

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, June 12, 2018
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, William Mann Councilperson, Michael Hillier Councilperson, Jim Forrester Councilperson, Randall Morris
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	RECORDING CLERK	Cheyenne DeMarco
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	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran Historian, Valerie Griffing, Assessor, Brian Knapp
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	VISITORS	Darin Brady, Patrick Scully, Matt Scully, Sally Scully, Tim Cassidy, Phil Bauers
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CALL TO ORDER	Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilmen present.
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PLEDGE TO THE FLAG	All persons stood as Jim Forrester led the pledge.
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ADOPTION OF MINUTES	A motion was made to adopt the Regular Town Board Minutes of 05/08/2018 and Board of Assessment Minutes of 5/23/2018. The motion was made by Mike Hillier seconded by Jim Forrester and carried 5-0.
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PRIVILEGE OF THE FLOOR

SCULLY FAMILY/ YOUTH AWARD	Randy introduced Patrick Scully, a resident of Mount Morris and student of the Keshequa School District. Patrick was awarded the teen recognition award and Randy invited Patrick and his family to receive an additional certificate from the Town Board with thanks for his community achievements and donations of time and money at the Tuscarora Park and being a fine example of behavior and personality in our community. Patrick thanked the board for their recognition on his efforts.
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DARIN BRADY	Darin Brady addressed the board as the Town's representative for Tompkins Insurance, Darin has provided a renewed Cyber Security Quote to the board. In 2016 the quote was first given to the board and deemed too high to be approved. Jim stated the target amount that he would deem acceptable was \$2,000.00.
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Darin stated that in 2016 Cyber Security was new, but since there has been a significant increase in carriers and more experience and knowledge in Cyber security it has influenced a decrease in cost. The quote Darin has presented the Town with is in the amount of \$2,227.00, half the price of the 2016 quote. This quote also includes a response team in the event of a cyber-attack, the team will be dedicated to each case free of charge.

Motion was made to approve the Cyber Security Quote at a total of \$2,227.00, effective on tomorrow's date of June 13th, 2018. Motion was made by Mike Hillier, seconded by Bill Mann and carried 5-0.

Darin Brady, Patrick Scully, Sally Scully and Matt Scully left at 7:17 PM

CEO	Mark submitted and reviewed his May written report. Mark himself just returned today from his annual conference in Syracuse. Mark discussed with the board the unfortunate accident that led to the burn and destruction of
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Wayne and Rhonda Dalrymple's home in May. The Dalrymple's have been given a demolition permit. Considering this happened in the nature of an accident, Mark asked the board to consider waiving the fee for the Dalrymple's as they get back on their feet. Randy asked how much the permit fee was? Mark answered \$358.00.

It was discussed if the board could legally do this and if the Dalrymple's insurance would already cover this expense. A motion was made that upon further research, if it is legally allowable, approve the waiving of this permit fee for the Dalrymple's. Motion was made by Mike Hillier, seconded by Randy Morris and carried 5-0. (See July CEO report for final decision.)

A solar local law was discussed. Mark stated the planning board will be holding a special work session meeting next Tuesday, June 19th to review the solar law in particular. Hopefully a draft from the Planning Board will be ready for the Town Board at the July board meeting.

Jim stated he would like to confirm with Jeff Bugman is he is pursuing a lease agreement. Jim will reach out to Jeff.

ASSESSOR REPORT

Informal hearings were finished up in April and May. One complaint was filed at the Board of Assessment meeting in May. Final tax roll will be completed in a couple weeks, Brian does not foresee it changing much from the tentative roll.

Brian informed the board that there will be yet another change to the enhanced Star program, property owners applying for or renewing an enhanced star exemption must submit a completed Income Verification Program (IVP) form along with the application and 2017 supporting income. If a property owner did not file a State or Federal income tax return in 2017 they must complete form RP-425-wkst, a worksheet stating their income for the 2017 year. Brian will be the initial verification step.

HISTORIAN

Val submitted her written report to the board stating the historian's office was inactive during this period as outdoor activities came into full swing. Val will continue to work on various works in progress.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

i.) Annual Workplace Violence Training completed 6/12/18.

ii.) Mandatory Annual Anti-Harassment Training.

Effective October 9, 2018 – All employers are required to have a sexual harassment prevention policy and provide annual anti-harassment training. The policy and training must comport with models that will be developed by the New York State Department of Labor (NYDOL) and Division of Human Rights. Employers will also be required to provide a written copy of the policy to all employees each year.

iii.) Robert Marsh, resignation from Board of Assessment.

Motion was made to accept Bob Marsh's resignation with thanks.

Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

iv.) County Grant Writing Services Intermunicipal Agreement.

Supervisor Walker presented an agreement from the Livingston County Board of Supervisors that would authorize an intermunicipal agreement for county grant writing services that would assist the town with professional guidance in researching, writing, submitting and administering grants. Motion was made to have Supervisor Walker sign the intermunicipal grant writing agreement with Livingston County. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

**BUDGET REPORT &
SUPERVISORS STATEMENT**

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Justin Bennett addressed the board supplies copies of the 2017 AUD budget to go over how the funds finished up. Discrepancies and allocations of funds were compared from 2016 to 2017.

In review Fund A employee benefits increased, property taxes pulled back and cemetery increased.

Fund B hardly changed, stayed consistent.

DA and DB gained fund balance.

One more BAN payment comes due in November and the Town's debt will be over.

Police Budget is a separate AUD report, Justin passed a copy to the board.

Police contractual line is up.

A total of \$35,990 fund balance currently for the police car reserve.

Board thanked Justin for attending meeting.

Justin Bennett left meeting at 8:23 PM

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of June 2018. These abstracts include;

General Fund Claim number, 130-159, in the amount of \$15, 540.26, as set forth in abstract No. G-6, dated 06/12/2018.

Highway Fund Claim number 110-126, in the amount of \$222,610.74, as set forth in abstract No. H-6, dated 06/12/2018.

Police Fund Claim number, 47-54, in the amount of \$1,160.82, set forth in abstract No. P-6, dated 06/12/2018.

A motion was made to approve the audited abstracts. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

POLICE

LIVESCAN

Randy reported the Nunda Police Department statistics for May 2018, Monthly Community Policing Report, Chief Wilcox Uniform Log and Door Check Log. Randy also referred to a letter submitted by Chief Wilcox to the commissioners this month in regards to the Nunda Police Department Live Scan machine that the department received a grant for in 2015. Chief Wilcox states in the letter that it has come to his recent attention that Nunda arrest submissions are not being transmitted to NYS Division of Criminal Justice Services (DCJS) which is its function. The vendor Biometrics4all was contacted and they stated they cannot address the issue with the machine as the maintenance agreement was not purchased in 2016. Biometrics4all offered the PD to pay the owed \$1514.16 for last year and this year totaling \$3028.32 to continue the standard maintenance which covers the software and equipment. Chief Wilcox requested that the option be considered to allow the department to continue to use what is an \$11,000 piece of equipment to process their arrests.

It was debated if paying the maintenance would offset the cost of a Nunda officer driving to Geneseo or Dansville to process an arrest instead. Looking at this month's statistics there were not enough penal law violations to justify the PD having their own live scan.

Nunda Officer, Phil Bauers, addressed the board stating he understands both the Chief and commissioners' opinions on the live scan. Phil stated that this month there were only five arrests but he cannot say it won't be fifteen next month. In the last six months the live scan machine has not been available to them.

Randy stated that since the money amount is so high it was not decided among the commissioners but rather brought back to both boards for review.

Phil stated that in the big picture, not having the live scan is not a big deal, it is just an inconvenience in the moment of an arrest.

It was asked if anyone else uses our live scan machine? The answer was no, just Nunda and a very rare occasion with the park police.

Jim stated he would like to know the life expectancy of the equipment. Right now, it is not enough penal arrests to support cost. Grants are great to get but is it worth our resources to pursue this now?

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Bill suggested that since the PD have been down this long, another month won't hurt. There are other vendors in this field to be considered, perhaps the cost should be compared with others.

Motion was made to table the decision on the Live Scan Machine until more research is done. Motion was made Jim Forrester, seconded by Bill Mann and carried 5-0.

The Board thanked Phil for his honesty and speaking with them tonight.

Chief Wilcox submitted a second letter to the board in regards to purchasing a new police car. Chief Wilcox provided a mini quote with the letter for a 2018 Ford Police Utility in the amount of \$30,000 and the outfitting an estimated \$4-5000. The Chief wishes to replace the 2011 Chevy Tahoe which is seven years old.

Randy stated at the commissioners' meeting that he would like the Chief to look into a new Tahoe and avoid the extra expenditure for the outfitting. Mike stated he does not believe the Nunda PD needs to be a two-car department, that they could potentially trade in both cars to get one new one and create a more frequent replacement plan of just one car every four years at a better trade in value instead of replacing an older car every seventh year.

Jim stated he would like to see a schedule with investigation of other options and statement from commissioners on whether they want one or two cars to our Police Department.

Supervisor Walker reminded the board that the current Police Contract with the Village expires in August and the Mayor would like a joint meeting before renewing the contract.

IT REPORT

Jim stated that he will e-mail Hurricane Technologies credentials obtained for the website and hope that it is what they need for them to take over hosting the site and let the new website design go live.

Jim asked Cheyenne how the new phones are working now that the spectrum system is installed and all the RelComm phones. The answer was the phones are working great but the Mayor has complained that his landline cannot call into the Government Center only his cell. It will be something to be brought up with spectrum to investigate.

COMMERCE REPORT

None.

BUILDING/ZONING REPORT

The renewed lease with Tri-County was drafted and sent to the Town's Tri-County representative, no response has come back yet.

Mike stated that Steve Mann would like to paint the last little building on the Tri-County property in the beginning of July. Mike asked if Rick could trim the brush around that small building to give Steve better access. Rick said he would.

BUILDING AGREEMENT

Drafted by Mayor Morgan and Supervisor Walker, a revised agreement between the town of Nunda and the village of Nunda regarding the use and maintenance of the municipal building was revised from the 2009 agreement found during records management. The board looked over the agreement. Motion was made to have Supervisor Walker sign the agreement as presented. Motion was made by Bill Mann, seconded by Jim Forrester and carried 5-0.

HIGHWAY

Rick stated that the new excavator was delivered on site on Monday, Rick requested that the board surplus their old excavator to bring to sale or auction. Motion was made to surplus the Town of Nunda's 2006 Doosan Daewoo

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Ser.1486, 180 w-v Excavator. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

Creek Road will be chip sealed with the Mount Morris Highway Department. Wedging Nunda-Byersville Road & Shaw Road is being finished.

Rick informed the board that Dana Wood will not be working for 10-15 weeks this summer due to a surgery, also Tim Cassidy is expected to not be working for similar reasons this summer. Fortunately, they have part time help in the summer that will help cover them.

In highway building follow up, Bill has continued the conversation with C & S engineers and is waiting on proposals.

Val Griffing left at 9:12 PM

ONE MOTION

A motion was made to accept all reports given on 06/12/18. Motion was made by Mike Hillier and seconded by Bill Mann and carried 5-0.

Phil Bauers left at 9:15 PM

OLD BUSINESS

None.

NEW BUSINESS

None.

CLERK REPORTS

Cheyenne submitted her May 2018 Town Clerk Report of total state, county and local revenues and the May 2018 Justice Report to the Nunda Town Board.

A motion was made to approve the audited Town Clerk and Justice reports for the month of May 2018. The motion was made by Mike Hillier seconded by Jim Forrester and carried 5-0.

RECORDS DISPOSAL

Cheyenne supplied a list of records due for disposal from the Town of Nunda following the MU-1 Schedule. A motion was made to dispose of the listed records by the town clerk and to have Cora Cassidy the Nunda Government Custodian shred these records as listed. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0. (See Attachment.)

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Mike Hillier, seconded by Randy Morris and carried 5-0.

The meeting adjourned at 9:25 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK