

MINUTES OF THE SPECIAL TOWN BOARD MEETING
Tuesday, October 18, 2016
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Bill Mann Councilperson, Mike Hillier Councilperson, James Forrester <i>Councilperson, Vacant Seat</i>
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	Hwy. Supt., Rick Moran
	VISITORS	Gary Galton, Randy Morris, Alex Pierce, Catherine Ludwig, Justin Bennett

CALL TO ORDER Supervisor Walker called the meeting to order at 7:04 PM.

PLEDGE TO THE FLAG All persons stood as guest, Alex Pierce led the pledge.

OPEN PUBLIC HEARING Supervisor Walker opened the public hearing at 7:04 PM

ZONING

Supervisor Walker addressed Alex Pierce in regards to the zoning laws that went before the county planning board. Alex stated he is there to update the town board in regards to the county planning board's review of the revised Nunda zoning laws that up for passing tonight. The County has written and submitted a letter of referral to their recommended changes to the Nunda Zoning law. Alex stated he found some of their thoughts and concerns were good points to note. Alex recommended that the items on the referral list be tasked over to the Nunda planning board for their review. Alex also recommends that even though the county suggests we do more work with our current zoning it does not mean we have to stop with moving forward and adopting what we have. Alex suggests we still move forward with passing the current zoning as it has been going on for the last two years, put it to a close to get the pending properties and on hold applications taken care of, and then for the next several months continue to correct the zoning and pass it again sometime next spring.

Supervisor Walker asked if the Village Board passed the zoning last night? Alex answered yes.

Revision at this point would involve updating our comprehensive plan at the county and that is not something that can we taken care of in a month, we can set a timeline to tackle it in 4 – 6 months and incorporate other things like green energy and agriculture.

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Supervisor Walker stated that the county planning board is an advisory board. This new zoning has been in the works since January 2015, we are going on two years. Jim stated that as he reads through the referral letter and comments he does not see anything significant that should stop the board from passing the zoning as is. Alex Pierce stated this material will be covered at the November 1st Planning Board meeting. Supervisor Walker thanked Alex.

Catherine Ludwig entered meeting at 7:10 PM.

TENTATIVE BUDGET

Supervisor Walker addressed Justin Bennet from Baldwin Business Services sitting in tonight's meeting to help review the 2017 tentative budget.

TAX CAP

Supervisor Walker reviewed the tax cap, documented and referred to in the following figures:

Cap Calculation	2016 taxes	1,016,061.00 – Taxes collected
Growth	1.00190	1,017,991.52 – Growth Factor
Tax Cap	1.00680	1,024,913.86 – Actual State tax cap
County Adj	400.00	1,024,513.86 – County Chart Fact

Justin explained the calculation of the tax cap as follows, the “cap calculation” is the actual taxes collected for the year 2016, then you factor in the growth factor (1.0019) that is added into the taxes collected figure, then the actual tax cap (1.0068) adds in and that calculates how much you can go up. County adjustment is a chart fact from the County that is going to be added into your taxes. County charge back can throw you over your cap.

(16:00)

HEALTH CARE

Supervisor Walker stated the Town will offer \$46,500.00 to cover the four highway employees. Rick Moran and Cheyenne DeMarco have not been calculated into that health insurance figure.

2016 budget had \$71,000.00 for the 4 highway employees and Rick and Cheyenne.

Rick asked if this will affect his and Cheyenne's rates? Supervisor Walker read the figure of quotes single policy for a year is \$4,923.00, two persons' policy is \$9847.24. Supervisor Walker stated the difference is going to be the HRA account, where the town is paying a figure of \$3000.00 put in your account if you are a two person or family account and \$1500.00 if you are single. Next year it will be raised to \$5200.00 for two person or family and \$2600.00 for single. Supervisor Walker stated that it was figured that the \$46,500.00 figure included those higher figures.

Jim asked with this model is the town taking all employees to 30% for health benefits? Supervisor Walker answered yes.

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Mike asked if the teamsters are going to negotiate this percentage? Supervisor Walker stated no, they have already been told about the 30% and they all seem satisfied, and with this new plan it will be locked in for three years without increase.

Jim asked with that assumption what is the difference of health insurance between this year and next year's budget?

Supervisor Walker answered by the four employee's figures:

2016 – \$44,133.00

2017 - \$46,500.00

(27:00)

FUND APPROPRIATIONS

Line items that end with .1 are services (employee wages, personnel.)

Line items that end with .2 are equipment.

Line items that end with .4 are contractual (training, law books, energy costs i.e. RG&E etc.)

Supervisor Walker stated that Baldwin Business Services set up their budget by breaking down each contractual to individual bill coverage like RG&E, phone etc. are all listed separate but are contained to one fund line.

The major changes either reviewed or that will go into the preliminary budget were the following:

A Fund

A1420.4

Supervisor Walker addressed that line item *A1420.4 Attorney Contractual* is over this year due to all the Union negotiations and once they are over they will most likely not be a problem with that line item again.

(31:00)

A1620.4

Bill asked to review *A1620.4 Building reserve*. Supervisor Walker explained there was discussion of putting \$25,000.00 into the Highway garage for the expectation of the future purchase of a new highway building and location, but considering all the maintenance that has to be done on the Tri-County Building, Supervisor Walker decided to split the \$25,000.00 and put half into the Highway garage/*A1620.4 Building reserve* and half into the Tri-County Building/*A1620.4 Maintenance*.

Supervisor Walker stated that total reserve including last years and this year's figures is at a total of \$172,000.00 at the accumulated interest.

(39:00)

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A1910.1 *A1910.1 Unallocated insurance.* Jim asked if that included the Cyber Liability Insurance was included in that figure at this point? Supervisor Walker answered no, and addressed Justin that the cyber insurance quote was at a figure of \$3,585.00. Justin said he would adjust it in the budget figures.

(44:00)

A9050.8 & A9060.8

A9050.8 Unemployment insurance and A9060.8 medical insurance are pending increased figures on line items until the Teamster Union negotiations are completed on Friday, November 21st. Rick Moran and Cheyenne DeMarco's figures are pending as well.

B Fund

(55:00)

B3620.1

Mark Mullikin's wages. Jim explained the history of that line item. The turnover of Nunda Code and Zoning Officers, from Bob Lloyd who was then replaced by Wayne Dalrymple who Mark then replaced last year. Bob left and the zoning and code were in rough shape, Wayne came in and tried to clean it up but couldn't pass the code test and came to the board explaining he couldn't keep up with the training to pass the test. At that point the board looked into what neighboring towns were paying to make that competitive and that is how those numbers have risen over time. It was an attempt to keep the inspection and code enforcement competitive and stop the turnover of that position. Bill and Mike stated they have heard nothing but positive feedback about Mark's work.

B7310.4

B7310.4 Youth Program contractual. Supervisor Walker stated that John Gordinier just gave his youth recreation program figures late last week and that budgeted figure will change.

(56:00)

B9901.9

B9901.9 Interfund Transfers. The expense and revenue is usually an annual transferred to DB5031 Interfund Transfers. There was an agreed dislike of the transfer and to no longer have the transfer of money and divide it back into appropriate accounts.

DA/DB Fund

(1:04:00)

Justin reviewed unexpended fund balance.

Alex Pierce left meeting at 8:19 PM

DA9060.8a

DA/DB9060.8

Medical Reimbursement. Pending Union negotiations.

Unemployment. Pending Union negotiations.

(1:27:38)

DA5132.2

Equipment Reserve. This fund will be used to pay off the ban sooner since purchasing the Geneseo truck, as discussed in the 10/18/16 minutes, deferred the \$45,000.00 for a new truck. Being year two of the ban, taking what's been

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budgeted for the ban and funds from the equipment reserve will be used to pay off the loader to get rid of that ban debt early.

2017 equipment reserve will come down as a result.

Police Fund

(1:49:00)
SP3120.4

Car Reserve. \$30,000.00 was put into the police car reserve. Although the Village and Town police commissioners voted 4-0 to not purchase a new Nunda police vehicle.

Supervisor Walker asked how old the present police cars are?

Mike answered 2010 Tahoe with 80,000 miles and the other is a 2013 Ford with not a lot of mileage.

Jim stated that he was under the impression that the police vehicles were under an 8-year program, with the two cars the whole idea was to extend the life span by having one car as is a backup.

Mike stated that Bill and himself weren't aware of an 8-year plan.

Bill stated that if an unforeseen calamity happens to one of the police vehicles there is enough money in the reserve to replace it.

Bill recommended to keep in line with growing the police car reserve, by splitting the \$8,000.00 by putting \$4000.00 in the police car reserve and \$4000.00 into SP3120.1/*Police Personal Serv.* To give a dollar raise to the Nunda PD officers.

Jim thanked Merilee for setting up this meeting, it was a very helpful format to go over the budget, Jim personally appreciates this meeting and Justin joining the meeting.

PUBLIC HEARING CLOSED Supervisor Walker closed the public hearing at 9:23PM.

ZONING

A motion was made to adopt Town of Nunda Local Law Number 3 of 2016, entitled "Joint Additions to "Town and Village Zoning Law" repealing existing Local Law Number 1 of 2005 "Add to the Town Code "Town and Village of Nunda Zoning Law" "

The proposed changes include the following: changes to definitions of terms, changes in rules for Administration of the Zoning Law, changes in fees charged for various permits and applications required under the revised Zoning Law, changes in Article IV relating to Violations of the Zoning Law, changes in Article V relating to the regulations for various Zoning Districts, and changes to Article VIII that apply to all Zoning Districts.

Motion was made by Mike Hillier, seconded by Jim Forrester and carried 4-0. Cheyenne will file with the Secretary of State accordingly.

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(1:57:00)

ELEVATOR MAINTENANCE

Mike stated that he spoke with Mark Mullikin and by law our Town Hall elevator needs to be monitored and right now it is not.

In the past the town had Tyco Security to monitor the elevator for \$316.50 a year. General Security offered a figure of \$239.40 for the same service.

Motion was made to accept the General Security quote of \$239.40 for the Town Hall elevator monitoring. Motion was made by Bill Mann, seconded by Jim Forrester and carried 4-0.

PRELIMINARY BUDGET MEETING

A motion was made to set a special meeting and public hearing to review the preliminary budget on November 1st at 7:00 PM at the Nunda Government Center and then proceed to adopt the budget at the regular Town Board meeting scheduled for November 15th. Motion was made by Mike Hillier and seconded by Jim Forrester and carried 4-0.

Catherine Ludwig left meeting at 9:25 PM

Randy Morris and Gary Galton left meeting at 9:27 PM

SURPLUS

Rick requested to surplus the highway sander and broom sweeper to sell. Motion was made to approve the surplus and selling of these items, motion was made by Mike Hillier, seconded by Jim Forrester and carried 4-0.

Justin Bennett left meeting at 9:30 PM

TRI-COUNTY

Tim Cassidy offering to paint the Tri-County building was discussed.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Bill Mann, seconded by Jim Forrester, and carried 4-0.

The meeting adjourned at 9:45 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK