

MINUTES OF THE SPECIAL TOWN BOARD MEETING
Thursday, October 19, 2017
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Bill Mann Councilperson, Mike Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	Hwy. Supt., Rick Moran
	VISITORS	None.

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilmen present.

PLEDGE TO THE FLAG All persons stood as guest, Rick Moran led the pledge.

CHANGES TO AGENDA None.

PRIVILEGE OF THE FLOOR None.

TENTATIVE BUDGET Supervisor Walker addressed the budget history report from 2015 to the tentative budget of 2018 as created by Baldwin Business Services.

HEALTH CARE Full Time Town employees pay 30% for health benefits per teamers contract. The 30% was locked in for three years without increase per contract, beginning in 2016 and will end in 2018.

The following funds lines were added to this year’s budget to cover Disability with Hartford’s Insurance:

- A9055.8 – Disability with Hartford Insurance
- DA9055.8– Disability with Hartford Insurance
- DB9055.8– Disability with Hartford Insurance

INSURANCE A1910.1 Unallocated Insurance is budgeted for \$24,000.00 which covers Liability and Auto insurance.

EMPLOYEE SALARIES Per Teamsters Contract the Fulltime Highway employees will receive a 2% raise.

A 2% raise in wages was granted to the Assessor, Assessor’s Clerk, Justice and Justice Clerk, Code & Zoning officer employees.

Part Time employer, Cora Cassidy, hourly pay will increase along with minimum wage.

The board requested Rick and Cheyenne to make a report of the other Livingston County Superintendents and Town Clerk’s salaries for comparatives to their own salary figures.

FUND APPROPRIATIONS

Line items that end with .1 are services (employee wages, personnel.)
Line items that end with .2 are equipment.
Line items that end with .4 are contractual (training, law books, energy costs i.e. RG&E etc.)

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Supervisor Walker stated that Baldwin Business Services set up their budget by breaking down each contractual to individual bill coverage like RG&E, phone etc. are all listed separate but are contained to one fund line.

The following was discussed:

A Fund - Town Wide

A1420.4 *Attorney Contractual.* Increased to \$8000.00, since it was underbudgeted for the last several years, additionally it is in preparation of a new highway building.

A1440.4 *Engineer-Water 7 Sewer.* Nothing was budgeted for engineers for the future highway building. Jim stated they could pull funds from the building reserve since the engineers would be used for designing the new highway building.

B Fund - Outside Village

B3120.4 *Police Contract.* Will increase by \$2,000.00. (Refer to Police Fund)

B7310.4 *Youth Program contractual.* Supervisor Walker stated that Village Clerk/Treasurer LeRoy Wood created the Youth budget as coordinator John Gordinier has not contacted Supervisor Walker in its regards this year.

Wages/Salaries - \$ 13,400
Goods/Services - \$ 5,200
Social Security - \$ 1,100
\$ 19,700

The proposed 2018 Youth program cost would be divided as follows:

Town of Nunda pays 41% Share- \$5,986.00
Village of Nunda pays 41% Share - \$5,986.00
Town of Portage pays 18% Share - \$2,628.00

B8020.4 *Planning Contractual.* Increased from \$400.00 to \$1,000.00 considering that the Planning Board is working on re-writing the comprehensive plan.

DA Fund – Town Wide

DA5132.2 *Equipment Reserve.* Was not increased this year.

DA5130.4 *Equipment Rental.* \$4000.00 was requested by Rick with the intention of renting an excavator in 2018.

DA5142.4A *Diesel.* Winter fuel.

DA5142.4B *Gasoline.* Used for chainsaw and shop machinery. No highway vehicles use gasoline.

DA9730.6 *B.A.N. Principal.* \$24,000.00 will be the Town's last payment on loader.

DA9730.7 *B.A.N. Interest.* \$700.00 was budgeted to pay the interest.

DB – Outside Village

DB1001 *Property Taxes.* Were increased by 15,000.00 while remaining under the tax cap.

DB3501 *State Aid Consolidated Highway.* Kept at \$154,000.

DB5112.2 *Capital Improvements.* Kept at \$154,000.

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Police Fund

To keep in line with growing the police car reserve, it was decided to divide the \$8,000.00 requested by Chief Jeff Wilcox for the police car reserve, and instead put \$4000.00 in the police car reserve and \$4000.00 into Police pay to either give a dollar raise to the Nunda PD officers and extend their hours.

SP3120.1
SP3120.4

Police Personal Services. Was increased by \$4000.

Car Reserve. Was reduced from the tentative amount of \$8000 to \$4000.

PRELIMINARY BUDGET MEETING

A motion was made to set the public hearing to adopt the preliminary budget on November 14st at 7:00 PM at the Nunda Government Center during the regular Town Board meeting.

Motion was made by Bill Mann and seconded by Mike Hillier and carried 5-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Jim Forrester, seconded by Mike Hillier, and carried 5-0.

The meeting adjourned at 8:47 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK