to be used to offset the truck purchase. Supervisor Baldwin stated the fund balance is low, and the budget tight, he stated Rick would need to wait a year.

A motion was made to accept the Highway Report for the month of, March 2015. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 5-0.

**OLD BUSINESS**

Rick and the Board discussed some suggestions on implementing new water/sewer service in the Township.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, April 14, 2015**  
**AT 7:00 PM**

NEW BUSINESS

None.

CLERK REPORTS

The Town Clerk submitted the monthly Town Clerk Report and Justice Report for the month of March to the Nunda Town Board. A motion was made to approve the Town Clerk and Justice Reports. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 5-0.

ADJOURNMENT

Being that there were no further businesses, there was a motion to adjourn. The motion was made by Jim Forrester, seconded by Dave Thompson, and carried 5-0.

The meeting adjourned at 8:08 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

Minutes of Joint Board Meeting  
Tuesday, April 28, 2015  
At 7:00 PM

PERSONS PRESENT TOWN BOARD

Supervisor, Thomas Baldwin  
Councilperson, Kirk Brickwood  
Councilperson, James Forrester  
Councilperson, Doris Marsh

PERSONS PRESENT VILLAGE BOARD

Mayor, Bob Cox  
Councilperson, Fritz Amrhein  
Councilperson, Darren Snyder

RECORDING CLERK

Lori Grey & Cheyenne DeMarco

PERSONNEL

CEO, Wayne Dalrymple

Hwy. Supt., Rick Moran  
Village Hwy. Supt. Troy Bennet

VISITORS

Toby Emo, Tim Cassidy,  
Arin Wood, Daniel Wood, Ron  
Adam, Bob Gelser, Brian Emke,  
Shelia Piper, Dan Strobel

CALL TO ORDER

Mayor Cox called the meeting to order at 7:00 PM. Roll call was taken with the council members present

PLEDGE TO THE FLAG

All persons stood for the pledge.

WELCOMED VISITORS

Supervisor Baldwin and Village Mayor Cox welcomed the visitors.

ZONING LAW CHANGING

Supervisor Baldwin explained two topics for tonight's meeting. The First is to change the town's zoning laws by taking out all open district areas and make them an Agricultural/Conservation district. Notices have not yet been sent out, and when speaking with the Town's legal counsel and the County Planning Department, in order for the Town to change its zoning code it needs to be declared Lead Agency.

Water & Sewer Extension

The Second topic was in regards to the water extension, requested from Toby Emo, about outsider users to the water, Toby Emo wants to extend the water and sewer line both and have both available to other users.

Supervisor Baldwin referred to the last Town Board meeting where they spoke about last month's funds for the project and the assessed value of the Town/Village water line at present and it was determined that a

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six inch line was in the Town's best interest. The Town had committed funds towards the project; the brunt of the cost is upon the property owner now, Toby Emo. It is estimated that the Town would get its money back in 3 to 5 years.

Village Mayor Bob Cox stated that the six inch line would be an upgrade, it'd increase the number of customers and the water will add to the tax base, although there has been no communication with the Town about the sewer line.

Supervisor Baldwin asked if there were any questions from the either board members or guests present.

Ron Adam took the floor and asked how the town/village is paying for the water? He was under the impression Toby Emo was. Supervisor Baldwin stated that they are looking into district and tax payer cost, and it is not feasible for water and sewer on half the people who don't need it. They are looking into a minimum investment to make it more affordable for this community.

Town Councilperson Jim Forrester added that a lot of the village and town view this vet clinic as cost prohibited but it is actually in our best interest to benefit from the clinic, it could help other homes around it. The Village invests on a new investment/business; the Town invests on tax revenue.

Town Councilperson, Kirk Brickwood, added that for the town and village to be a joint entity, everyone would bear the cost.

Ron Adam asked what the cost was for someone to tag onto Toby Emo's water line? Councilperson Brickwood answered that it was not established yet.

Village Mayor Cox reported that water and sewer start at the edge of the Village and end at Douglas's lot where Toby Emo is installing his vet clinic.

Shelia Piper took the floor asking how this will help the village?

Bob Cox answered stating that the water and sewer charges help us sell more water and pay down debt service; all houses on NAPA have village water. With copper sewer lines, we will see improvement in pressure with water.

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Shelia Piper asked if the village has collected a number of signatures for pro-water people? The answer was yes, and that there is a request for water.

Town Councilperson Jim Forrester added that there have been a number of public meetings about these. Mayor Cox added the minute recording of the meetings are on both the Nunda Village and Town websites.

Supervisor Baldwin stated that when Toby wanted to get this started, figures were brought to the board, at first imposing a tax on costumers who don't want it. It is now a voluntary hook up and pay. The supplies were estimated to cost \$3,480.00 plus a man hole. The Board voted to devote \$5,500 for the project.

Dan Wood addressed the boards asking what if their house goes beyond the limit to hook on?

Arin Wood stated he would be selling property lots, and this would increase the value of those lots if the water line was brought out to his property. Are we expanding the water line?

Town Councilperson Brickwood answered stating it wasn't clear if bringing the water line to the town line was the ultimate goal, and there isn't any numbers on how much it would cost. Town Councilperson Forrester added on saying, to expand the water line we would have to take out a loan, the six inch line can lead out to the town line. The Six inch line has infrastructure to bring it to town line, and would facilitate to town line.

Ron Adam asked if they intended to loop the line?

Village Councilperson Darren Snyder answered that it could, it goes up to Bob Gelser's property where it could be looped.

Supervisor Baldwin stated that the cheapest way out isn't the best for the community.

Councilperson Forrester asked if there were estimates on engineering? The answer was no.

Bob Gelser addressed the board, stating that he has village water and is very interested in septic systems. He is most interested about what would be the charge for residential people for water and sewer? What's

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the ultimate cost? He furtherer stated that he was all for this new water and sewer line, along with any approach that works in the best interest in Nunda businesses in green revenue. Thank you to the Town and Village.

Mayor Bob Cox answered saying it would be \$80.00 a quarter for water. He continued to state that the village board has not voted on that, only on how it will be hooked up. Mostly bore by property owners. Mayor Cox then produced an engineering report from Chatman, reporting that on property location of, 1784 Rte 436, on December 9<sup>th</sup>, a hydrant flow test was performed and the result was 6-10 PSI, 100 gallons per minute. That is well below minimum needed pressure. It was not recommended for further extension without renewal. The four inch cast iron is very old. It was further concluded from Chatman's report that Gibbs Street and another Street need to be replaced.

Shelia Piper asked if the community had access to that report? The answer was yes, you can F.O.I.L. these copies. Piper furtherer stated that she thinks it would be more beneficial if our Mt. Morris shopper ads would publish the same announcement about meetings twice in a row instead of wasting ad time on thank yous.

Dan Strobel addressed the board, stating from his personal experience, he hopes the pressure is there. He hopes there is a loop. A four inch feeding a line is uncommon. He'd hate to turn on a facet and not get water and have the blame go to the property owner.

Mayor Cox stated that they will be doing upgrades, flow pressures are something we could probably get grants for. Councilperson Brickwood added that they would speak to the engineers on all of this.

Village Councilperson Darren Snyder reported that our system is old, and with such a timeline we need to move forward. He'd like to work a date to get going on sewage. Mayor Cox responded stating that in the next board meeting they'll decide. In the meantime the village needs to make a resolution, also a request from town to bring sewage out there. Supervisor Baldwin said he'd get it to them by next board meeting.

Toby Emo addressed the boards stating that he needs something in writing before breaking ground. For now he's on hold from Fema.

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Shelia Piper asked the boards if the village and town's people would be voting on this vet clinic being put in? The answer was no, the boards will be voting.

Town councilperson Jim Forrester, reinstated that there needs to be request from the Town to extend the sewer line. Mayor Cox answered that there is a resolution to move forward on water. Sewer has not gone to an engineer yet.

The Boards look over the propositions.

Mayor Cox reads aloud Proposition One which states, Village and Town bear the cost of the 6 inch water main plus one fire hydrant and 6 inch gate valve.

Village and Town will install waste main.

From existing hydrant to Steve Gelser's driveway is 625 linear feet.

The calculations come out as follows:

6" Main 6.27 per ft x 625'	= \$3,919.00
1 Hydrant	= \$2,350.00
1 6" Gate valve	= \$600.00
5.25 screen type UB ZA 36-60	= \$116.00
<b>Total</b>	<b>\$ 6, 985.00</b>

This total leaves money for dot permits and engineering \$10,000 Investment total from Village and town.

Acting on Proposition 1 at this time, Town Councilperson Brickwood stated that the town committed \$7, 500 for the project

Council Person Darren Snyder made a motion for the village to commit \$7,500 for this project as well. Village Councilperson Amrhein seconded. Vote carried 2-0.

The Second Proposition 2, is the consideration that in the future to create a water loop by tying on to fire hydrant behind Willard Beardsley, going through Gary Galton's field, up behind Steve Gelser's and down to

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road is approximately 1,070 LF. This would increase water pressure, we would need easements to cross properties.

A motion was made for the town to make a resolution letter to the village Mayor and Board of Trustees to request sewer services with water. Motion was made by councilperson Brickwood, seconded by councilperson, Doris Marsh. Vote carried 3-0.

Supervisor Baldwin addressed the boards reporting that the Town intends on applying to a SEQR program to change the Township's district statuses. In order to do this the Town needs authorization from the Village to be lead agent, and then people need notices on changes.

A motion was made to authorize the Town of Nunda lead agent. Motion was made by Village Council person Amrhein, seconded by councilperson Snyder. Vote carried 2-0.

Toby Emo addressed the boards asking if by the next board meeting would he get a start date on sewer? He knows the Village is charge of engineer. Mayor Cox responded that one will design and one will approve. JP Construction will approve.

Town councilperson Brickwood stated they have to put in the material cost, find out hook up charge and find out how it is divided.

Toby Emo stated that if no one hooks up, he'll pay all. If people hook up, it's only fair for them to chip in. Emo then proceeded to ask the boards if there was a possibility to have a lead man to be in charge of these details? Someone who knows dates and has permits so there doesn't have to be a meeting for every time he wishes to know details and plans concerning his project.

Mayor Cox stated the village will oversee. The two entities will get together. Supervisor Baldwin added there are commitments of work forces working together, a joint type project. To go beyond that, you're looking for someone to oversee your project.

Emo stated that he just wants a schedule together.

Councilperson Brickwood stated that they would need to get permits. Engineers get permits.

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Supervisor Baldwin asked the Mayor if the town and village highway departments could get together to make a schedule? Mayor Cox agreed stating that they'll get highways together and get a highway schedule.

Village Councilperson Snyder asked if they were looking at August 2015 to start? Town Councilperson Brickwood answered, **commitment in July, water in August.**

Supervisor Baldwin asked board members and guests alike if there was any furtherer comment or questions?

A motion was made to adjourn. Motion was made by Village Councilperson Snyder, and seconded by Village Council person Amrhein and carried 2-0.

The meeting adjourned at 7:58 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO

NUNDA DEPUTY TOWN CLERK

Minutes of Joint Board Meeting  
Tuesday, April 28, 2015  
At 7:00 PM

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Tim Cassidy, Toby Emo, Mike Hillier

CALL TO ORDER            Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG      All persons stood as Councilperson, Dave Thompson led the pledge.

WELCOMED VISITORS      Supervisor Baldwin welcomed the visitors; and asked if there was any business to be brought before the Board. No Business at this point water will be discussed later in the meeting.

APPROVAL OF MINUTES    A motion was made to approve the regular minutes of April 14, 2015 and Joint Meeting of April 28, 2015 with changes that were given by Councilperson Forrester and Councilperson Brickwood. The motion was made by Jim Forrester, seconded by Kirk Brickwood, and carried 5-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

**JOINT PLANNING BOARD**

A motion was made to accept the minutes of the Joint Planning Board held on February 10, 2015 and April 7, 2015. The motion was made by, Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**ZONING BOARD APPEALS**

A motion was made to accept the minutes of the Joint Zoning Board held on February 10, 2015 and March 17, 2015. The motion was made by Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

CHANGES TO AGENDA Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

PRIVILEGE OF THE FLOOR  
None

COMMUNICATIONS Supervisor Baldwin reviewed the following communications:

- NYS Department of Public Service regarding the dates of the public hearings pertaining to the agreement and proposal by RG&E to recover costs associated with the continued operation of the power plant from RG&E electric customers
- RG&E letter asking for input on any projects that may be done in the municipality
- Keshequa Central School regarding loss of State Aid and the School's financial status
- NYS Department of Motor Vehicles regarding changes to the handicap logo
- Livingston County Board of Elections on District changes

BUDGET REPORT & SUPERVISORS STATEMENT  
There was a motion to approve the Supervisors' statement and budget report for the month of, April 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 5-0.

ANNUAL FINANCIAL REPORT  
The Annual Financial Report for the Fiscal Year ending 12-31-2014 was presented to the Board.

TAX CAP RESOLUTION  
RESOLUTION NO. 1-2015 **WHEREAS**, The State of New York has passed Property Tax Freeze legislation and,  
**WHEREAS**, The State of New York is allowing each of its municipalities to file Tax Freeze documentation (Government Efficiency Plans and certifications) using their County as Lead Entity rather than filing individually and,  
**WHEREAS**, The State of New York will consider plans submitted to the Lead Entity as having fulfilled the municipality filing requirements under the Tax Freeze legislation,  
**THEREFOR:** The Town of Nunda hereby resolves to recognize our County as Lead Entity and submit our documentation to them rather than directly to the State

A motion was made to adopt Resolution 1-2015 TAX CAP RESOLUTION. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood and duly put to a roll call vote with the results as follows;

Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes
Councilperson Kirk Brickwood	Yes
Councilperson James Forrester	Yes
Councilperson Doris Marsh	Yes

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of, April 2015. These abstracts include; General Fund Claim number, 88 – 107 in the amount of \$6,931.94, as set forth in abstract No. G-5, dated, 5/12/15 Highway Fund Claim number 93-110, in the amount of \$30,359.16, as set forth in abstract No. H-5, dated, 5/12/15 and Police Fund Claim number 34-41, in the amount of \$2,065.18, as set forth in abstract No. P-5, dated 5/12/15. The motion was made by, seconded by, and carried 5-0.

**ZEO REPORT**

Wayne Dalrymple reported that there is a new State mandate in place that all meter boxes have a sticker placed on any manufactured composite truss. The reason being is that they burn 25% faster than a regular truss. They cost \$13.00 each and there is currently a building project going on now that needs to have it in place. He would like to buy ten stickers and sell the Village four and keep six. There is no fee schedule for solar projects, Wayne will talk to other Towns and see what they have in place for solar energy projects and bring it back to the Board. Jim Forrester was concerned about structures having the ability to support the Solar Panels and asked if the Town can require an engineering report, Kirk Brickwood stated yes that we can as an accessory project. Wayne stated he has been asking for an Engineer's report to install the Solar panels. Wayne reported that Once Again Nut Butter is now working on plumbing installation and Dunkin Donuts will be opening in late June. A motion was made to accept the Zoning Report for the month of, April 2015. The motion was made by Dave Thompson, seconded by, Jim Forrester and carried 5-0.

**HISTORIAN**

Val reported that she has been working on some genealogy requests for the Coe family attended a GAHWNY spring meeting and attended the Livingston County Historians meeting. She was given information on an index that of school students from the mid 1920's to the mid 1930's that she added to her collection. A sample of a Resolution recognizing Oakwood Cemetery for their 150<sup>th</sup> Anniversary was presented to the Board for Review and suggestions for next month's meeting.

A motion was made to accept the Historians report for the month of, May. The motion was made by Kirk Brickwood, seconded by Doris Marsh, and carried 5-0.

**ASSESSOR REPORT**

Brian reported that the tentative assessment roll has been completed and is on file with the Town Clerk with an increase of 700,000 in Town Assessments. The Board of Assessment Review will be on May 27, 2015, Brian has not received any applications as of yet. The County is having a program on pictrometry Brian said the maps are old, he states it is useful for him but Google Earth is more up to date, but that is two years old, it gets updated every three years. Brian stated that Wayne keeps him up to date on permits which are helpful.

A motion was made to accept the Assessors report for the month of, May. The motion was made by, Jim Forrester, seconded by, Doris Marsh and carried 4-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

**YOUTH**

Doris reviewed her written report and the upcoming events, she attended the Teen Recognition Awards and there were fourteen Keshequa students recognized. She attended a leadership training for teens at Camp Stella Maris the Golisano Children's Fundraiser at Marketplace Mall and the Seniorama recognizing Larry Walsworth as Citizen of the Year. A motion was made to accept the Youth report for the month of, May. The motion was made by Dave Thompson, seconded by, Jim Forrester and carried 5-0.

**POLICE**

Kirk Brickwood reported that the committee met with the Sgt. and has switched the meetings back to Mondays the week of the Board meeting. He stated that we have an officer that will be giving his resignation after the Town sponsored him and he has been out of the Academy one month. Jim Forrester stated that this was one of the problems that had been brought up at the joint meeting. He feels that the hiring process needs to be restructured and the Police Department should have two full time officers. Dave Thompson stated that they might not stay either, Jim stated that then we might get more experienced officers. The Town Clerk reported that Sheriff Dougherty had met with the Mayor, the Village Commissioners', and the Chief this afternoon at the Government Center, the Sheriff's Department is restructuring the 911 system and he wanted to explain it to the Board and Chief. Supervisor Baldwin had no knowledge of the meeting but stated he would talk to the Sheriff tomorrow.

A motion was made to accept the resignation of Michael Telesca. The motion was made by, Dave Thompson, seconded by, Doris Marsh and carried 5-0. A motion was made to accept the Police report for the month of, May 2015. The motion was made by Dave Thompson, seconded by, Doris Marsh and carried 5-0.

**CEMETERY REPORT**

Dave reported that Rick had grounded out the stumps of the trees that had to be cut down; the Timothy's will be planting the trees to replace the dead ones soon. A motion was made to accept the Cemetery report for the month of, May 2015. The motion was made by Doris Marsh, seconded by Jim Forrester, and carried 5-0.

**IT REPORT**

Jim reported that Hurricane Technologies came in and worked on the CEO computer and installed the printer for DECALS, so the Clerk is ready to sell Hunting/Fishing Licenses a motion was made to accept the IT report for the month of, May 2015. The motion was made by; Doris Marsh seconded by, Kirk Brickwood and carried 5-0.

**COMMERCE REPORT**

Jim stated he didn't have much to report, he has to travel for two more weeks and then hoped to get things moving. He did state that Nunda Mustard is looking at Husky's Laundromat building to lease. A motion was made to

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

accept the commerce report for the month of, May2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**BUILDING/ZONING**

Cassidy and Underwood completed the repairs to the Tri-County building that they use for storage, it looks good. The Board reviewed the proposal from JS Custom Steel Fabrications on replacing the railings at the Government Center; everyone was in agreement to move forward on that project.

**GOVT.CTR. RAILINGS**

A motion was made to approve the railing project at the Government Center. The motion was made by, Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.

**GOVT.CTR.SPRINKLER**

The Board was presented with a quote to inspect and perform a five year internal pipe exam, replace three water/air gauges and replace a small section of 2” pipe less than 1” in diameter in the conference room, by Simplex Grinnell. A motion was made to approve the quote given by Simplex Grinnell. The motion was made by, Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.

A motion was made to accept the Building and Zoning report for the month of May, 2015. The motion was made by Kirk Brickwood, seconded by Doris Marsh, and carried 5-0.

**HIGHWAY**

Rick reported that the new truck has a problem starting, it needs a new wire harness, and will be taken to Simmons and Rockwell. The Ford Sterling brought \$21,000 and \$1650 on the tires, and trailer at the Palmyra auction. The County work has started on Chidsey road, there are several bad roads due to frost, and they are tiling Ryan and Scipio Road. There will be \$18,000 in extra CHIPS funds due to the bad winter. Jim Forrester asked about Townline Road and Doris Marsh asked about Scipio Road, Rick stated he was working on both. Rick would like to purchase a striping machine for \$1,700 to \$1,800. Doris Marsh said it was a safety issue not being able to tell where the edge or middle of the road is, Supervisor Baldwin agreed. Jim asked if it was in the budget. Tom said no, but there is fund balance of \$65,000 in DB.

**PURCHASE STRIPER**

A motion was made to purchase a striper. The motion was made by Doris Marsh, seconded by, Jim Forrester and carried 5-0.

A motion was made to accept the Highway Report for the month of, May 2015. The motion was made by Dave Thompson, seconded by, Doris Marsh and carried 5-0.

**OLD BUSINESS**

Supervisor Baldwin stated that he has provided the Village with a request for sewer on Toby Emo’s behalf. Chatfield Engineering submitted a proposal for engineering services for the water/sewer expansion in the amount of \$4,483.00. Kirk Brickwood asked if Toby puts of \$8000 to put in the pipe can others tie into it and do they have to pay Toby? Supervisor stated no, but Toby could to ask them to pay him. There was discussion, ideas and issues of the project.

**VILLAGE BILL TO THE TOWN OF OVERDUE WATERBILLS FROM OUT OF DISTRICT USER**

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, May 12, 2015**

**AT 7:00 PM**

A motion was made to pay the Village water bill submitted to the Town for out of district water customers. The motion was made by, Dave Thompson, seconded by, Jim Forrester and carried 5-0.

**NEW BUSINESS**

Supervisor Baldwin stated he met with the Superintendent of Keshequa School and the Superintendent had stated if Once Again Nut Butter buys the remaining Town property for the Highway Department the School may have an area available. With the School's enrollment going down, the School may have property by their bus garage or even in their bus garage. This shared service would be a positive thing for the community. If the Board has any ideas for shared services such as the Tax Collector or whatever please bring the idea forward and Tom will approach the School. Jim Forrester states the Town needs to work together with the School to provide a sustainable school system. He says there are opportunities out there and the community won't be viable without a school.

**CLERK REPORTS**

The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board. A motion was made to approve the Town Clerk and Justice Reports for the month of, April 2015. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 5-0

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made by Doris Marsh, seconded by, Kirk Brickwood and carried 5-0.

The meeting adjourned at 8:50 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, June 9, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	DEPUTY CLERK	Cheyenne DeMarco
	PERSONNEL	Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Mayor Bob Cox, Isaac and Brittany Knapp, Mike Hillier

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with council member James Forrester absent.

PLEDGE TO THE FLAG              All persons stood as Councilperson, Kirk Brickwood led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; and asked if there was any business to be brought before the Board, no business was stated.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of May 12, 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 4-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

JOINT PLANNING BOARD  
None

ZONING BOARD APPEALS  
None

CHANGES TO AGENDA            Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, June 9, 2015**

**AT 7:00 PM**

**PRIVILEGE OF THE FLOOR**

**MAYOR COX**

Supervisor Baldwin stated to Mayor Cox that he would bring the discussion of water expansion up on the agenda so that he would not have to sit through the whole meeting. Due to the passing of Toby Emo there was question on whether the water expansion project should move forward; Mayor Cox state that the ground works has been done. Supervisor Baldwin stated that a cost estimate would need to be done. Mayor Cox said the Town may want to look at grants for funding. Kirk Brickwood stated that we need to sit back and see what is going to happen with Toby's project, the water project was not just for Toby's project anyway. Darin Snyder was going to see what other homeowners out Portage Street wanted for water service as well. Supervisor Baldwin stated that money has been spent and money has been committed to the project. He also stated that the Town is able to apply for a grant. Kirk Brickwood stated we should move forward with the water development now and do sewer later. Bob Gelser stated he would pay for sewer being extended to his house. Mayor Cox stated the project fits in with the Counties economic development. Doris Marsh agreed that we need to wait to see what Toby's family wants to do.

**COMMUNICATIONS**

Supervisor Baldwin reviewed the following communications:

- Excellus on rate changes
- Five Star notification that they will need to charge for checks
- Tyco Report on Sprinkler test

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

There was a motion to approve the Supervisors' statement and budget report for the month of, May 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 4-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of, 2015. These abstracts include; General Fund Claim number, 39-61 in the amount of \$13,219.65, as set forth in abstract No. G-6, dated, 6/9/15 Highway Fund Claim number 48 - 70, in the amount of \$23,102.86, as set forth in abstract No. H-6, dated, 6/9/15 and Police Fund Claim number 14-25, in the amount of \$3,209.39, as set forth in abstract No. P-6, dated 6/9/15. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**ZEO REPORT**

The changes to the zoning update were presented to the Board. Supervisor Baldwin stated that they should be given to the Zoning Officer and both Planning and Zoning Boards for review and recommendations. The Board reviewed Wayne's written report in his absence. A motion was made to accept the Zoning Report for the month of, May 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 4-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, June 9, 2015**

**AT 7:00 PM**

HISTORIAN

Valerie reviewed her written report, and Supervisor read the Resolution that she had previously submitted.

**RESOLUTION 2-2015 TOWN OF NUNDA, NEW YORK RECOGNIZES THE 150<sup>TH</sup> ANNIVERSARY OF INCORPORATION OF OAKWOOD CEMETERY, NUNDA, NEW YORK 1865-2015**

**WHEREAS**, 2015 marks the 150<sup>th</sup> anniversary of incorporation of Oakwood Cemetery in Nunda, New York; and

**WHEREAS**, the cemetery is a tasteful combination of traditional cemetery layout and park-like setting with winding paths and rows and natural plantings developed during the rural garden cemetery movement of the mid – 1800s;and,

**WHEREAS**, since 1822, Oakwood Cemetery is the resting place of several generations of area residents, including Nunda’s first permanent settler, James Paine; and

**WHEREAS**, the cemetery association continues to put forth great effort to repair and maintain the natural and built environment of the cemetery as well as take steps to allow for future expansion; and,

**WHEREAS**, the cemetery association has organized many educational and historic events during this sesquicentennial year to involve and inform the public of the significance of the cemetery and the people buried within it’

**NOW, THEREFORE**, be it Resolved that in observance of the 150<sup>th</sup> anniversary of the incorporation of Oakwood Cemetery, the Nunda Town Council, proclaims Saturday, August 23, 2015 Oakwood Cemetery Day in recognition of the importance of honoring this long standing institution and recognizing the stories of the residents of our community and beyond whose lives have shaped our town in innumerable ways.

A motion was made to adopt Resolution No. 2-2015. The motion was made by; Dave Thompson seconded by, Kirk Brickwood, and duly put to a roll call vote;

Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes
Councilperson Kirk Brickwood	Yes
Councilperson Doris Marsh	Yes

Resolution No. 2-2015 was thereby adopted.

A motion was made to accept the Historians report for the month of, June. The motion was made by Dave Thompson, seconded by, Kirk Brickwood and carried 4-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, June 9, 2015**

**AT 7:00 PM**

- ASSESSOR REPORT Brian Knapp stated that Town of Nunda was certified as 100% assessment value so the State will pay the Town \$2.28 per parcel for a total of \$3,461.80. A motion was made to accept the Assessors report for the month of, May. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood and carried 4-0.
- YOUTH Doris Marsh reviewed her written report. She stated it was a quiet month. She judged essays for scholarships, Rotary interact did project sticker shock. The committee will be doing interviews for Summer Recreation on Saturday. A motion was made to accept the Youth report for the month of, May. The motion was made by Dave Thompson, seconded by, Kirk Brickwood and carried 5-0.
- POLICE Kirk Brickwood reported that he met with Officer Dale as the Sgts and Chief was not available. Kirk stated Officer Dale is a real asset to our Police Force. Officer Dale introduced the three candidates for sponsorship to the Police Committee, Casey Chatley, Matthew Thomas, and Brittney Eldridge. Kirk stated that Officer Dale said they should be honored to work for the Nunda Police Department if they get approved by the Board. A motion was made to sponsor Brittney Eldridge, Casey Chatley, and Mathew Thomas. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 4-0. A motion was made to accept the Police report for the month of, May 2015. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 4-0.
- CEMETERY REPORT Dave Thompson reported that the trees that the Timothy Family wanted to plant are done. Other than that it has been quiet. A motion was made to accept the Cemetery report for the month of, May 2015. The motion was made by Kirk Brickwood, seconded by Doris Marsh, and carried 4-0.
- IT REPORT None
- COMMERCE REPORT None

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, June 9, 2015**

**AT 7:00 PM**

- BUILDING/ZONING** Dave Thompson reported that he had been in contact with Sam Vogt and he will be coming down to take measurements for the new railings on the porch.
- TRI COUNTY LEASE** The business manager called and stated that Tri County is applying for a grant for a new building, he doesn't think there is much of a chance they will get it but needed the lease for the medical building to be altered to state that Tri County had to give six months notification to the Town Board in order to vacate the lease. It is currently a year. The Board discussed the proposal and determined that six months' notice would be sufficient.  
A motion was made to change Tri County Medical Center lease to reflect six months' notice to vacate the building. The motion was made by, Doris Marsh, seconded by, Kirk Brickwood and carried 4-0.  
A motion was made to accept the Building and Zoning report for the month of May, 2015. The motion was made by Kirk Brickwood, seconded by, Doris Marsh and carried 4-0.
- HIGHWAY** Rick Moran stated that there has been some storm damage but has no communication from FEMA on any funding. Dave Thompson has taken some pictures for him of the damage done. Rick needs to change a few culverts from the damage. Rick has submitted \$13,000 in County Highway work, the mowing has just started due to it being so wet. He has put down a lot of gravel on the roads and will continue to do so as the budget allows.  
A motion was made to accept the Highway Report for the month of, May 2015. The motion was made by Doris Marsh, seconded by, Dave Thompson and carried 4-0.
- OLD BUSINESS** None
- NEW BUSINESS** New emergency systems are going in the Towns of Caledonia and Springwater are getting new towers, Doris Marsh asked where the Town of Nunda's tower was located, Kirk Brickwood stated Scipio Rd.
- CLERK REPORTS** The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board. A motion was made to approve the Town Clerk and Justice Reports for the month of, May 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 4-0
- ADJOURNMENT** Being that there were no further businesses, there was a motion to adjourn. The motion was made by Doris Marsh, seconded by Kirk Brickwood, and carried 4-0.

The meeting adjourned at 7:50 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cindy Essler
	PERSONNEL	CEO, Wayne Dalrymple Hwy. Supt., Rick Moran Assessor, Brian Knapp
	VISITORS	Tim Cassidy, Merilee Walker, Tim Stouffer, Emily Stouffer, Mark Mullikin, Ron Adam, Darren Snyder, Mike Hillier

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG              All persons stood as Councilperson, Jim Forrester led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; and asked if there was any business to be brought before the Board.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

**JOINT PLANNING BOARD**

None

**ZONING BOARD APPEALS**

None

CHANGES TO AGENDA            Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

**PRIVILEGE OF THE FLOOR**

Emily Stouffer

Emily Stouffer recently purchased 1975 Halstead Road, she is requesting water service. Supervisor Baldwin stated that there currently water service in her direction. The Town is doing a small extension to Village water out towards Portage. In the past the Village did not want to move water that way ( the area towards Portage) the Town purposely did not form a water district so as not to encumber the property owners that did not want to hook up to public water the costs that would have to be shared by all properties in the district. There is currently a waterline in that area so it will be easy to extend it. Tim Stouffer asked how far the line goes. Merilee Walker (former Village Clerk present at meeting) stated it went as far as Matt Weir’s property; the Town clerk corrected her and stated it went to the Sanford and Gunn property as well. Darren Snyder stated he thought the line cut across the Sanford Home Sales property to service those two homes. The Town Board felt that there would be no objection from the Town to develop a water service to Emily Stouffers property. She will have to request water service from the Village first.

**COMMUNICATIONS**

Supervisor Baldwin reviewed the following communications:

- Selective Insurance Policy Updates – the Board asked the Clerk to get Insurance Quotes from NYSERDA
- NYS Department of Public Service on telecommunications

**TRANSFER OF FUNDS**

**GENERAL FUND-TOWNWIDE**

Transfer From

A1990.4	Contingency		<u>\$4305.00</u>
		TOTAL	\$4305.00

Transfer To

A1010.4	town Board Cont		\$153.00
A1620.4	Town Hall Cont		\$101.00
A4010.4	Board of Health Cont		\$46.00
A5010.1AA	FEMA Stipend		\$3320.00
A9060.8A	Retired Hosp/Med Covg		<u>\$685.00</u>
		TOTAL	\$4305.00

**GENERAL FUND –OUTSIDE VILLAGE**

Transfer From

	Unanticipated Revenue		
BUB	Unexpended Balance		\$2411.00
B8160.4	Clean Up Day		<u>\$160.00</u>
		TOTAL	\$2571.00

Transfer To

B8160.4	Contingency		\$2411.00
B8010.1A	Zoning Board of Appl		\$116.00
B9050.8	Unemployment INS		<u>\$44.00</u>
		TOTAL	\$2571.00

A motion was made to approve the Transfer of Funds. The motion was made by, Kirk Brickwood, seconded by, Jim Forrester, and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

There was a motion to approve the Supervisors' statement and budget report for the month of, June 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 5-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of, June 2015. These abstracts include; General Fund Claim number, 140 -165 in the amount of \$7248.54, as set forth in abstract No. G-7, dated, 7-14-15 Highway Fund Claim number 130-158, in the amount of \$91,262.18, as set forth in abstract No. H-7, dated, 7-14-15 and Police Fund Claim number 47-51, in the amount of \$1892.41, as set forth in abstract No. P-7, dated 7-14-15. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**ZEO REPORT**

Wayne stated he had a busy month, he suggested a committee be formed to look at the Town Laws, he feels that they are outdated. He would also like a committee to review the Zoning once the new changes are made to review solar power.

**BUILDING PERMIT FEES**

The Building Permit Fees were reviewed and a number of changes were made. Please see the attachment to the minutes.

A motion was made to accept the Building Permit Fees with changes. The motion was made by, Doris Marsh, seconded by Dave Thompson, and carried 5-0.

A motion was made to accept the Zoning Report for the month of, 2015. The motion was made by; Dave Thompson seconded by Kirk Brickwood, and carried 5-0.

**HISTORIAN**

Valarie Griffing was not present but submitted a written report

A motion was made to accept the Historians report for the month of, June. The motion was made by Doris Marsh, seconded by Dave Thompson, and carried 5-0.

**ASSESSOR REPORT**

Brian Knapp reported that the Final Roll has been completed and given to the Clerk's and the School. There is an increase of about ½ million to the Town. Brian stated regarding the demolition permits he will need them to take structures off the roll. He also needs the contact information for the Fire Chief so he can make adjustments to the roll for fire damage.

A motion was made to accept the Assessors report for the month of, June. The motion was made by, Kirk Brickwood, seconded by Jim Forrester, and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

**YOUTH**

Doris reported that Kathryn Gelser, and Hanna Snyder were hired for the summer recreation program. The alumni dinner served 70 people which was down about 30-40 people. Flyers have been sent out by Healthy Communities that Care for pill collection. A motion was made to accept the Youth report for the month of, June. The motion was made by Dave Thompson, seconded by, Kirk Brickwood and carried 5-0.

**POLICE**

Kirk reported that calls are up for the month. Chief is pleased with the candidates for the Academy. Chief would like to seal the Police Garage parking lot and needs to know the boundaries; Rick will talk to Chief about it. Jim Forrester stated he thought the hours of work were to be about 60 hours, Kirk stated the hours were always up during Nunda Fun Days. Jim Forrester wanted to know when a joint meeting was going to be held to discuss the changes they would like to see made. Tom stated the commissioners need to review them with the Chief and set a meeting for September. Jim also wanted to know what efforts we were taking to eliminate the “stepping stone” issues in hiring. There was further discussion on this matter but no definite resolution suggested. A motion was made to accept the Police report for the month of, June 2015. The motion was made by Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**CEMETERY REPORT**

Dave stated the Cemetery looks good, Doris Marsh wanted to make a suggestion to improve the driveway, and there are funds in the cemetery account. A motion was made to accept the Cemetery report for the month of, June 2015. The motion was made by Kirk Brickwood, seconded by, Jim Forrester and carried 5-0.

**IT REPORT**

Jim stated Wayne’s computer was nonfunctional, and we need to purchase a new one. The Board discussed and approved the purchase; Jim will contact Joel at Hurricane Technologies to set it up. A motion was made to approve the purchase of a computer for the CEO Office not to exceed \$1500. The motion was made by, Dave Thompson, seconded by, Doris Marsh and carried 5-0. A motion was made to accept the IT report for the month of, June 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

**COMMERCE REPORT**

Tom and Kirk met with Ailsa Curry Emo Monday night regarding the new vet clinic. She is waiting for FEMA to tell her if she is in a floodplain or not. They were to respond within sixty days and it is close to that now, so she should have an answer soon so she can get the information to the bank and her contractor to begin construction.

Darren Snyder spoke about the water/sewer development he said the Mayor has sent in the permit application to go under the State Highway. It looks like everything is in line for extending the water by September.

Jim Forrester spoke with Once Again Nut Butter and they have 63 full time employees and the Town should be happy with the decisions made to sell them property to expand. He also has spoken to Nunda Mustard; he doesn't have details yet but hopes to get them back in Nunda. Kirk Brickwood stated that we should do more with the Commerce committee to welcome businesses. Doris Marsh asked if Once Again Nut Butter has a Grand Opening date, Jim Forrester suggested a ribbon cutting ceremony; he will follow up on it.

A motion was made to accept the commerce report for the month of, June 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**BUILDING/ZONING**

Kirk talked to Sam Vogt he will be starting our railings next week; they will be installed before the next meeting.

A motion was made to accept the Building and Zoning report for the month of June, 2015. The motion was made by; Kirk Brickwood seconded by, Doris Marsh and carried 5-0.

**HIGHWAY**

Rick stated the County work has picked up and the Town men have done some wedging on County Roads. Some of the dirt roads have had some wash out because of the heavy rains. Townline road has 80 feet of pipe changed in a day and a half. The Goho's have been great letting them go into the easements.

Doris Marsh stated that they had done a nice job on Scipio Rd; Rick stated they are still picking up loose stone on that road. Next week will be a shutdown week, Rick will be gone and all of the men have vacation time.

A motion was made to accept the Highway Report for the month of, June 2015. The motion was made by; Dave Thompson seconded by Doris Marsh, and carried 5-0.

**OLD BUSINESS**

Done

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, July14, 2015**

**AT 7:00 PM**

**NEW BUSINESS**

**TELECOMMUNICATIONS TOWER**

Telecommunications, Supervisor Baldwin has signed a ninety nine year lease for an upgrade to the Tower on Scipio Road.

**CLERK REPORTS**

The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board.

**EXECUTIVE SESSION**

A motion was made to go into executive session to discuss an employee's performance. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

A motion was made to go out of executive session with no action taken. The motion was made by, Dave Thompson, seconded by Kirk Brickwood and carried 5-0.

**ADJOURNMENT**

Being that there were no further businesses, there was a motion to adjourn. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 5-0.

The meeting adjourned at 8:40 PM.

RESPECTFULLY SUBMITTED,

CINDY ESSLER  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, September 8, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, James Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran Assessor, Brian Knapp
	VISITORS	Tim Cassidy, Darren Snyder, Fritz Amrhein, Bob Cox, Commander of the Dalton Legion Joe Lawrence and Mike Hillier.

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present

PLEDGE TO THE FLAG              All persons stood as Councilperson, Jim Forrester led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; and asked if there was any business to be brought before the Board. Commander of the Dalton Legion, Joe Lawrence, asked to address the board.

Joe Lawrence                      Joe Lawrence told the board of his interest in the property next door to the legion where he recently received a letter as a neighbor, the letter informed neighbors of the demolition permit granted on the garage. Joe is interested in buying that lot and asked the board how he would go about doing that. Supervisor Baldwin informed Joe that he can make an agreement to buy the property after the demolition and clean up. He would also have to monitor the process with the landowner.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of August 11, 2015 and 2015 with changes that were given by Councilperson Forrester. The motion was made by Kirk Brickwood, seconded by Dave Thompson, and carried 5-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

JOINT PLANNING BOARD  
None

ZONING BOARD APPEALS  
None

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, September 8, 2015**

**AT 7:00 PM**

CHANGES TO AGENDA Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda.

PRIVILEGE OF THE FLOOR Mayor Bob Cox addressed the Board regarding the Emo Vet Clinic project, Supervisor Baldwin went over the utility permit check list. At this point, the highway work permit application has to be done and submitted. Mayor Bob Cox said he would fill out the application. Soil samples still needed to be taken for the Health Department as well.

COMMUNICATIONS Supervisor Baldwin reviewed the following communications:

- Energy Merges information meeting being held
- Letter from Town Clerk Cindy Essler, informing board reason of her absence and expects to be back during the afternoons next week

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

There was a motion to approve the Supervisor's statement and budget report for the month of, August 2015. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 5-0.

**2016 Tentative Budget Review**

Maintenance was high in 2014 for improvements to the Government Center building but there is no expected maintenance for next year except for the parking lot.

General Fund DA – Snow removal has gone up do to the increase of cost of salt and salt delivery

General Fund A – increase of spending in the amount of \$15,000

Police Chief requested from the board additional salaries and a \$1.00 per hour pay increase.

The rest of the 2016 tentative budget went as follows:

General-Town wide – 123,561,810

General Outside Village – 81,990,208

Highway-Town Wide – 123,561,810

Highway-Outside Village – 81,990,208

Dalton Lighting District – 10,053,501

Nunda Fire District – 95,511,280

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, September 8, 2015**

**AT 7:00 PM**

**RESOLUTION TO INTRODUCE PROPOSED LOCAL LAW NO. 1 OF 2015 AND TO SCHEDULE A PUBLIC HEARING**

WHEREAS, the Town Board of the Town of Nunda, New York desires to consider adoption legislation to override the limit on the amount of real property taxes that may be levied by the Town of Nunda pursuant to General Municipal Law Section 3-c, and to allow the Town of Nunda to adopt a town budget for fiscal year 2016, that requires a real property tax levy in excess of the tax levy limit, also known as the Town of Nunda Local Law 1-2015.

NOW, THEREFORE, BE IT RESOLVED by the town Board of the Town of Nunda, New York that proposed Local Law No. 1-2015 entitled "A Local Law to Override the Tax Levy Limit Established in General Municipal Law Section 3-c" which proposed Local Law is now in its final form as appears by a copy thereof hereto attached, be and the same hereby is introduced for the adoption; and

BE IT FURTHER RESOLVED, that said proposed Local Law be laid upon the desks of the members of this Town Board on this date and remain there and a copy thereof be kept on file in the office of the Town Clerk until October 2015, and that a public hearing be held before this Town Board on the 13th Day of October at 7:00 PM at the Nunda Government Center 4 Massachusetts St. Nunda, New York, on the advisability of enacting said proposed Local Law; and

BE IT FURTHER RESOLVED, that a copy of said proposed Local Law 1-2015 be mailed to each member of the Town Board not in attendance at this meeting in a postpaid properly addressed and securely closed envelope in a post box within the Town of Nunda, New York not less than ten calendar days, exclusive of Sunday, prior to the date of said public hearing;

BE IT FURTHER RESLOVED, that the Town Clerk shall cause notice of said public hearing to be published once in the Genesee Country Express at least five (5) days prior to the date of said public hearing, which notice shall contain the time and place of said hearing, the title and purpose thereof, as well as a statement that a copy of said proposed Local Law is on file in the Town Clerk's Office

DATED September 8, 2015

The motion was made by, Dave Thompson, seconded by, Kirk Brickwood and duly put to a roll call vote with the results as follows;

Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes
Councilperson Kirk Brickwood	Yes
Councilperson James Forrester	Yes
Councilperson Doris Marsh	Yes

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, September 8, 2015**

**AT 7:00 PM**

- Insurance Quotes                      The Board reviewed the renewal Selective Insurance premiums as well as the quotation premium from NYMIR. A motion to accept a renewal on Selective Insurance was made by Dave Thompson, Seconded by Kirk Brickwood. The voted carried 4-1. Council person Forrester voted no in protest to no Public Officers Liability Insurance coverage.
- AUDIT BILLS                              There was a motion to approve the Abstracts for the month of, July 2015. These abstracts include; General Fund Claim number, 190-205 in the amount of \$6,036.72, as set forth in abstract No. G-9, dated, 9-8-15 Highway Fund Claim number 174-184, in the amount of \$37,400.25, as set forth in abstract No. H-9, dated, 9-8-15 and Police Fund Claim number 63-64, in the amount of \$59.05, as set forth in abstract No. P-9, dated 9-8-15. The motion was made by Doris Marsh, seconded by Jim Forrester, and carried 5-0.
- ZEO REPORT                              Mark reported to the board that fire inspections have been started, formal letters have been sent to all village and town businesses. He's closed out several permits and with Wayne training him, he feels he is transitioning into being the current ZEO very well. A motion was made to accept the Zoning Report for the month of, August 2015. The motion was made by Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.  
Wayne Dalrymple is interested in purchasing the laptop from the town; it is an old laptop about 8-10 years old. A motion was made to rule the laptop surplus. Motion was made by Dave Thompson, Seconded by Doris Marsh and carried 5-0.
- HISTORIAN                                Valarie Griffing was not present but submitted a written report  
A motion was made to accept the Historians report for the month of August. The motion was made by Jim Forrester, seconded by Dave Thompson, and carried 5-0.
- ASSESSOR REPORT                      None.
- YOUTH                                      Doris reported that there are now drop boxes at sheriff's office for over the counter drugs. There is a survey of high school students grades 8, 10 and 12 asking their perception of drugs and alcohol. She also presented to the board a schedule of up-coming activities supporting the youth of our community. A motion was made to accept the Youth report for the month of, August. The motion was made by Jim Forrester, seconded by, Dave Thompson and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, September 8, 2015**

**AT 7:00 PM**

**POLICE**

Kirk stated there was nothing specific to report. The board looked over the minutes from August 26, 2014. There is to be a joint meeting on Tuesday, September 22, 2015 to discuss the police committee. Its notice will be published as a legal advertisement following this meeting, in the Genesee County Express. A motion was made to accept the Police report for the month of, August 2015. The motion was made by Doris Marsh, seconded by, Jim Forrester and carried 5-0.

**CEMETERY REPORT**

Dave stated the Cemetery looks good, Rick Timothy rebuilt the old tool shed with no charge to us. He also planted new maple trees where the old ones were cut down. The cemetery looks nice. A motion was made to accept the Cemetery report for the month of, August 2015. The motion was made by Kirk Brickwood, seconded by, Jim Forrester and carried 5-0.

**IT REPORT**

Jim stated that he has to find time to set up minimum standard operation procedures for IT, hopes to have more information at the October board meeting. A motion was made to accept the IT report for the month of, August 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 5-0.

**COMMERCE REPORT**

No activity.

**BUILDING/ZONING**

Kirk stated the rails are in the process of being made, will be installed in the coming week.  
A motion was made to accept the Building and Zoning report for the month of August, 2015. The motion was made by; Doris Marsh seconded by, Jim Forrester and carried 5-0.

**HIGHWAY**

Rick stated that there is more work coming up and keeping them busy. He is confident to come up to budget. They have been working on Kiwanis Park with drainage lines and putting ground down so it can open up for the season. He also spoke to the Once Again Nut Butter, as the highway trucks will need access to it. Supervisor Baldwin stated that they need to call Bob for a timeline. The motion was made by; Dave Thompson seconded by Doris Marsh, and carried 5-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, September 8, 2015**  
**AT 7:00 PM**

OLD BUSINESS                      None

NEW BUSINESS

TELECOMUNICATIONS TOWER

Supervisor Baldwin stated that the tower on Scipio road had gone to zoning to make sure it's appropriate for our zoning. Motion to accept New Business report made by Dave Thompson, and seconded by Doris Marsh.

CLERK REPORTS

The Town Clerk submitted the monthly Town Clerk Report, and Justice Report to the Nunda Town Board.

EXECUTIVE SESSION

A motion was made to go into executive session. The motion was made by; Kirk Brickwood seconded by, Doris Marsh and carried 5-0.  
A motion was made to go out of executive session with no action taken. The motion was made by, Kirk Brickwood, seconded by Dave Thompson and carried 5-0.

ADJOURNMENT

Being that there were no further businesses, there was a motion to adjourn. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 5-0.

The meeting adjourned at 8:48 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA DEPUTY TOWN CLERK

**MINUTES OF A SPECIAL TOWN BOARD MEETING**

**Tuesday, September 22, 2015**

**AT 7:00 PM**

**PERSONS PRESENT**

**TOWN BOARD**

Supervisor, Thomas Baldwin  
Councilperson, Dave Thompson  
Councilperson, Doris Marsh  
Councilperson, James Forrester

**RECORDING CLERK** Cheyenne DeMarco  
**PERSONNEL**

**VISITORS**

Mike Hillier, Bill Mann, Jim Mann

**CALL TO ORDER**

Supervisor Baldwin called the meeting to order at 7:50 PM. Roll call was taken with council members present

**PRIVILEGE OF THE FLOOR**

Judge Jim Mann

Jim Mann addressed the board and presented each member of the board a letter of appraise and his audit.

Councilperson Forrester brought up circumstances about Nunda's new zoning officer. To which Jim Mann stated that when ZEO Mark Mullikan came to him, he did not act as Mark's legal counsel because Jim is not Nunda's Town Legal Counsel. Any employees who need legal counsel with something as a part of their town job need to address the Town Attorney that works with that entity. Jim will only be a mediator as a judge can be. Jim also stated to the board that zoning issues should be treated as executive session.

Jim addressed the board with needing a full time clerk due to the loss of Cindy Essler, Jim himself is acting as judge and court clerk now. Jim states there is always a lot to do for the court with mail and phone calls coming in every day, his hours range from half hour to several hours a day depending on how much court work has accumulated through phone calls, e-mail and mail. Jim would like someone knowledgeable of the courts and who isn't intimidated by the computer systems. Councilperson Dave Thompson suggested getting a court clerk for the office that would have regular office hours. It's ultimately up to Jim.

Bill Mann

Bill Mann, director of communications representing the Livingston county sheriff's department, addressed the board regarding the details about the cell tower upgrade on Scipio Rd. He presented a map featuring the Livingston County emergency communication system upgrade project. The new system's intent is that all towers in the county get the same message instead of dispatch choosing which tower to connect with.

**MINUTES OF A SPECIAL TOWN BOARD MEETING**  
**Tuesday, September 22, 2015**  
**AT 7:00 PM**

Bill goes on to state that the current radio system is outdated and makes signals across the county difficult. Motor roller would cover 95% of the county. There would be more channels to talk on, more clarity and more county connection, also eliminating tower choosing.

Bill discusses the lease agreement with Buttons on Scipio Road and presents his second map to the board of the Scipio Rd Tower, Tax Map # 199.00-59-15.123.

600 feet of utility will have to be put down. On October 7<sup>th</sup> they will go to the county with a low bid.

Supervisor Baldwin asked Bill about the zoning aspect, if a special use permit will be needed or does the safety project supersede it? Bill answered that this being a safety construction vetoes the need of a permit, the project has to be brought to county for approval. Supervisor Baldwin asked Bill if he could ask Dave Morris, County Attorney, to send the town a letter of approval of this project.

Councilperson Thompson asked Bill what the cost was to replace the radios. Bill answered that the SIGE4 would come from the next grant.

Councilperson Thompson asked if there is a use for the old equipment? Bill answered yes, they can be given to the town highways.

Councilperson Marsh asked what was the completion time frame? Bill answered July 2016. Testing is best done in the spring when all the trees are in full bloom.

**EXECUTIVE SESSION**

A motion was made to go into executive session to discuss an employee's performance. The motion was made by; Jim Forrester seconded by, Dave Thompson and carried 4-0.

A motion was made to go out of executive session with the motion to appoint deputy town clerk Cheyenne DeMarco as appointed town clerk for the remainder of the year 2015 due to the recent loss of current Town Clerk Cindy Essler. The motion was made by, Dave Thompson, seconded by Doris Marsh and duly put to a roll call vote with the results as follows;

Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes
Councilperson Doris Marsh	Yes
Councilperson James Forrester	No

The vote carried 3-1.

Be it resolved that Cheyenne DeMarco is the Town of Nunda's Appointed Town Clerk effective September 22, 2015.

**MINUTES OF A SPECIAL TOWN BOARD MEETING**  
**Tuesday, September 22, 2015**  
**AT 7:00 PM**

ADJOURNMENT

Being that there were no further businesses, there was a motion to adjourn. The motion was made by; Dave Thompson seconded by, Jim Forrester and carried 4-0.

The meeting adjourned at 8:35 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA DEPUTY TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, October 13, 2015**  
**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, Kirk Brickwood Councilperson, Jim Forrester Councilperson, Doris Marsh
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Gary Galton, Todd Galton, Merilee Walker, Mike Hillier, Tim Cassidy

CALL TO ORDER                      Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with all council members present.

PLEDGE TO THE FLAG              All persons stood as Councilperson, Doris Marsh led the pledge.

WELCOMED VISITORS              Supervisor Baldwin welcomed the visitors; no business was brought before the Board.

APPROVAL OF MINUTES            A motion was made to approve the regular minutes of, Regular Minutes 9/08/15; Joint Meeting 9/22/15 with changes that were given by Councilperson Forrester; Town Meeting 9/22/15. The motion was made by; Jim Forrester seconded by, Doris Marsh and carried 5-0. Gary Galton requested a copy of last month's Regular Board minutes.

INTERGOVERNMENTAL AFFAIRS REPORT

JOINT PLANNING BOARD

A motion was made to accept the minutes of the Joint Planning Board held on 9/29/2015. The motion was made by; Jim Forrester seconded by, Doris Marsh and carried 5-0.

ZONING BOARD APPEALS

A motion was made to accept the minutes of the Joint Zoning Board held on 8/18/2015. The motion was made by; Jim Forrester seconded by, Doris Marsh and carried 5-0. Supervisor Baldwin stated that these minutes will be mailed to the Town attorneys following this meeting.

PRELIMINARY BUDGET

Supervisor Baldwin stated he would like to address necessary changes on the tentative budget before going into the public meeting.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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The First change is to the supervisor's clerk position held by Cindy Essler. This was installed with Phil Brooks, as he had to rely on Cindy's help while he held down a full time job along with being Town Supervisor during his term. With there being a new town clerk after November's election he brought the supervisor's clerk fund down to \$0.00.

The Second change was the Deputy Town Clerk position; the Board had increased that fund amount for extra time for Cindy to train Cheyenne DeMarco for the Town Clerk position. Being the circumstances that Cindy is no longer with us and Cheyenne is appointed town clerk, the deputy fund will be reduced to \$5,000 and the increase of a deputy's hours should be used for busy times of the year like tax season.

The third change is the court clerk fund; Doris Marsh asked if it was correct to give the amount of \$7,000 for a new clerk? Councilperson Forrester answered yes, because the clerk Jim Mann had decided to hire has 27 years' experience. Supervisor Baldwin stated that whether the \$7,000 is enough we will have to wait and see.

Jim Forrester stated that Jim Mann wants to give 90% of that to main clerk and 10% to the deputy court clerk.

The Fourth change is the DA Fund, to discuss the loader. Gary Galton asked which line item that was? Supervisor Baldwin answered that it was DA2300, DA2665, DA5730 and DA5130.2.

Supervisor Baldwin stated he is recommending the board BAN the loader this year and start payments next year.

DA2300 increases by 15,000 to 42,000 in new preliminary

Adding 27,000 to 15,000, covers BAN plus the interest. This way payment is all set up for next year.

County Road work reduced 27,000. The cut of 27,000 is coming out from the following accounts;

General Repairs	\$ 115,000 to 100,000
Diesel	\$ 35,000 to 30,000
<u>CHIPS</u>	<u>\$ 126,000 to 119,000</u>
Total	\$27,000

Gary Galton asked how much money of CHIPS comes out for roads?

Supervisor Baldwin stated \$7,000; it would stay at \$119,000.

Supervisor Baldwin stated with the Federal bill going to congress, what we know is CHIPS itself is secure. Last year we got \$12,000 extra for pot hole money. We only budget what we have.

Gary Galton asked if CHIPS was set up to road improvements. Supervisor Baldwin answered yes along with machinery improvements. Gary Galton stated our roads were shorted \$65,000 due to a new truck?

Supervisor Baldwin stated they never have a problem with Rick spending his budget, Rick has the Town in his best interest, a new truck shorted the Town

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 13, 2015**

**AT 7:00 PM**

this year but will profit it in the future with a better running truck to do the work. Supervisor Baldwin further stated that they hope to have \$9,000 a year put away for highway garage. Right now there is \$171,000 put away.

Gary Galton asked how much it costs to put a truck on the road? Supervisor Baldwin answered \$225,000. Gary Galton stated that he received figures from the Transport data company and those figures stated it should be \$2.80 per mile.

Gary Galton further stated that there are a lot of business owners on the Board as he is himself. Business owners always find a way to do more with less. Supervisor Baldwin stated that they as a Board try to look out five years ahead. First year on the board, they had a lot of cost savvy steps. An example of this is when they bought used trucks from Pennsylvania to try to get by. Then as a consequence their repair bills add up. As your budget gets blown out with repairs, and their highway supervisor is pushed to overlook some repairs because the supervisor puts the pressure on him not to spend too much. Supervisor Baldwin stated that the raise in salt and salt delivery has its effect on the cost, and no one has approached them begging them to reduce their service or care of the roads. To do good service you need good repairs and machines.

Gary Galton asked if contingencies are good? Supervisor Baldwin answered there was \$9,000 in contingencies account, might have to be used by justice clerk.

Councilperson Forrester asked if the town line, town wide account was mostly equipment? Supervisor Baldwin answered yes.

Councilperson Forrester asked about the justice clerk set up?

Supervisor Baldwin answered 7,000 and what we have in Contingency. Kirk Brickwood stated he will call Jim Mann.

**RESOLUTION 3-2015**

**BAN Resolution**

The following resolution was offered by Councilperson Thompson who moved its adoption and seconded by Councilperson Marsh, to wit:

**BOND RESOLUTION DATED OCTOBER 13, 2015 AUTHORIZING THE ISSUANCE OF \$74,000.00 SERIAL BONDS BY THE TOWN OF NUNDA, LIVINGSTON COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE IN PART THE COST OF A 2016 DEERE 624K WHEEL LOADER.**

WHEREAS, the Town Board of the Town of Nunda, Livingston County, New York, by resolution duly adopted on October 13, 2015 authorizing the purchase of a 2016 DEERE 624K Wheel Loader for use by the Town of Nunda Highway Department, said loader to be purchased at a total price of \$149,000.00, and

WHEREAS, it is now desired to provide for the financing of said loader;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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**AT 7:00 PM**

1. The purchase of a 2016 DEERE 624K Wheel Loader is hereby authorized at a maximum cost of \$149,000.00.
2. The plan for the financing of said loader is by the payment of \$75,000.00 from the proceeds of the sale of the Town's old loader, and by the issuance of \$74,000.00 serial bonds of said Town, pursuant to the Local Finance Law, which bonds are hereby authorized therefore; further details pertaining to said bonds may be prescribed in another resolution or resolutions of this board.
3. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of said notes, is hereby delegated to the Supervisor of said Town, the chief fiscal officer. Said notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.
4. It is hereby determined that the period of the probable usefulness of the aforesaid object or purpose is fifteen years, pursuant to subdivision 28 of paragraph A of Section 11.00 of the Local Finance Law, and the said bonds will mature over a period not in excess of five years.
5. The faith and credit of said Town of Nunda, Livingston County, New York are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively becomes due and payable.
6. The bonds hereby authorized are declared to be "exempt bonds" under the provisions of the Internal Revenue Code of 1986 inasmuch as the Town of Nunda will not issue more than \$10,000,000.00 of bonds during the year of issue.
7. The validity of such bonds or notes or any bond anticipation notes issued in anticipation of the sale of such bonds may be contested only if:
  - i. Such obligations are authorized for an object or purpose for which the municipality, school district or district corporation is not authorized to expend money, or
  - ii. The provisions of law which should be complied with at the date of the publication of such resolution or summary thereof, or certificate, as the case may be, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or
  - iii. Such obligations are authorized in violation of the provisions of the constitution.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 13, 2015**

**AT 7:00 PM**

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Thomas B. Baldwin	voting	AYE
David Thompson	voting	AYE
Kirk Brickwood	voting	AYE
Doris March	voting	AYE
James Forrester	voting	NAY

The resolution was thereupon declared duly adopted.

RESOLVED that this Town Board does hereby adopt BAN resolution to the amended 2015 Budget

A motion was made to adopt revised Preliminary Budget as the Annual Budget of this Town for the fiscal year beginning on the first day of January 2016 and to go into public hearing. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 4-1. Councilperson Forrester voted no following his disagreement with previous motion for the BAN resolution payment for the new loader.

**PUBLIC HEARING 2016 BUDGET**

Supervisor Baldwin opened the Public Meeting at 7:30PM.

Supervisor Baldwin stated that the tax cap at .73%, will raise \$2,500 in addition to the tax levy. The Town has not been able to keep under \$2,500 for last several years.

\$7,000 additional cost to Salt and Salt Delivery costs increasing. Supervisor Baldwin stated that is just not a feasible situation to make other cuts.

Supervisor Baldwin asked if anyone from the Board would like to address the Budget. The Board had nothing to report. Supervisor Baldwin then asked the public if anyone would like to address the Board about the Budget.

Gary Galton addressed the board. He asked if the county stayed within the tax cap? Supervisor Baldwin answered the county's percentage was 2.23%, and at that rate will be within that cap. Gary Galton asked Todd Galton if the village stayed within their tax cap. Todd answered yes. Gary Galton asked each Board member how they felt about that.

Councilperson Jim Forrester stated that the bottom line was that the tax cap at .73% gives us \$2,500. When the increase occurs in zoning, it is reasonable.

Councilperson Doris Marsh stated that she has been on the board for 8 years, during those first 6 years the board was able to keep under the tax cap and the last two times have gotten difficult and it isn't as easy to stay under the same cap. Time has caught up with us.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 13, 2015**

**AT 7:00 PM**

Councilperson Dave Thompson stated that he agreed with everything Jim and Doris said. The Board tries to keep it as low as they can, and he doesn't see how else they could have handled the expenses that would have been better than how they did.

Council person Kirk Brickwood stated that in three years we wouldn't be a viable business. He thinks it is an unfair comparison. As we can see now, the Village may manage under their tax cap but both the Village and the school are in rough shape.

Gary Galton asked about the tax levy raise?

Supervisor Baldwin answered that the levy will increase in the amount of \$35,000 and broke it down the raise additional as follows;

\$2,000	-	General Fund
\$11,000	-	Outside Village
\$12,000	-	Highway Fund – Town wide
\$10,000	-	Outside Village
\$0	-	<u>Fire Caution</u>
\$35,0000		Total

CHANGES TO AGENDA      Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

PRIVILEGE OF THE FLOOR  
None

COMMUNICATIONS      Supervisor Baldwin reviewed the following communications:

- Vital Records
- Records Management Officer

VITAL RECORDS REGISTRAR  
& RECORDS MANAGEMENT OFFICER

A motion was made to make Cheyenne DeMarco Nunda Vital records registrar and Nunda records management officer until the time period of her appointed term ends on December 31, 2015. Effective October 13, 2015. Motion was made by Dave Thompson; and seconded by Doris Marsh, carried 5-0.

BUDGET REPORT &  
SUPERVISORS STATEMENT

Supervisor Baldwin stated that the budget looks good up to date. He and Rick went over funding, and at \$74,000 budgeted, we are at \$60,000, so we have relief coming in from that. Our CHIPS look good. There was a motion to approve the Supervisors' statement and budget report for the month of,

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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September 2015. The motion was made by Dave Thompson; seconded by Kirk Brickwood carried 5-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of, September 2015. These abstracts include; General Fund Claim number 206-229 in the amount of \$13,416.53, Highway Fund Claim number 186-202, in the amount of \$22,665.64, and Police Fund Claim number 65-72, in the amount of \$2,690.00. The motion was made by; Dave Thompson seconded by Doris Marsh, and carried 5-0.

**CEO**

Mark Mullikin addressed the board stating that he has 7-8 fire inspections left to do in the Town, he is making good ground. Councilperson Forrester noted the septic issue on Main Street in Dalton. Mark stated that the septic issue on 1744 Main Street has been addressed, the property owner has been charged a \$200 penalty, under county regulations they will not make him dig up the system it will be listed as unapproved and will remain tagged as such. With the Emo Vet clinic, Vinnie Hark is ready to go. There is lots of talk with the village about the temporary garage coverage in our zoning laws. Right now we have a very vague temporary structure garage law. He would like to change the duration time of the structure to 6 months instead of 1 year. Councilperson

Marsh reinstated that due to vagueness, we'd want our zoning board to incorporate a section stating time limits and exemptions. Mark stated he doesn't know if we would have to stick with what is there or have a village exemption. Supervisor Baldwin stated that Mark should talk to joint planning and zoning boards. Mark stated that he has spoken with Bob Piper, and Bob thought it sounded like a good idea. Supervisor Baldwin stated that he would like an example from the Town and hold off until the next zoning board meeting on the 20<sup>th</sup>.

Councilperson Marsh asked Mark if there were any new applications for homes? Mark answered that there were a few done by Wayne that he is closing out now, but there has been nothing major besides the vet clinic. Mostly just home repairs. Councilperson Marsh asked when was Once Again Nut Butter going to have its grand opening? Mark answered they are hoping for commission equipment by December. Councilperson Forrester stated that the grand opening was targeted for Spring. A motion was made to accept the CEO report for the month of, September 2015. The motion was made by; Doris Marsh seconded by, James Forrester and carried 5-0.

Todd Galton Left the meeting at 8:00pm.

**HISTORIAN**

Val handed the Board her monthly report. Supervisor Baldwin stated that Val did an excellent job hosting the historian luncheon on the porch of the Government Center on October 8<sup>th</sup>. He furtherer stated that the book "Blue Devils in Vietnam" was very interesting. Val stated that it is their goal to make a point of welcoming Vietnam vets to tell their stories, and to make sure we are not afraid to ask a veteran their story. Supervisor Baldwin asked Val what was coming up? Val stated that there is a decent list of veterans, about 10,000 cards

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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of people to pull information; their current project is to make a file on each veteran.

Supervisor Baldwin addressed the office furnishing that are pictured and presented to the board. Val stated that back in 2011/2012 she donated personal furniture belongings; a pine kitchen hutch and a lateral cabinet to the historian's office in the upstairs room of the Government building for the duration of her 10 year. And she would just like it documented that they belong to her and she will be taking them back once she retires. Supervisor Baldwin stated that it will be documented in this month's minutes with attached photographs of said furnishings. Supervisor Baldwin also stated that at the historian's luncheon, Valerie was highly regarded through-out the county. It is obvious that Valerie is very proud of our town and our historical elements, and we are a gem in the county. The Board gave their thanks to Valerie and all her efforts.

A motion was made to accept the Historians monthly report for September 2015. The motion was made by; Jim Forrester seconded by, Doris Marsh and carried 5-0.

**ASSESSOR REPORT**

None.

**YOUTH**

Doris Marsh announced that the rotary youth are in the process of making 100 red ribbons to put on trees in front of schools from October 23 to the 30th For red ribbon week for anti-drug awareness, then going into the veteran's project. The youth bureau is upgrading its program procedures, making up for losing a key person to retirement. A motion was made to accept the Youth Report given by Doris Marsh. The motion was made by, Dave Thompson, seconded by Kirk Brickwood, and carried 5-0.

**POLICE**

Kirk stated that there has been one resignation. One of our police officers took a full time position somewhere else. A motion was made to accept Officer Whitney's resignation letter. Motion was made by Dave Thompson and seconded by Kirk Brickwood and carried 5-0. A motion was made to accept Kirk's police report for September 2015. Motion was made by Jim Forrester and seconded by Dave Thompson and carried 5-0.

**CEMETERY REPORT**

Dave reported that all looks good, last time they will mow will be next week. It was asked when they expect anything for bids and plot rates? The answer was January. A motion was made to accept the Cemetery report for September, 2015. The motion was made by Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.

**IT**

Jim stated that he spoke with Kirk and Jimmy Mann about the court clerk's computer. Hurricane came last week and moved the court computer upstairs to the court clerk office. Also last week the court and court clerk computers were replaced by the state with upgrades. Councilperson Thompson stated that there are several computers sitting around the government building that no one knows what is on them. Jim said he will make a point to talk to clerk before the

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

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**AT 7:00 PM**

end of the month about said computers. Supervisor Baldwin asked Mark Mullikin if his station is all good? Mark answered yes, it's still named as "Wayne's PC". Jim said he will fix that when he comes in to look at the other computers. A motion was made to accept the IT report for September 2015. The motion was made by Kirk Brickwood, seconded by, Doris Marsh and carried 5-0.

**COMMERCE**

Jim stated he spent an hour with Bobby Gelser, Bobby is hoping to move into the new building by new year and making new product before the grand opening. Julie Marshal is planning recognition and Bobby Gelser is recognizing the Town of Nunda on supporting his business. Plan on getting the press involved with some legislatives. Dana and he had a brief conversation, and they got a prestigious award without recognition. He would like to circle back and make sure there is recognition. Nunda is an area to grow. Once Again Nut Butter employs 33-36 people, they donate to committee causes. Same as Nunda Lumber. We should drum up some press. Doris Marsh agreed and asked how we should make an effort to honor these businesses as a public PR? Kirk stated that small business Saturday would be the time. Jim stated that small businesses are important for recognition. A motion was made to accept commerce report for the month of September 2015. Motion was made by Doris Marsh and seconded by Dave Thompson, and carried 5-0.

**BUILDING/ZONING**

Kirk stated that Sam Vogt got the railings done and he did a good job. They need to get a hold of Phil Maker to remove the air conditioners and put back in storage until next year. Rick Moran stated that he has noticed recently that the slate is coming loose on the north end of the roof of the government center building. Dave Thompson asked Rick where they were with fixing the parking lot next door? Rick answered that they are still coordinating a schedule. A motion was made to accept the Building and Zoning report for the month of September, 2015. The motion was made by; Doris Marsh seconded by, Jim Forrester and carried 5-0.

**HIGHWAY**

Rick Moran reported that the Highway Department has minor work left such as shoulder work. The old #6 truck at the shop, they were keeping the motor as back up but it won't fit in the new truck. He would like to advertise that they are taking bids on the motor or bid out whole truck? Kirk and Dave both agreed they should sell the whole truck. The clerk will put an ad in the paper and we'll see our bid options.

Gary Galton addressed the board, stating he and Todd put a packet together regarding the Livingston county towns and their tax rates from 2013-2015. Gary stated that out of 17, Nunda ranks 13<sup>th</sup>. Gary stated he doesn't understand what "county purpose" is and why in some towns the amount of "County Purpose" is the same as "Town Purpose" and some towns it differs. Supervisor Baldwin answered that every town's Worker's Comp is different. They take everyone's assessment and total worker's comp bill and divide among the town. It shows up as Nunda Tax but it's really the county. Gary Galton asked how every town was different? Supervisor Baldwin answered by assessed

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evaluation. Councilperson Forrester stated that it is equal because all towns are at 100% evaluation.

Gary Galton asked Rick if he ever tries to get grants for highway? Rick answered yes, nothing is available presently. Gary asked if Rick ever asked for engineer's advice for a town line job? Rick answered yes, he speaks with county people, and majority of materials he gets free from Spallina from their excess materials. Gary stated he should take all the grants and engineering everywhere he can take it.

Rick spoke regarding to the coverall shed, the salt and sand mixture being inside will help a lot. Also the site wall on the Peanut Butter factory, they are putting a gate there where the highway guys will have remotes in trucks to open the gate at both ends to keep traffic moving swiftly.

As for the Emo Vet Clinic, water and sewer just got the plans. Kirk stated that prints were done, have submitted paperwork to village and engineers need it. Rick stated the sewer line on that side of the road, he is going to try to black top by November 15<sup>th</sup>. It's our timeframe vs theirs. Jim asked if there was a project coordinator? Supervisor Baldwin answered that the Town is Lead Agent. Jim asked that the only outstanding missing permit is the DOT permit? The answer was yes. Kirk stated that we are freeing up our men in the next couple weeks to start. A motion was made to accept the highway report for September 2015. Motion was made by Dave Thompson, seconded by Doris Marsh and carried 5-0.

OLD BUSINESS                      None

NEW BUSINESS                     None

2016 BUDGET                        Supervisor Baldwin asked if anyone had any comments or questions on the 2016 Budget, none were brought forward.

CLOSE PUBLIC HEARING        A motion was made to close the Public Hearing on the 2016 Budget at 8:33PM. The motion was made by, Kirk Brickwood, seconded by, Dave Thompson and carried 5-0.

**LOCAL LAW NO\_1 OF THE YEAR 2015**

**A LOCAL LAW TO OVERRISE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C**

Be it enacted by the Nunda Town Board of Livingston County as follows;

**Section 1. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Nunda, County of Livingston pursuant to General Municipal Law § 3-c, and to allow the Town of Nunda, County of Livingston to adopt a town budget for (a) town purposes (b) fire protection districts and (c) any other special or improvement district governed

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by the town board for the fiscal year 2016 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the town board to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the town board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Nunda, County of Livingston is hereby authorized to adopt a budget for the fiscal year 2016 that requires a real property tax levy in excess of the limit specified in General Municipal Law, §3-c.

Section 4. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

A motion was made to adopt Local Law_1-2015, and duly put to roll call	
Supervisor Baldwin	Yes
Councilperson Dave Thompson	Yes
Councilperson Kirk Brickwood	Yes
Councilperson James Forrester	Yes
Councilperson Doris Marsh	Yes

EXECUTIVE SESSION

A motion was made to go into executive session. The motion was made by; Dave Thompson seconded by, Kirk Brickwood and carried 5-0.

A motion was made to come out of executive session with no action taken. The motion was made by, Dave Thompson, seconded by Jim Forrester and carried 5-0.

ADJOURNMENT

Being there was no further business a motion was made to adjourn. The motion was made by, Dave Thompson, seconded by, Jim Forrester and carried 5-0.

The meeting adjourned at 9:15 PM.

RESPECTFULLY SUBMITTED,

***MINUTES OF THE REGULAR TOWN BOARD MEETING***  
***Tuesday, October 13, 2015***  
***AT 7:00 PM***

CHEYENNE DEMARCO  
NUNDA TOWN CLERK

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, K Brickwood, Absent Councilperson, J Forrester, Absent Councilperson, Doris Marsh
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Merilee Walker, Mike Hillier, Tim Cassidy, Mark Mullikin, Brian Knapp, Dee Dee Burt

CALL TO ORDER            Supervisor Baldwin called the meeting to order at 7:00 PM. Roll call was taken with Doris Marsh and Dave Thompson present, Kirk Brickwood and Jim Forrester absent.

PLEDGE TO THE FLAG    All persons stood as Councilperson, Dave Thompson led the pledge.

WELCOMED VISITORS    Supervisor Baldwin welcomed the visitors;

APPROVAL OF MINUTES    A motion was made to approve the regular minutes of 10/13/15. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 3-0.

**INTERGOVERNMENTAL AFFAIRS REPORT**

JOINT PLANNING BOARD None

**ZONING BOARD APPEALS**

A motion was made to accept the minutes of the Joint Zoning Board held on 8/20/2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 3-0.

SUPERVISOR BALDWIN    Supervisor Baldwin informed the visitors that there were copies of the 2016 budget provided at the end of the table along with extra copies from John Gordinier in regards to the youth program budget. Supervisor Baldwin stated that until John arrives, the board should go on to cover communications.

COMMUNICATIONS        None

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

CHANGES TO AGENDA Supervisor Baldwin asked the board members if there was a need to make any changes to the agenda. None were suggested.

PRIVILEGE OF THE FLOOR  
None

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

Supervisor Baldwin stated that the budget looks good, just \$13,000 more county coming in to outside village. Stone will come through the B fund without concern. The police budget looks good. Councilperson Dave Thompson stated that the new car fund gets \$8,000 this year and \$8,000 next year, should be in good shape by 2017. Supervisor Baldwin asked if there were any questions? There were none. A motion was made to accept the supervisor's reports. Motion was made by Dave Thompson and seconded by Doris Marsh. And Carried 3-0.

**AUDIT BILLS**

Supervisor Baldwin brought the Board's attention that the bill for the new loader is in this abstract, and the BAN should be approved in two weeks. There was a motion to approve the Abstracts for the month of, October 2015. These abstracts include; General Fund Claim number 230-251 in the amount of \$5,025.40, Highway Fund Claim number 203-225, in the amount of \$164,169.27, and Police Fund Claim number 73-81, in the amount of \$5,314.56. The motion was made by; Dave Thompson seconded by Doris Marsh, and carried 3-0.

John Gordinier entered the meeting at 7:14PM

**JOHN GORDINIER**

Supervisor Baldwin welcomed John to the meeting; John apologized for being late to the meeting and for submitting a late budget. Personal affairs had delayed it getting in sooner. John also said he would be happy to stay and take questions from anyone after this meeting and later in the week. Reviewing his budget, John stated that it is similar to last year. The Second page to his packet labeled, "Summer Recreation Budget Planning 2016" breaks down how many people work for summer recreation with their hourly wage or salary and their maximum number of hours.

John also added a pay scale list in his 2016 budget packet, and addresses that minimum wage has jumped and in January 2016 it will be \$9.00 an hour. John stated that he always credits .20 cents more an hour for every year of service if a recreation employee returns. The turnover is one or two individuals at least.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

John presented a new proposal that is directed at one of summer rec's main problems, and that is the very high turnover of swim instructors. The usual hourly wage for swim instructors at state parks and recreation programs is \$14.00 - \$17.00, this puts Nunda Summer rec at the bottom for swim instructor pay. John goes on to say that summer rec has water safety persons who have to receive red cross training, but their lifeguards are trained rescue on standby, a lifeguard has to pay \$450.00 to get a life guard certification, and they do not get reimbursement for their extensive training. John's mission is retaining people from year to year. In order to do this he would like to bring up the hourly rate to the same as other surrounding parks and reimbursement for water safety instructor training. John states that we can't have a learn to swim program without them, same with water safety people, with the same people teaching every year they would not need the same reimbursement, just a re-certify fee of \$50.00 every year, John would like to retain a stronger program by budgeting more.

Supervisor Baldwin address John's Estimate of expenditures, and clarified that John is looking for a \$2,000 dollar increase, \$1,000 from the Village and \$1,000 from the Town. John answered yes.

Councilperson Thompson asked John if there was surplus from last year? John answered No; there has been no surplus for the last 5 years. State cuts have affected this.

Supervisor Baldwin asked for the source of revenue? John answered that they collect money for field trips.

Doris asked John if he looked at reconfiguring? Perhaps changing summer recreation to a 4 day program to find the extra \$2,000?

John answered that with our economy, if they cut back on hours, people will look for more hours and more pay elsewhere. This also would affect who applies for the job and summer rec needs qualified workers for 90 kids a day.

Doris asked if they could cut back the number of kids a day? John stated he would then be worried about state regulations. They have already done what they could to spare the budget, such as grass roots crafts instead of catalog, in 2012 they discontinued the use of school buses and waived the cost of bus drivers and bus rent per mile, although John is concerned if we cut the field trips there will be a great loss to the benefits of summer rec.

Supervisor Baldwin asked if we are getting to a point where we have to charge for our water activities?

John answered that due to organization regulations of a day camp, if we start charging we have to create waivers and administration fees.

Supervisor Baldwin stated that he is supportive of giving \$1,000 but in reality he doesn't think it will be enough. Supervisor Baldwin continued to say that he stands by serving the youth program in our community and he is aware that John has been doing it on a shoestring. Hearing John's concerns, Supervisor Baldwin stated he felt they should add \$1,500.00 to the line item to cover the \$500.00 John isn't aware he is losing. Supervisor Baldwin reinstated that he wants John to have a good chance at a good program.

Supervisor Baldwin stated they will take it from the fund balance, where the account has been carrying \$3,800 for the last four years with no tax raise.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

A motion was made to accept John Gordinier's new budget and give the youth \$1,500.00 additional funds for next year. Motion was made by Dave Thompson and seconded by Doris Marsh and carried 3-0.

Jim Mann entered meeting at 7:36 PM.

JIM MANN

Jim Mann addressed the board concerning the organization of the court system. Jim stated that he has a file of 30-40 tickets that are not being transmitted into the court system. Doris asked if they can think they sent them mistakenly? Jim answered that they get verification if it gets transmitted. Supervisor Baldwin asked if there was a possibility that the system says it is transmitted but it's not in the system? Jim answered yes. Jim goes on to say he had a conversation with police commissioner, and this is happening County wide. If it was state wide it would be from park and state, but it's just Nunda. This offsets progress. Supervisor Baldwin asked if there is a place the transmitted tickets get sent that the Chief can verify? Jim answered that he doesn't know, Jim asked the Chief to screen print them and send them to him.

Supervisor Baldwin stated the board will instruct the Chief to supply proof of transmitted information; there is a way to follow up without using hearsay.

Jim stated this lapse in efficiency is difficult on the court system and creates issues with the department and public. He wishes it to cease.

Doris stated she will talk to Chief tomorrow and then talk to Jim.

Jim Mann left the meeting at 7:44PM.

CEO

Mark Mullikin addressed the board stating he has had a light month. The vet clinic is getting along at a nice rate. He has closed out several permits issued by Wayne Dalrymple.

Following up on an incident on Mill St in Dalton, there was a small electrical fire, Mark did not get notified, and he has already resolved the problem that he has to be put in their system so he can be notified immediately next time.

In regards to the Scipio Rd cell tower, Mark spoke with Ron Maxwell and he will be overseeing the progress and communicating back with us.

Mark received a Department of State e-mail notification; the e-mail stated that annual reports were not filed on the first of the year. Mark sent them a cover letter and did his best to fill report. The town will be getting a new set of zoning books for free once filed, without being filed these books would be well over \$100.00.

Mark stated that the zoning board is happy with the temporary structures regulations proposed at their last meeting; Although Mark isn't sure if they have gone over anything else.

A motion was made to accept the CEO report for the month of, October 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 3-0.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

**HISTORIAN**

Val handed the Board her monthly report. The topic of this month's report was in regards to the historical society calendar, like last year, is on hamlets but all hamlets highlighted this year will be different from last year. There are at least 24 hamlets near Nunda.

Val stated that at the beginning of the year she will be continuing the veterans' project and looking into the family history from the property on Rattle Snake Hill.

A motion was made to accept the Historians monthly report for October 2015. The motion was made by; Dave Thompson seconded by, Doris Marsh and carried 3-0.

**ASSESSOR REPORT**

Brian addressed the board stating that over the last month he has sent out applications for star program, Agriculture assessment, and disability. The Property owners have until March 1<sup>st</sup> to file.

Brian also stated that in September he completed basic certification for an assessor and he is all qualified.

A motion was made to accept the Assessor's report for the Month of October 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 3-0.

**YOUTH**

Doris stated that during Red ribbon week, the rotary club completed 100 ribbons placed in front of both Dalton Elementary and Keshequa Central School. The rotary also completed their grant work of supplying 15 beds and beddings for 15 students within the Keshequa School District. Doris also spoke with high school students about community service since they are required to completed a number of service hours for graduation, Doris reported that there was wide range of conversation and questions.

Doris attended a Coalition Kaizen which informs community partnerships of their strengths and weaknesses in the organization as a unit.

Doris announced the Teen recognition coming up, she stated that the time table has changed this year and they are accepting the nominations from today until December 23<sup>rd</sup>. The reception is still in April but they would like admissions early. Doris stated that the best way to fill out the admission form is to interview the student. This award can go on a college resume.

A motion was made to accept the Youth Report given by Doris Marsh. The motion was made by; Dave Thompson seconded by, Tom Baldwin and carried 3-0.

**POLICE**

Dave Thompson reported the police statistics for October, and reported that they received a letter from the Chief advocating the rehiring of Matt Whitney. Doris stated that Whitney was interested in a position that ended up having a very long waiting list to be a park police officer. He resigned from the waiting list and wishes to come back to the Nunda Police Department. A motion was made to rehire Officer Whitney. Motion was made by Dave Thompson and seconded by Doris Marsh and carried 3-0.

In additional report, Dave stated that the Nunda Police department is interested in a fingerprint device. Dave stated that a 10 print finger print is better than a

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

palm print. Dave stated they are looking into other municipalities if they use it. Supervisor Baldwin stated that it is very important to look at on-going costs. The Chief will try to have a decision by the next meeting.

Dave reported that a \$7,900 grant was just received. Also the crack down on Halloween will produce extra hours.

A motion was made to accept the police report for the month of October 2015. The motion was made by Dave Thompson, seconded by, Doris Marsh and carried 3-0.

**CEMETERY REPORT**

Dave reported that it's all quiet. They had two burials today. Doris added that it was the 3<sup>rd</sup> burial this month. A motion was made to accept the Cemetery report for October, 2015. The motion was made by Doris Marsh, seconded by, Tom Baldwin and carried 3-0.

**IT**

None.

**COMMERCE**

None.

**BUILDING/ZONING**

Dave stated that it was all okay. Rick added that they did patching in the driveway; they will have to do more paving and sealing next year. A motion was made to accept the Building and Zoning report for the month of October, 2015. The motion was made by; Doris Marsh seconded by, Dave Thompson and carried 3-0.

**HIGHWAY**

Rick Moran reported that the Highway Department is working in the water and sewer project. The water is done, and Troy Bennett is doing the water test. They are starting the sewer on Monday, depending on weather, may be done next week.

As for cleanup, Rick stated that they will do what they can do for restoration to take care of the homeowners.

The salt shed can fit in 3,000 ton of material, which is about the average use of the year. Rick reinstated that the salt shed is a good asset. Rick stated that Dana is working on building a sander, a new sander is usually \$11,000 and they will make it under \$3,000. They are looking good for winter.

Supervisor Baldwin stated that the men are looking at a 13% increase in healthcare that will be .24 cents an hour. Looking at a raise, this year is 21,500 and they will raise it to 22,000. They will receive a .50 cent raise starting January 1<sup>st</sup> 2016, when new health care kicks in. The Highway men have also decided to join a union. We'd all like to act in good faith.

A motion was made to raise the highway payroll to \$22,000 with a .50 cent raise to each highway member starting December 1<sup>st</sup>. A motion was made by; Doris Marsh and seconded by, Dave Thompson and carried 3-0.

The board moved on to open the two bids submitted for the recently advertised 96 FORD L9000. The bids went as follows;

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, November 10, 2015**

**AT 7:00 PM**

Denny Hoffman - \$858.00

Rick Hitt - \$502.97

A motion was made to accept Denny Hoffman's bid for the 96 FORD L9000. Motion was made by Dave Thompson and seconded by, Doris Marsh, and carried 3-0.

Rick addressed the board and stated that he would like to order sweatshirts for the highway men. Their Boots and uniforms are covered, Rick stated that last time they were given \$700.00, he would like to cut that amount in half for new shirts and sweatshirts by next year.

A motion was made to accept Rick's report for the Month of October, 2015. The motion was made by Dave Thompson, seconded by Doris Marsh and carried 3-0.

**OPEN PUBLIC HEARING**

Supervisor Baldwin opened the public meeting at 8:12PM, and opened the floor to the public. Dee Dee Burt addressed the board on behalf of the Dalton Cemetery Association. They are requesting \$500.00 assistance to maintain grounds by covering the cost of mowing. DeeDee stated that they use to get a yearly donation but are no longer getting support. Supervisor Baldwin asked what the annual expense runs? DeeDee answered \$500.00.

A motion was made to commit \$500.00 to the Dalton Cemetery Association. The motion was made by Dave Thompson, seconded by Doris Marsh, and carried 3-0.

**CLOSE PUBLIC HEARING**

Supervisor Baldwin asked if anyone else from the Public had questions concerning the budget, none were stated. Supervisor Baldwin asked the board members the same question; no concerns or questions were presented.

A motion was made to close the public hearing. The motion was made by Dave Thompson, seconded by Doris Marsh and carried 3-0. The public meeting was closed at 8:16 PM.

A motion was made to adopt the 2016 Budget. The motion was made by Doris Marsh, seconded by Dave Thompson, and carried 3-0.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**CLERK REPORT**

A motion was made to accept the clerk's report for the month of October 2015. The motion was made by Dave Thompson and seconded by Doris Marsh, and carried 3-0.

**WATER AND SEWER**

Rick addressed the board asking who is responsible for paying for hook ups for the water and sewer project? Rick states that the state road is causing complications, it makes people get permits. Steve Gelser would like to hook up but right now it looks like he has to pay for everything.

Supervisor Baldwin stated that it was a Village system. Rick stated that he would like to provide them to the easement line.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, November 10, 2015**  
**AT 7:00 PM**

Doris stated that there are four homeowners on other side of the road for sewer.

Supervisor Baldwin asked if they were to go under the road, what would be the cost amount to run four laterals beneath the road?

Rick said he has asked for those figures from Troy. Rick further stated that these are town residents; we have to think of their future interests.

**ADJOURNMENT**

Being there was no further business a motion was made to adjourn. The motion was made by, Dave Thompson, seconded by, Doris Marsh and carried 3-0.

The meeting adjourned at 8:24 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA TOWN CLERK

***Town Board Discussion Minutes, Lacked Quorum  
Tuesday, December 08, 2015  
AT 7:00 PM***

PERSONS PRESENT	TOWN BOARD	Supervisor, Thomas Baldwin Councilperson, Dave Thompson Councilperson, K Brickwood, Absent Councilperson, J Forrester, Absent Councilperson, D Marsh, Absent
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	Hwy. Supt., Rick Moran Historian, Valerie Griffing
	VISITORS	Mike Hillier, Tim Cassidy, Harmony Favo, Joe Colombo, Carl Bennett
CALL TO ORDER		Supervisor Baldwin called the meeting to order at 7:07 PM. Roll call was taken with Dave Thompson present, Doris Marsh, Kirk Brickwood and Jim Forrester absent.
PLEDGE TO THE FLAG		All persons stood as Rick Moran led the pledge.
WELCOMED VISITORS		Supervisor Baldwin welcomed the visitors;
APPROVAL OF MINUTES		No motion was made on November 2015 minutes due to lack of quorum.
INTERGOVERNMENTAL AFFAIRS REPORT		
	JOINT PLANNING BOARD	None
	ZONING BOARD APPEALS	None.
SUPERVISOR BALDWIN		Supervisor Baldwin informed all present that tonight's meeting will hold no official business because there is not a quorum. The decision was made to continue with the meeting as a discussion forum only and postpone any decisions until the Year End meeting later in the month. Supervisor Baldwin stated that he will be in contact with the other board members for their verbal approval to pay the monthly abstracts on time.
COMMUNICATIONS		None
CHANGES TO AGENDA		The discussion forum would follow the general agenda, skipping items that require a quorum.

*Town Board Discussion Minutes, Lacked Quorum  
Tuesday, December 08, 2015  
AT 7:00 PM*

PRIVILEGE OF THE FLOOR

Bob Cox

Supervisor Baldwin welcomed Mayor Bob Cox. Mayor Cox stated that he wanted to compliment everyone employed on the water and sewer project. Mayor Cox further stated that all went well at a great pace and price. Nunda will reap a good harvest in the future as well as the present. Supervisor Baldwin stated that he appreciated the village highway and board's cooperation and look forward to continuing that relationship.

Harmony Favo,  
Joe Colombo, Carl Bennett

Carl Bennett addressed the board stating that a year ago they had to find someone to repair the VFW building but they lacked the funds for the repairs and now the building is a shamble. They have come tonight to find out if the town can allow the VFW to have their meetings at the government center building.

Supervisor Baldwin asked how many people this meeting would involve. How many active members? Harmony Favo answered stating that there are 50 people who have memberships but only 5-6 would actually come to the meetings.

Supervisor Baldwin asked what day of the month do they hold their meetings? Harmony answered every 3<sup>rd</sup> Thursday at 7:00 PM.

Harmony went on to say that they have people who cannot climb stairs well and the government center's elevator lift would be a benefit.

Supervisor Baldwin asked how much would it cost to repair the VFW building? Harmony answered between 20,000 - 30,000. The upstairs has suffered mostly from water damage and grant writing is a full time job.

Supervisor Baldwin stated that he, and many others in the town, doesn't want to lose that building. Supervisor Baldwin suggested that Harmony speak with Kathy Grant, as this would be a loss of a historical building and a place for service organizations to meet. Supervisor Baldwin stated that long term plans are to utilize the VFW building and update it to be more functional, but for the short term, the government center is a community center and Supervisor Baldwin and the board members want others to use it. He furthered stated that they should speak with the town clerk to look over the building schedule and the board is more than happy to accommodate and support their organization. The members representing the VFW said their thank yous.

7:20 PM Harmony Favo, Joe Colombo, Carl Bennett and Bob Cox left the discussion.

BUDGET REPORT &

SUPERVISORS STATEMENT Supervisor Baldwin stated that the Year End meeting will be December 29<sup>th</sup> at 7:00 PM at the Nunda Government Center, Supervisor Baldwin will get approval from the other board members not present.

***Town Board Discussion Minutes, Lacked Quorum  
Tuesday, December 08, 2015  
AT 7:00 PM***

AUDIT BILLS	Supervisor Baldwin stated that present Councilperson Dave Thompson and himself would sign the abstract and Supervisor Baldwin will follow up with the other board members to get verbal confirmation so the monthly bills could be paid on time.
CEO	Mark Mullikin was absent from the meeting but had a written report presented in each board member's packet.
HISTORIAN	Val handed the Board her monthly report which included a Christmas Quiz based on matter from the 2016 Nunda Historical Society calendar on hamlets near Nunda. The calendar will be available later this week at Winter in Nunda festivities. The board members and guests greatly enjoyed the quiz. Supervisor Baldwin thanked Val, wished her a happy holiday and that they are very proud of all her work.  Bob Cox re-joined the meeting at 7:40PM.
ASSESSOR REPORT	None
YOUTH	None
POLICE	None
CEMETERY REPORT	None
IT	None.
COMMERCE	None.
BUILDING/ZONING	
HIGHWAY	Rick stated that the new loader should be here by the end of the year and that the village was great to work with in the water and sewer project. Mayor Bob Cox agreed, stating that Nunda has a lot of talent outside the usual routine jobs. Supervisor Baldwin added that we have a wealth of experience here for this town.
OLD BUSINESS	None
NEW BUSINESS	None
CLERK REPORT	The clerk's report for the month of November 2015 will be looked over and approved at the next meeting.

*Town Board Discussion Minutes, Lacked Quorum  
Tuesday, December 08, 2015  
AT 7:00 PM*

ADJOURNMENT

Being there was no further business; there was a motion to adjourn the discussion. Motion was made by Dave Thompson and seconded by Tom Baldwin.

The discussion was adjourned at 7:54 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA TOWN CLERK



**MINUTES OF THE YEAR END MEETING**

**Tuesday, December 29, 2015**

**AT 7:00 PM**

**SNYDER BROTHERS COST** Supervisor Baldwin addressed the letter from Snyder brothers cemetery services, where it states that effective January 1<sup>st</sup>, 2016 the cost of grave openings and closings will be \$325.00, and there will be an additional \$150.00 for Sundays and Holidays. Councilperson Thompson suggested putting this in January's organizational meeting. Councilperson Forrester asked Councilperson Thompson if these costs were a concern? Dave answered no.

**TOWN CLERK/TAX  
COLLECTOR FUNDS**

Supervisor Baldwin addressed the two letters supplied by the Town clerk regarding extra funds left in the Five Star Town Clerk fund and the M&T Tax collector account. In both these letters it states the extra funds will be turned over to the town supervisor following OSC requirements.

The amounts being turned over to the town supervisor goes as follows:  
\$1042.04 from the Tax Collector Account.  
\$706.69 from the Town Clerk Account.

Supervisor Baldwin stated that this money will be transferred to the general fund as miscellaneous.

Councilperson Forrester asked the clerk if there was a proper tax close out that was approved by the county in April? The answer was yes.  
With the Tax Collector account, the clerk stated in the letter that it was most likely a double payment by an owner and an escrow account. It will be searched out after the close out of the 2016 Tax season.

A motion was made to accept the action of the transfer of \$1042.04 from the Tax Collector Account and \$706.69 from the Town Clerk Account to the general fund as miscellaneous funds. Motion was made by Jim Forrester, seconded by Dave Thompson, and carried 4-0.

**RE-APPOINTMENT  
MIKE SANFORD**

A motion was made to re-appoint Mike Sanford to the Board of Assessment for a five year term to expire in 2020. The motion was made by Dave Thompson, and seconded by Jim Forrester, and carried 4-0.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the Year end 2015. These abstracts include General Fund Claim number 286-303, in the amount of \$6,567.60, as set forth in abstract No. G-13, dated 12/29/15, Highway Fund Claim number 253-272, in the amount of \$46,853.73, as set forth in abstract No. H-13, dated 12/28/15 and Police Fund Claim number 89-98, in the amount of \$15,038.67, as set forth in abstract No. P-13, dated 12/28/2015. The motion was made by; Jim Forrester seconded by, Kirk Brickwood and carried 4-0.

**Jeff Wilcox**

Supervisor Baldwin addressed Jeff Wilcox about his voucher submission to pay biometrics4all for a live scan machine, half to be returned to the town via

**MINUTES OF THE YEAR END MEETING**

**Tuesday, December 29, 2015**

**AT 7:00 PM**

NYSDCSS Grant for approximately \$5845.23. Supervisor Baldwin asked the chief if this machine allows finger printing? The answer was yes, the machine also has a digital signature. Councilperson Forrester asked the chief what the service agreement is? Chief answered that the submitted price has the first year of annual service fees is included, then \$1,400.00 a year if you choose to continue after a year. Chief stated that he thinks his budget can manage those fees.

**TRANSFER OF FUNDS**

Supervisor Baldwin stated that the Outside Village fund had the Joint Sewer project fees for the new vet clinic, in which the town put up \$7,500.00 for the project and the rest of the bills will go to the vet clinic. Supervisor Baldwin mentioned to Merilee Walker to check with the village in 2016 to make sure they finished contributing their \$7,500.00 before sending the rest of the bills to the clinic.

Councilperson Forrester asked how long the joint highway permit goes for? The answer was October 2016.

AUTHORIZE TRANSFERS - A motion was made to authorize the following transfers:

**GENERAL FUND - TOWNWIDE**

Transfer From:

A1450.4	Election Contr	\$3,560.00
A1620.4	Security Maint	\$4,528.00
A1620.4	NYSEG	\$2,917.00
A1990.4	Contingency	\$5,177.00
	<b>TOTAL:</b>	<b>\$16,182.00</b>

Transfer To:

A1010.4	Town Board Cont	\$162.00
A1330.4	Tax Collector Contr	\$477.00
A1410.1A	Deputy Town Clerk Svc	\$3,361.00
A1420.4	Attorney Contr	\$1,013.00
A1440.4	Engineering Contractual	\$170.00
A1620.2	Town Hall Equip	\$31.00
A1620.4	Town Hall Contractual	\$307.00
A1620.4	Supplies	\$1,896.00
A5010.4	Hwy Supt Contr	\$505.00
A5132.4b	Maintenance	\$2,337.00
A8810.4	Cemetery Contr	\$1,343.00
A9050.8	Unemployment Ins	\$302.00
A9060.8	Hospital & Medical Ins	\$4,278.00
	<b>TOTAL:</b>	<b>\$16,182.00</b>

**GENERAL FUND - OUTSIDE VILLAGE**

**MINUTES OF THE YEAR END MEETING**

**Tuesday, December 29, 2015**

**AT 7:00 PM**

**Transfer From: Unanticipated Revenue**

B1120	Sales Tax	\$9,903.00
B1990.4	Contingency	\$169.00
B8020.1	Planning Svc	\$600.00
B8160.4	Clean-up Day	\$4,361.00
B8560.4	Shade Trees	\$500.00
B9030.8	Social Security	\$101.00
.....TOTAL:		..... \$15,634.00

**Transfer To:**

B3620.1	Building & Fire Insp	\$319.00
B3620.4	Bldg & Fire Contr	\$722.00
B8010.1	Zoning Svc	\$319.00
B8010.1A	Zoning Board Appeals Cont	\$102.00
B8010.4	Zoning Contr	\$577.00
B8150.4	Joint Sewer Project	\$13,419.00
B8160.4	Solid Waste-Recycling	\$176.00
.....TOTAL:		..... \$15,634.00

**HIGHWAY FUND – TOWNWIDE**

**Transfer From: Unanticipated Revenue**

DA2665	Sale of Equipment	\$44,510.00
DA5730	BAN	\$74,000.00
DA5130.4	Machinery Contr	\$8,644.00
DA5142.4a	Diesel Fuel	\$9,009.00
DA5142.4b	Gasoline	\$1,979.00
DA5148.4	Snow Rem. Other Govt Cont	\$5,564.00
DA5148.4A	Diesel Fuel	\$9,454.00
DA5148.4B	Gasoline	\$1,179.00
DA9060.8	Hospital & Medical Ins	\$8,576.00
TOTAL:		\$162,915.00

**Transfer To:**

DA5110.1a	Multi-Modal Program	\$355.00
DA5130.2	Machinery Equipment	\$135,603.00
DA5130.4	Equipment Rental	\$578.00
DA5140.4	Drug Testing	\$29.00
DA5142.4	Snow Removal Contr	\$26,086.00
DA9050.8	Unemployment Ins	\$114.00
DA9060.8a	Medical Reimb	\$150.00
TOTAL:		\$162,915.00

**MINUTES OF THE YEAR END MEETING**  
**Tuesday, December 29, 2015**  
**AT 7:00 PM**

**HIGHWAY FUND - OUTSIDE VILLAGE**

Unanticipated Revenue

Transfer From:

DB2300	County Roadwork	\$21,071.00
DB3501	CHIPS	\$18,439.00
DB4960	FEMA	\$7,994.00
DBUB	Unexpended Balance	\$3,984.00
DB5110.4	General Repairs Contr	
DB5110.4A	Employee Benefits	\$1,412.00
DB51104b	Diesel Fuel	\$7,089.00
DB5110.4C	Gasoline	\$3,690.00
<u>DB9060.8</u>	<u>Medical &amp; Hospital Ins</u>	<u>\$8,576.00</u>
	TOTAL:	\$72,255.00

Transfer To:

DB5110.1	General Repairs Serv	\$17,344.00
DB5110.4	General Repairs Contr	\$20,893.00
DB5110.4D	Keshequa Creek Main	\$1,932.00
DB5112.2	Capital Improvements	\$31,325.00
DB9030.8	Social Security	\$647.00
<u>DB9050.8</u>	<u>Unemployment Ins</u>	<u>\$114.00</u>
	TOTAL:	\$72,255.00

**POLICE FUND**

Transfer From:

**Unanticipated Revenue**

SP2390	DWI Distributions	\$750.00
SP2680	Insurance Claims	\$1,983.00
SP3389	NYS Grant	\$994.00
SPUB	Unexpended Balance	\$7,521.00
SP3120.4A	Ammo & Supplies	\$752.00
SP3120.4D	Gasoline	\$5,451.00
SP3120.4E	Liability Insurance	\$538.00
SP3120.4G	Office & Print Supply	\$258.00
SP3120.4I	Police Car Expense	\$1,029.00
SP3120.4L	Radio/Computer	\$200.00
SP3120.4N	Training	\$666.00
SP3120.4O	Uniforms	\$90.00
<u>SP3120.4P</u>	<u>Utility &amp; Space Rent</u>	<u>\$455.00</u>
	TOTAL:	\$20,687.00

**MINUTES OF THE YEAR END MEETING**

**Tuesday, December 29, 2015**

**AT 7:00 PM**

Transfer To:

SP3120.1	Protective Svc	\$316.00
SP3120.4B	Car Insurance	\$795.00
SP3120.4F	New Equipment	\$13,255.00
SP3120.4H	Police Car Ad	\$972.00
SP3120.4M	Telephone	\$1,297.00
SP3120.4R	DWI Reserve Fund Equip	\$975.00
SP3120.4S	Software Maint Fee	\$2,427.00
SP9030.8	Social Security	\$24.00
<u>SP9050.8</u>	<u>Unemployment Ins</u>	<u>\$626.00</u>
TOTAL:		\$20,687.00

The motion was made by James Forrester, seconded Dave Thompson, and carried 4-0.

**ORGANIZATIONAL MEETING DATE**

Supervisor Baldwin announced a reminder of the Organizational meeting for the Month of January will be held on January 5, 2016 at 7:00 PM.

**Board Members Farewell**

Supervisor Baldwin stated that before they adjourn the meeting tonight that he would like to address the two other board members, Dave Thompson and Kirk Brickwood, whose last meeting is tonight as well. Supervisor Baldwin stated that he would like to thank both Dave and Kirk for the work they have done for the township. Supervisor Baldwin admitted at times it was rough but they have done things to better the future of this town.

Jim Forrester addressed the leaving board members as well, stating that they all had a significant effect on this town just with the proof of the generated revenue and the success of Nut Butter and now the new vet clinic. Jim stated that he really appreciates all that they have done.

Rick Moran added that he agrees with Jim and Tom. The highway guys and he are very thankful as well. The board members leaving were quick to update him on the job and he learned a lot from them. He appreciates their help.

**ADJOURNMENT**

Being that there was no further business there was a motion to adjourn. The motion was made by, Dave Thompson, seconded by, Kirk Brickwood, and carried 4-0. The meeting was adjourned at 7:21 PM.

RESPECTFULLY SUBMITTED,

***MINUTES OF THE YEAR END MEETING***  
***Tuesday, December 29, 2015***  
***AT 7:00 PM***

CHEYENNE DEMARCO  
NUNDA TOWN CLERK