

January 3, 2018

**The Regular Meeting of the Joint Town/Village Police Commissioners was held on January 3, 2018, at the Nunda Government Center Building, at 6:00 PM with the following present:**

**Town Police Commissioner:** Randall Morris  
**Town Police Commissioner:** Michael Hillier  
**Village Police Commissioner:** Fritz Amrhein

**Police Chief:** Jeffery Wilcox  
**Police Sargent:** Stephen Rapp  
**Police Officer:** Philip Bauers

**Clerk to the Board:** LeRoy Wood

**Citizens:** Village Mayor Robert Cox                      Dave Thompson                      Mr. Hopkins

**Commissioner Morris** - called the meeting to order at 6:00 PM

**Roll Call:** Village Police Commissioner Snyder was absent.

**Pledge of Allegiance:** led by Commissioner Morris.

**Privilege of the Floor:** None at this time.

**Approval of Minutes:** None at this time.

## **Reports**

### *A. Police*

#### 1. Monthly Report/Year-End

December 2017 Monthly Report reviewed and discussed.

2017 Nunda Police Annual Report totals reviewed and discussed.

Commissioner Amrhein asked Police Chief to elaborate on what exactly falls into the category of a miscellaneous call as listed on both the Monthly Report and Annual Police Report. Chief Wilcox stated that there are only a certain number of categories a specific call can be listed under. When a police officer is stopped in town to answer questions, help a citizen change a tire, property checks, or responds to an ambulance call these items as listed - when providing aid to a citizen - are listed as miscellaneous. Commissioners stated there should be a better breakdown within the program of reportable Calls for Service to the community.

Other events which took place throughout the 2017 calendar year are; the summer Youth Recreation bike rodeo the Police Department runs, car seat program, Christmas in Nunda weekend participation, attending several Keshequa School sporting events, foot patrols, door checks, Christmas gift exchange with local residents in need, and much more. Chief Wilcox stated it is hard to toot your own horn with the amount of coverage his Department provides and the professionalism required.

Commissioner Morris stated it is hard to be humble. It is difficult when it looks as if you are only writing tickets. Community policing is taking place but where? How many hours are being utilized for community policing? We do want to promote the Police Department, we also answer to the taxpayer. Commissioner Morris asked Chief Wilcox, do you agree or not?

Chief Wilcox stated he does enjoy promoting his Department and would like more traction with community policing.

Commissioner Morris asked how many times do you do coffee with a cop?

Chief Wilcox stated once a year we do have an open house at the fire hall.

Commissioner Morris asked about an open house at the Police Department?

Chief Wilcox stated it is hard to do because of the size of the Police Department itself. Sargent Rapp stated that the Police Department does participate in providing tours for groups, including the Boy Scouts this year in showing the Police Station as well as the Police Cars.

2. Payroll Reports – December 2017 – not provided

Commissioner Amrhein requested hours worked from Police Chief.

Chief Wilcox stated he submits to clerk monthly and would submit sooner in the future for review.

3. Uniform Log – December 2017

**MOTION** was made by Commissioner Hillier to accept the Police Reports as presented by and discussed with Police Chief Wilcox, seconded by Commissioner Amrhein. Carried 3-0.

### **New Business**

#### *A. Format of agenda for monthly meeting*

Current agenda was approved by Police Commissioners - with the recommendation from Commissioner Hillier to add a **Privilege of the Floor** section to this agenda at the beginning of the meeting for input from attendees if such input would be allowed by Police Commissioners as they deem prudent to their meeting procedures.

- B. *Reviewed and discussed Police Commissioners Joint Town/Village Contract*
- C. *Reviewed and discussed Policy Notifications for Police Department*
- D. *Schedule for Police Commissioners Meetings for 2018*

Scheduled Meetings for 2018 discussed and approved as listed;

Monday, February 5, 2018  
Monday, March 5, 2018

Monday, April 2, 2018  
Monday, May 7, 2018  
Monday, June 4, 2018

Monday, July 2, 2018  
Monday, August 6, 2018  
Tuesday, September 4, 2018

Monday, October 1, 2018  
Monday, November 5, 2018  
Monday, December 3, 2018

Meetings will be held at the Nunda Government Center located at:  
4 Massachusetts Street  
Nunda, New York 14517

Time will be 6:00 PM

- E. *Compensation plan for Clerk*

**MOTION** was made by Commissioner Hillier to provide a stipend of \$ 15.00 per hour for the Clerk to the Police Commissioner's Board, seconded by Commissioner Amrhien. Carried 3-0.

### **Old Business**

Commissioner Hillier discussed community policing at Keshequa Schools events and the importance. Commissioner Hillier stated how Officer Eldridge has provided community policing at local sporting events and how she interacts with students. Currently, there is no way of providing a list of such events or other means of community policing to the Board.

Chief Wilcox stated he could develop something to report next month possibly from dispatch logs from the County.

Commissioners inquired about the Nunda Police Department Facebook Page. Chief Wilcox stated one of his officers will review and update accordingly.

Commissioner Morris stated there must be community accountability and keeping a line on employees and equipment. Commissioner Morris stated we are not here to run your department, we are oversight. People discuss tax dollars being used and other issues at the municipalities monthly meetings. Communication, cooperation, accountability and promoting the Police Department so the taxpayer can be proud of the Department.

Training. Commissioner Morris asked Police Chief Wilcox are there hours of training that are broken down? Chief Wilcox stated his officers do training mostly on their own. Commissioner Hillier asked about firearms range time. Chief Wilcox stated his officers complete a certain amount of firearms range time and other training time annually. Chief also stated that much of the training his officers complete is of the on-line version. Commissioner Morris stated training should be relevant and that the officers should receive constant training. Commissioner Morris asked Chief Wilcox, you can teach a class? Chief Wilcox stated he could, he is instructor qualified.

### **Other Business**

Commissioner Hillier requested agendas be provided before this Board meets monthly. Clerk Wood agreed to request and will provide each Board member with an agenda prior to Commissioner's Monthly Meeting via email.

### **Communications/Information Items**

Hours worked. Commissioner Morris wanted to know specific number of hours worked when community policing is taking place. Chief Wilcox stated it would take additional work to provide this information and that log sheets would need to be reviewed per radio call. Chief Wilcox asked how would the Board like to be presented with this report. Commissioner Morris replied as an itemized report.

**MOTION** was made by Commissioner Morris to enter into executive session, at 6:44 PM, for the discussion of pending and current litigation, the motion was seconded by Commissioner Amrhein. Carried 3-0.

**MOTION** was made by Commissioner Hillier to exit executive session, at 7:08 PM, the motion was seconded by Commissioner Amrhein. Carried 3-0.

**Adjournment**

With no further business to be discussed, the motion to adjourn was made by Commissioner Hillier, seconded by Commissioner Morris at 7:09 PM. Carried 3-0.

Respectfully submitted,

LeRoy J. Wood  
Clerk to the  
Police Commissioners Board