

MINUTES OF THE YEAR END MEETING

Tuesday, December 27, 2016

AT 7:00 PM

PERSONS PRESENT

TOWN BOARD

Supervisor, Merilee Walker
Councilperson, William Mann
Councilperson, Michael Hillier
Councilperson, J. Forrester, *Absent*
Councilperson, Randall Morris

RECORDING CLERK Cheyenne DeMarco

PERSONNEL

CEO, Mark Mullikin, *Absent*
Hwy. Supt., Rick Moran
Historian, Valerie Griffing, *Absent*
Assessor, Brian Knapp, *Absent*

VISITORS

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:03 PM. Roll call was taken with Councilperson Jim Forrester and Councilperson Bill Mann absent.

PLEDGE TO THE FLAG

All persons stood as Supervisor Walker, led the pledge.

Bill Mann entered meeting at 7:05 P.M.

APPROVAL OF MINUTES

A motion was made to approve the December Minutes from 12/13/2016 with a change made by Supervisor Walker. The motion was made by Mike Hillier; seconded by Randy Morris, and carried 4-0.

CHANGES TO THE AGENDA None.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) *Baldwin Businesses Accounting Services Letter.*
Supervisor Walker stated that she received a letter in the mail today from Justin Bennett at Baldwin Business Services. As Tom Baldwin is now retired and out of office, Justin's letter is a way of re-introducing himself. Justin's letter states that he has trained with Tom Baldwin for over two years to oversee just the municipal department. Justin's letter states that Baldwin Businesses will be updating their reports and this update will probably start in February. Also, payroll invoices will be given quarterly next year instead of monthly.
- ii.) *Union Collective Bargaining Agreement Between Town of Nunda Highway Department and Teamsters Local 264.*

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Supervisor Walker stated that through all the hours of negotiations this year, this is what the teamsters and the town attorney, David Pullen, have come up with. The attorney was a part of the whole union process, present at all meeting and Pullen came up with the final document being presented tonight. The document would be in effect for a three-year period starting January 1, 2017 and expiring on December 31, 2019. The first health insurance payment has already been made due to the January 2017 coverage payment was due in December of this year.

The bargaining agreement was reviewed and discussed by all present board members. After review several areas of concern were discussed:

Section 2.8 Definitions and hours for seasonal employees versus part time employees were discussed. It was discussed that the (8) consecutive weeks or less than 30 weeks could cause the town to have to offer health insurance under the "Obama Care" criteria.

Section 9.1 It was discussed that sometimes there is a limit on hours, and perhaps the following wording should be added, "not to exceed so many hours per year".

Section 12.2 Suggested it be re-reviewed by the attorney if the wording is above and beyond the Fair Labor Standards Act.

Section 15.8 Supervisor Walker found misspelling, "bond-fide" should be "bona-fide."

Supervisor Walker stated that the Teamsters are expecting her to sign the agreement by the end of the year.

It was decided that the contract is not ready to be signed as is, clarification needs to be made on the several areas listed by the Town attorney again.

Motion was made to authorize Supervisor Walker to sign the collective bargaining agreement between the Town of Nunda Highway Department and teamsters if the verbiage can be changed to the board's liking by January 1st, 2017. Motion was made by Mike Hillier, seconded by Bill Mann and carried 4-0.

iii.) *Supervisor Walker stated that the CHIPS moneys were received through direct deposit.*

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- iv.) Supervisor Walker stated that grant money was received in the amount of \$754.00 for traffic safety.

AUDIT BILLS

There was a motion to approve the Abstracts for the Year End 2016.

General Fund Claim number 311-317, in the amount of \$6,541.50, as set forth in abstract No. G-13, dated 12/27/16. Voucher No. 317, needs to be corrected to fund line to A6510.4.

Highway Fund Claim number 268-276, in the amount of \$735.45, as set forth in abstract No. H-13, dated 12/27/16.

Police Fund did not have any claim numbers for abstract 13. Mike stated that tires were recently purchased and if possible, should be paid from the 2016 budget.

The motion was made by; Bill Mann seconded by, Mike Hillier and carried 4-0.

TRANSFER OF FUNDS

GENERAL FUND - TOWNWIDE

Transfer From: A1355.4	Assessor Contr	\$2,069.00
A1620.1	Town Hall Svc	\$2,257.00
A1620.4	Computer Support	\$2,400.00
A1620.4	NYSEG	\$3,231.00
A1990.4	Contingency	\$9,463.00

TOTAL: \$19,420.00

Transfer To: A1330.4	Tax Collector Contr	\$655.00
A1410.1A	Deputy Town Clerk Svc	\$1,080.00
A1410.2	Town Clerk Equipment	\$1,455.00
A1410.4	Town Clerk Contr	\$221.00
A1420.4	Attorney Contr	\$10,774.00
A1460.4	Records Mgmt. Cont	\$24.00
A1620.4	Maintenance	\$1,470.00
A1680.4	Payroll Processing	\$15.00
A1910.4	Unallocated Ins	\$1,853.00
A1920.2	Dues	\$799.00
A5132.4b	Maintenance	\$432.00
A9050.8	Unemployment Ins	\$393.00

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A9060.8	Hospital & Medical Ins	\$249.00
	TOTAL:	\$19,420.00

GENERAL FUND - OUTSIDE VILLAGE

Transfer From:	B1990.4	Contingency	\$2,411.00
	B8020.1	Planning Svc	\$33.00
		TOTAL:	\$2,444.00

Transfer To:	B8010.1	Zoning Svc	\$744.00
	B8020.4	Planning Contr	\$26.00
	B8160.4	Solid Waste-Recycling	\$1,259.00
	B9030.8	Social Security	\$323.00
	B9050.8	Unemployment Ins	\$92.00
		TOTAL:	\$2,444.00

HIGHWAY FUND - TOWNWIDE

Transfer From:	DA5130.4	Machinery Contr	\$6,000.00
	DA5142.1	Snow Rem. Pers. Svc.	\$5,000.00
	DA5142.4a	Diesel Fuel	\$12,793.00
		TOTAL:	\$23,793.00

Transfer To:	DA5130.2	Machinery Equipment	\$23,700.00
	DA5140.4	Drug Testing	\$37.00
	DA9050.8	Unemployment Ins	\$32.00
	DA9730.7	BAN Interest	\$24.00
		TOTAL:	\$23,793.00

HIGHWAY FUND - OUTSIDE VILLAGE

Transfer From: Unanticipated Revenue

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DB3501	CHIPS	\$29,704.00
DBUB	Unexpended Balance	\$7,443.00
DB51104b	Diesel Fuel	\$5,516.00
DB5110.4C	Gasoline	\$1,888.00
DB5110.4D	Keshequa Creek Maint	\$2,525.00
DB9060.8	Medical & Hospital Ins	\$894.00
<u>DB9060.8A</u>	<u>Medical Reimb</u>	<u>\$10,000.00</u>
	TOTAL:	\$57,970.00

Transfer To:	DB5110.1	General Repairs Serv	\$5,585.00
	DB5110.4	General Repairs Contr	\$13,690.00
	DB5110.4	Employee Benefits	\$482.00
	DB5112.2	Capital Improvements	\$38,003.00
	DB9030.8	Social Security	\$178.00
	<u>DB9050.8</u>	<u>Unemployment Ins</u>	<u>\$32.00</u>
		TOTAL:	\$57,970.00

POLICE FUND

<u>Transfer From:</u>	<u>SP3120.4I</u>	<u>Police Car Expense</u>	<u>\$876.00</u>
		TOTAL:	\$876.00

Transfer To:	SP3120.4K	Public Relations	\$190.00
	SP3120.4O	Uniforms	\$409.00
	<u>SP9050.8</u>	<u>Unemployment Ins</u>	<u>\$277.00</u>
		TOTAL:	\$876.00

Motion was made to approve the line transfers. Motion was made by Bill Mann, seconded by Mike Hillier and carried 4-0.

ORGANIZATIONAL MEETING DATE

Supervisor Walker announced a reminder of the Organizational meeting that will be held on January 3, 2017 at 7:00 PM.

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HIGHWAY REPORT

Rick submitted a written year-end report reviewing 2016's work progress.

ADJOURNMENT

Being that there was no further business there was a motion to adjourn. The motion was made by Bill Mann, seconded by Mike Hillier, and carried 4-0. The meeting was adjourned at 7: 58 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK