

November 5, 2018

**The Regular Meeting of the Joint Town/Village Police Commissioners was held on November 5, 2018, at the Nunda Government Center Building, at 6:00 PM with the following present:**

**Village Police Commissioner:** Mel Allen  
**Town Police Commissioner:** Michael Hillier  
**Town Police Commissioner:** Randall Morris  
**Village Police Commissioner:** Darren Snyder

**Nunda Police Department Representative:** Police Chief Dale

**Clerk:** LeRoy Wood

**Citizens:** Mechelle Gillen     Judge James Mann

**Commissioner Snyder** - called the meeting to order at 6:04 PM

**Roll Call** - Commissioner Hillier arrived at 7:08 PM

**Pledge of Allegiance** led by Commissioner Morris

**Privilege of the Floor** None at this time.

**Approval of minutes**

A. October 22, 2018

**MOTION** was made by Commissioner Morris to approve the minutes as presented, reviewed and discussed, seconded by Commissioner Allen. Carried 3-0.

**Reports**

A. *Police*

1. Monthly Report – October 2018
2. Payroll Report – October 2018
3. Community Policing Logs – October 2018

All reports were presented to the Police Commissioners by Police Chief Dale.

Commissioner Morris thanked Chief Dale and his officers for their community involvement with the recent Halloween night and parade in the village, stating the interaction was fabulous.

Community members positively mentioned the Police Department's involvement with the kids as being really great. Commissioner Morris also stated this is what is called a community-based Police Department and what we are looking for here.

Commissioner Allen also stated especially the Police Department's involvement with the kids.

Chief Dale mentioned it was a collaborative effort of his officers and wanted the commissioners to know it was Officer Chatley's idea to provide the support and additional interaction with the community on Halloween night in the village and town.

Commissioner Snyder asked Chief Dale if there could be some type of gathering with his Police Department and the younger kids in Dalton Elementary.

Chief Dale stated he has already spoken with the School Resource Officer to schedule some time in the future to meet with the kids.

Commissioner Snyder stated his concern with the number of hours being worked by a part-time force.

Chief Dale mentioned the hours being assigned are not a predicate base for future operations. The department is being managed with the officers available at this time. This will not continue once additional officers are hired.

Commissioner Morris stated he liked the breakdown on the Payroll Reports of specific time (hours) allocated to several functional areas the Police Department manages; court, Stop-DWI Program, and Car-Seat Checks.

**MOTION** was made by Commissioner Allen to approve the monthly reports as presented by Police Chief Dale for the month of October 2018, seconded by Commissioner Morris. Carried 3-0.

### **New Business**

#### *A. Sargent Tim Bryant*

**MOTION** was made by Commissioner Hillier to accept Sargent Tim Bryant's *formal Letter of Resignation* with an effective date of October 12, 2018, seconded by Commissioner Morris. Carried 4-0.

### **Old Business**

#### *A. Purchase of Police Vehicle*

Commissioner Snyder mentioned the Village has discussed which type of police vehicle they would like to see purchased and it would be a marked vehicle versus an unmarked vehicle.

Commissioner Morris agreed having a marked vehicle would provide better visibility of police presence in the community.

Chief Dale provided mini-bid quotes through the New York State Office of General Services. Two makes of vehicle quotes were presented, Chevrolet Tahoe and Ford Interceptor (marked and unmarked versions). Excel spreadsheets with pricing were reviewed.

Police commissioners collectively with the Police Chief reviewed and discussed thoroughly all quotes provided. The quotes listed different packages available for each *type* of vehicle along with mounting features and other required equipment.

Commissioner Allen stated the funds are available at this time, we should move forward in purchasing a vehicle.

Commissioner Morris stated that under the *current agreement* between the Town and Village on the Joint Nunda Police Department, the commissioners are the key *decision-makers* in regards to purchases the Department makes.

**MOTION** was made by Commissioner Allen to move forward with the purchase of a 2019 Chevrolet Tahoe – marked unit; at a not-to-exceed cost of \$ 43,000.00, with the understanding of retrofitting the new vehicle with current equipment in use in the current vehicle. The purpose of this vehicle specifically being purchased is that this vehicle will provide a greater return on investment, or resale value, afford the retrofitting of current equipment (lowering the cost of purchasing new equipment for a different type vehicle), safety purposes (providing a better or higher profile), larger interior space of vehicle, and the availability of a year newer vehicle provided by acceptable vendors.

The motion was seconded by Commissioner Morris. Carried 4-0.

#### *B. Police Agreement between Town and Village Review*

Clerk Wood provided a copy of a proposed version of an Agreement for Joint Town and Village Police Department as written by Mayor Morgan. This Agreement was discussed by the Village Mayor with both the Town Clerk and Village Clerk-Treasurer as to additional information that may not have been originally included in the current agreement in place now through January 1,

2019. Commissioner Snyder asked again about the Village Attorney's status in providing an agreement for review; Clerk Wood stated a call was made to the Village Attorney's Office with no return call received. Clerk Wood also stated both the Village and Town have received additional invoices from each municipalities attorney with no information being provided for review at this time.

**MOTION** was made by Commissioner Hillier after a thorough review of the proposed Agreement for Joint Town and Village Police Department between the Town of Nunda and the Village of Nunda to accept the proposed version of the Agreement with the removal of Section #5 from the current Agreement and add the amendments to include Section #6, 7, 8, and 10 of said proposed Agreement to be effective January 1, 2019, seconded by Commissioner Allen. Carried 4-0.

*C. Police Budget 2019*

A review of the provided 2019 proposed Police Department Budget was discussed. All changes to the budget, as discussed at the previous Police Commissioners Board Meeting, were incorporated. From the Village perspective, adding the vehicle purchase *dollar value* to the budget should be included. Final budget adoption by the Town is set for some time in November 2018.

**MOTION** was made by Commissioner Hillier to allocate any monies received from the sale of the current police vehicle being replaced by the new police vehicle purchase, be placed into the Police Department Reserve Car Fund for future departmental vehicle purchases, seconded by Commissioner Morris. Carried 4-0.

*C. Uniforms*

Chief Dale provided samples of a police uniform for future purchase.

*D. Police Department Policies*

Chief Dale provided a binder with several policies and procedures created and put in place. Two other police agency policies and regulations were reviewed and used as a guideline to incorporate these procedures for the Joint Police Department.

*E. Department Computers*

Chief Dale mentioned the current computers and the operating status of this equipment. Local vendors were contacted to assist in the hardware and software requirements and maintenance. Some local vendors could not or have not worked with software needed for the police department to function within legal parameters of their State reporting requirements.

**Adjournment**

With no further business to be discussed, the motion to adjourn was made by Commissioner Allen, seconded by Commissioner Morris at 7:38 PM. Carried 4-0.

Respectfully submitted,

LeRoy J. Wood  
Clerk to the  
Police Commissioners Board