

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, February 12, 2019
AT 7:00 PM

Also, Hamlet of Dalton need sidewalk repairs. A procedure of how the highway crew and property owners pursue this will have to be written, perhaps similar to what the Village has.

Rick stated that they have an old Army dump truck that the Town of Caledonia is interested in purchasing. They offered \$2,500 for it, when the army truck was originally purchased by Nunda 4-5 years it was bought for \$3,000. Rick suggested that they sell the army truck and use the funds for a new loader.

The Board decided to get confirmation of the sell from Caledonia and in the March Meeting they will surplus the Army Truck when purchase is assured.

Rick Moran left at 7:20 PM

CEO

Mark submitted his January 2019 written report which included that he filed his annual 1203 reports with the State and continuing the master address update project. A permit was issued to Frontier Communications for 100-amp electrical service installs for all six Nunda locations.

SOLAR LAW

Supervisor Walker asked where they were in the process of finalizing the Nunda Solar Law. Mark stated since the County rejected the Nunda Planning Boards proposed law for the second time late last year it hasn't been resubmitted because of the County's concern in protecting prime soil. Also, the County had indicated that they were going to provide an example of language to use in a solar local law to help municipalities to get approval but that has yet to of been provided.

Jim stated that the Town Board just supported Galton's in significant protection to prime soil in Nunda so the Town does care about Prime soil but to deny and delay this solar law is stepping on property owners' rights. The County serves as our advisor, Jim suggests they move forward.

Supervisor Walker stated she will request the most updated copy of the Nunda Solar Law from Alex Pierce and proceed with Attorney local law review.

ASSESSOR REPORT

Brian addressed the board reporting that March 1st is the exemption deadline for all applications and renewals.

For the Income Verification Program, if the applicant already receives a check from the State then they are already within the program and do not need to reapply. The State uses the IVP for income taxes and social security records. IVP will be done by the State next year instead of the municipal assessor.

HISTORIAN

Val submitted her monthly report from January 2019. The Livingston County Historian has requested that all town historians undertake an inventory of their holdings. This will get down to the series level of records management. For example, Val has the series of Nunda Central School yearbooks from 1946 to 1968 and the series of Keshequa Central School yearbooks from 1969 to present. Val believes the County Historian intends to create a finding aid of local history resources for the county which will be very helpful. Jim asked how she obtained all these years books? Val answered that the older year books are donated and in recent years Val has been purchasing them herself.

The board thanked Val.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

i. Tri-Board Meeting on March 9th, 2019 at 9:00 AM at Keshequa Central School.

ii. Senate Bill S2523, 2019-2020 Legislation Session.

The Governor signed the legislation extending tax payments for furloughed federal workers on Friday, February 1st.

If this is something the board would want to offer, there will need to be a resolution passed by Town Board. The Town Board agreed not to pass a resolution.

iii. Casella Contract Renewal.

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The board agreed to contract another year with Casella Waste for trash removal at the Government Center and Nunda Town Highway Department locations.

- iv. *William MacGregor Land Survey*
Mr. MacGregor wrote Supervisor Walker a letter in regards to his property markers being damaged by the Town of Nunda brush cutters. Supervisor Walker met with Mr. MacGregor and he supplied a survey map that shows where the stakes were and which ones are missing. They were white stakes, made of metal, six foot tall. The Town Board agreed to contact the Town Attorney to review this situation and how to proceed.
- v. *E. Stoufer-Quinn Town Attorney Resume*
Emily Stoufer-Quinn responded to the Town Attorney letter and sat down with Supervisor Walker to review the job. Stoufer-Quinn's law degree is with a concentration in criminal law, has not had municipal law experience yet and she requested a pay of \$150.00 per hour. The Board reviewed and discussed Emily Stoufer-Quinn's resume and considered that with her lack of municipal experience that they should instead continue with Richardson and Pullen, PC. A motion was made to sign the retainer agreement with Richardson and Pullen for the year 2019. Motion was made by Mike Hillier, seconded by Randy Morris and carried 4-0.
- vi. *ZBA Letter of Interest*
One letter of interest was received from Julie Osborn for the current vacancy for the Nunda Joint Zoning Board. With the letter of interest being limited, Supervisor Walker suggested she contact Julie Osborn and get more credentials from her. A motion was made that Julie Osborn be appoint to the Nunda Zoning Board pending Supervisor Walker's recommendation. Motion was made by Randy Morris, seconded by Mike Hillier and carried 4-0.
- vii. *Advertise for Cemetery Bids*
Motion was made to advertise for bids for the mowing and trimming of Union Cemetery in Dalton, NY 14836. Sealed bids will be received at the office of the Nunda Town Clerk, 4 Massachusetts Street, PO Box 699, Nunda, New York 14517 until end of business at 4:30 PM on Friday, the 29th day of March 2019. They will be publicly opened and read out loud at the Regular Town Board Meeting of April 9th, 2019 at 7:00 PM. Bidders must give a price for the mowing season from May 1st to October 1st. Bidders must carry liability insurance for the minimum of \$100,000 that will be submitted to the Town Board upon request. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 4-0.

**BUDGET REPORT &
SUPERVISORS STATEMENT**

Supervisor stated that she received the tax check from Cheyenne. The Annual payment to Fire & Ambulance contract in the total of \$100,812.00 is being paid by voucher within this month's General Abstract.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of February 2019. These abstracts include;

- o **General Fund** Claim number, 20-51, in the amount of \$113,982.79, as set forth in abstract No. G-2, dated 02/12/2019.
- o **Highway Fund** Claim number, 9-36, in the amount of \$34, 196.53, as set forth in abstract No. H-2, dated 02/12/2019.
- o **Police Fund** Claim number, 6-23
Vouchers 6-9 classified as prepays in the amount of \$3,386.36,
Vouchers 10-23 in the amount of \$3, 947.95,
as set forth in abstract No. P-2, dated 02/12/2019.

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A motion was made to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 4-0.

POLICE

Mike reported the Nunda Police Department statistics for January 2019. Monthly Community Policing Report, Payroll and Door Check Log as submitted.

Due to tonight's weather the police commissioners told Chief Dale to not worry about driving in to report to tonight's meeting.

Mike stated that the new Nunda Police Car will be here soon.

Officers Chatley and Eldridge will be receiving new vests through the Division of Criminal Justice Services (DCJS) grant where police agencies are to be reimbursed for 50 percent of the vests for new hires under the Federal program, and then to be reimbursed for the other 50 percent from the State program.

The new Nunda Police uniforms are now being worn by all officers.

Chief Dale addressed the Police Commissioners in the regards to sponsoring an upcoming officer as she is entering second phase academy class held at the Livingston County Sheriff's Office and is therefore required to be sponsored with a police department. Her name is Chelsea Galuski, she has a strong resume with military air force background and was highly recommended by both the Chief and Sergeants. The commissioners did agree to sponsor Chelsea Galuski.

Potential Bicycle Patrol was discussed and will be further investigated.

Ticket statistics are showing to be reduced due to the warning tickets Chief Dale has implemented.

*Further details on all subjects can be reviewed in the Police Commissioners Board Minutes.

IT REPORT

A creation of a digital Union Cemetery map has been of interest. Currently, the Town doesn't have any reference or information to Union cemetery on the website.

Cheyenne reached out to Heather Ferrero at the County Planning Department who knew of a student from SUNY Geneseo Geography Department looking for a direct study project that they could attain credits for their degree.

As a direct study, the student would make one or two site visits and the rest would be done on campus. The Town is not required to pay or supervise this project. His project would be monitored by his professor and the Town would receive updates. Once the project is done the student would come to a board meeting and make a presentation of what they created for us.

In very early conversations the expectations and outcomes of the project were clarified to the student that the purpose of the map was for The Town of Nunda to make cemetery data available on its website for ancestry and interested citizens. The ideal scenario would be an interactive map and a separate table/spreadsheet that is searchable.

COMMERCE REPORT

None.

BUILDING/ZONING REPORT

Brian Kelley submitted proposal for fixing the Government Center Handicap entrance. The quotes are as follows:

Handicap Entrance Repair

- To remake the pillars of stone design currently there would be \$2,800
- For pillars made of vinyl it would be \$800

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The board agreed to remake the pillar with the stone design to keep the historic design of the Government Center Building.
Motion was made to replace the handicap entrance with estimate of \$2,800.00 from Brain Kelley. Motion was made by Jim Forrester, seconded by Mike Hillier 4-0.

Gov Center Front Door

Mark addressed the front door to the Government Center. Mark stated that Brain Kelley repaired the crash bar last month but Mark advised the board that the current door is inefficient even with the fix. The door leaks cold air in the winter and the lock gives trouble when trying to close up the building.

A request for a proposal from Dan Moran for the replacement to the front door to the Government Center will be made.

Gov Center Front Steps

The Government Center front steps were addressed as the material beneath the wooden steps has been noticeably disintegrating. The Board asked Mark to approach Brain Kelley to see if he can repair them.

ONE MOTION

A motion was made to accept all reports given on 02/12/19. Motion was made by Randy Morris and seconded by Mike Hillier and carried 4-0.

OLD BUSINESS

New Highway Building

An appraisal for Hay Road was received and delivered to Supervisor Walker for Tax Map No. 170.-1-70.51.
The property for Tax Map No. 170.-1-70.51 has an appraised value of \$28,500 with 7.5 acres with water, electric and sewer available at site with considerable road frontage.

The board agreed for Supervisor Walker to proceed with the next step.

NEW BUSINESS

None.

CLERK REPORTS

Cheyenne submitted her January 2019 Town Clerk Report of total state, county and local revenues and the January 2019 Justice Report to the Nunda Town Board.

A motion was made to approve the Town Clerk and Justice reports for the month of January 2019. The motion was made by Mike Hillier; seconded by, Bill Mann and carried 5-0.

EXECUTIVE SESSION

8:26 PM A motion was made to go into executive session to discuss subject relating to acquisition, lease or sale of real property or securities when publicly would substantially affect value. Motion was made by Jim Forrester and seconded by Randy Morris and carried 4-0.

Val Griffing and Mark Mullikin left meeting at 8:26 PM

Cheyenne DeMarco was approved to stay.

8:37 PM Motion was made to come out of executive session with no action taken. Motion was made by Jim Forrester and seconded by Mike Hillier and carried 4-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Mike Hillier, seconded by Jim Forrester, and carried 4-0.

The meeting adjourned at 8:40 PM.

RESPECTFULLY SUBMITTED,

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CHEYENNE DEMARCO
NUNDA TOWN CLERK