

December 3, 2018

The Regular Meeting of the Joint Town/Village Police Commissioners was held on December 3, 2018, at the Nunda Government Center Building, at 6:00 PM with the following present:

Village Police Commissioner: Mel Allen
Town Police Commissioner: Michael Hillier
Town Police Commissioner: Randall Morris
Village Police Commissioner: Darren Snyder

Nunda Police Department Representative: Police Chief Dale

Clerk: LeRoy Wood

Citizens: Mechelle Gillen Judge James Mann

Commissioner Morris - called the meeting to order at 6:00 PM

Roll Call – All present

Pledge of Allegiance led by Commissioner Morris

Privilege of the Floor None at this time.

Approval of minutes

A. November 5, 2018

MOTION was made by Commissioner Allen to approve the minutes as presented, reviewed and discussed, seconded by Commissioner Hillier. Carried 4-0.

Reports

A. *Police*

1. Monthly Report – November 2018
2. Payroll Report – November 2018
3. Community Policing Logs – November 2018

All reports were presented to the Police Commissioners by Police Chief Dale. Chief Dale stated the number of complaints was up from previous months totals.

Commissioner Morris asked about the status of hiring new officers. Chief Dale stated there are a couple potential prospects with additional contact and discussion in the future.

Judge Mann was asked about court procedures and the Police Department. Judge Mann stated there currently are no issues with the Chief and that a rectification of older tickets has been completed. Judge Mann also stated the communications with the Police Department has never been better.

Stop-DWI hours were discussed between the chief and the Police Commissioners extensively.

Commissioner Hillier asked about correspondence with the state on a Biometrics Machine used by the Police Department.

Commissioner Morris stated he contacted a state representative to ascertain status on this piece of equipment as this may have been purchased through a grant process provided through the state several years ago. Commissioner Morris stated the grants personnel conducted research and with the slight chance of forms submission requirements, the Police Department outright owns this equipment. Commissioner Morris stated that the Police Department is good with the state at this time.

Chief Dale stated he is good with procurement issues. Annual software maintenance with a CJS System is \$545. Annual maintenance owed is \$1090 from past years support. Commissioner Hillier asked Chief Dale if this system was worth spending the funds on. Chief Dale answered *yes*.

MOTION was made by Commissioner Hillier to spend \$1,090 to pay for past years software support and \$545 for this coming year's software maintenance services on the CJS Reporting System, seconded by Commissioner Allen. Carried 4-0.

Chief Dale mentioned problems with the police sedan with a knocking noise. Much discussion with the status of this vehicle took place. Chief Dale stated he has taken this vehicle off road until it can be looked at by qualified professionals.

Chief Dale mentioned replacement tires for the Tahoe for safety purposes. The Commissioner's discussed extensively on this subject with agreeing to have the chief look to local vendors and state bid pricing to replace the worn tires even though this vehicle will be replaced sometime in the next several months.

MOTION was made by Commissioner Snyder to allow Chief Dale to purchase tires for safety concerns for the police vehicle Tahoe at a not-to-exceed aggregate price of \$800, seconded by Commissioner Hillier. Carried 4-0.

Chief Dale also mentioned the braking system on the Tahoe. The brakes will need to be replaced from a local vendor.

Chief Dale mentioned new uniforms have arrived with patch work still needing to be completed.

Chief Dale mentioned the AED's (both) are out-of-commission. Batteries and pads are both inoperable. Pricing on replacements is being researched. The Nunda Ambulance has allowed the Nunda PD to use one of theirs until replacements parts are ordered and AED's are back in service. Chief Dale also stated he is looking to the County for replacements. This discussion is ongoing as well.

Chief Dale mentioned the new network with the Departments computers is up and running and working great. The department is 100% up-to-date with CJS Systems. There are still a few more remaining pieces of equipment needed to be fully operational. A switch costing \$480, a monitor costing \$600, and recommended battery back-up costing \$400 are all recommended pieces of equipment still needed to complete the upgrade. The monitor is used to perform service maintenance on equipment.

Commissioner Allen asked if purchasing these pieces of equipment would catch us up on our computer functioning abilities, Chief Dale answered yes. Commissioner Hillier asked if the battery back-up equipment could wait until next fiscal year to be purchased, Chief Dale answered yes. Chief Dale stated we could get by for now.

MOTION was made by Commissioner Allen to allow Chief Dale to purchase a switch at cost of \$480 and a monitor at a cost of \$600 to outfit the police departments computer network and hardware needs, seconded by Commissioner Hillier. Carried 4-0.

Budgetary matters were then discussed with the Chief and Commissioners.

Commissioner Hillier asked about an update on the TRACS Server. Chief Dale provided an update.

DWI-Stop Report is done, will submit for reimbursements of \$2,660.

A training session at SUNY Geneseo to benefit police departments is available March 18th & 19th 2019, from Northeast Counterdrug Association on drug interdiction and conduction complete traffics stops. Two officers are scheduled to attend.

Chief Dale stated his department is undergoing several positive changes at this time.

MOTION was made by Commissioner Hillier to approve the monthly reports as presented by Police Chief Dale for the month of November 2018, seconded by Commissioner Allen. Carried 4-0.

New Business

A. 2019 Police Commissioners Meeting Schedule

January 7, 2019	February 4, 2019	March 4, 2019
April 1, 2019	May 6, 2019	June 3, 2019
July 1, 2019	August 5, 2019	September 9, 2019
October 7, 2019	November 4, 2019	December 2, 2019

MOTION was made by Commissioner Morris to accept the formulated schedule for the upcoming 2019 calendar year for monthly meetings of the Police Commissioner’s Board, seconded by Commissioner Snyder. Carried 4-0

Old Business

A. Police Department Joint Agreement

After deliberating with the Town Board, Commissioners Morris and Hillier discussed changing the agreed upon Joint Activity Agreement between the Town and Village Section #7. The change would be as presented here;

7. Police department expenditures must be approved in advance by the Joint Police Commissioners Board members, it is understood that upon mutual agreement of this board, certain ongoing necessary expenditures may be pre-approved. All decision-making authority and responsibilities of this Police Commissioners Board holds full weight and must be approved with a majority of the full strength of this Board of Commissioners. Should a 2-2 vote occur, then the vote is defeated and the actionable request would then be presented to both municipalities governing boards for a full vote to be combined in determining the outcome of the actionable request.

MOTION was made by Commissioner Snyder to amend Section 7. of the Joint Town/Village Police Department Agreement that takes effect January 1, 2019 to read as follows;

7. Police department expenditures must be approved in advance by the Joint Police Commissioners Board members, it is understood that upon mutual agreement of this board, certain ongoing necessary expenditures may be pre-approved. All decision-making authority and responsibilities of this Police Commissioners Board holds full weight and must be approved with a majority of the full strength of this Board of Commissioners. Should a 2-2 vote occur, then the vote is defeated and the actionable request would then be presented to both municipalities governing boards for a full vote to be combined in determining the outcome of the actionable request.

seconded by Commissioner Hillier. Carried 4-0.

MOTION was made by Commissioner Hillier at 7:09 PM to enter executive session to discuss the personnel concerns for the Joint Police Department, seconded by Commissioner Allen. Carried 4-0.

MOTION was made by Commissioner Hillier at 7:24 PM to exit executive session, seconded by Commissioner Allen. Carried 4-0.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Commissioner Allen, seconded by Commissioner Morris at 7:25 PM. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood
Clerk to the
Police Commissioners Board