

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, May 14, 2019
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	Assessor, Brian Knapp, <i>Absent</i> CEO, Mark Mullikin Chief, Ryan Dale Historian, Valerie Griffing Hwy. Supt., Rick Moran
	VISITORS	Tim Cassidy, Darren Snyder

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilmembers present.

PLEDGE TO THE FLAG All persons stood as Martha Blair led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 04/08/2019
- Zoning Board Minutes of 04/18/2019

The motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

The drafted Police Commissioners Minutes of 05/06/2019 were presented to the board for review only.

CHANGES TO AGENDA None.

PRIVILEGE OF THE FLOOR None.

CEO Mark submitted his April 2019 report. Mark stated that he attended a training seminar of local government compliance with laws, obtaining six hours of professional development credits as required by NYS. There was an animal trapped in the chimney at the Government Center, with approval from the building committee, West Wildlife came out to catch and release whatever animal was stuck on April 16th. Turned out being a Pigeon that got in through a loose access panel. West Wildlife charged the visit as a Live animal emergency removal at a cost of \$250.00, as reflected in General Abstract Voucher 103.

ASSESSOR REPORT None.

HISTORIAN Val submitted her April report where she hosted eleven Livingston County Town and County Historians and guests for the spring historians meeting. Discussion centered around inventory, proper archives storage, assistance to each town from the county historian's office and the upcoming county bicentennial.

As part of the bicentennial, the county historian wants to do a project for each town historian that will benefit the respective municipality such as digitize a photo album and create a finding aid or have a college intern catalogue a box of town pictures/records/letters, etc. Val asked them to digitize a small photo album of Paine and Halsted family photos. These are two of Nunda's earliest families. The album was returned wrapped in archival tissue paper and in an acid free storage box. They also returned a CD with the scans of each picture and provided an electronic copy of the finding aid.

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, May 14, 2019
AT 7:00 PM

The board thanked Val.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) Annual Workplace Violence & Sexual Harassment Prevention Trainings Completed May 14 at the Nunda Fire Hall with the Sherriff's Department.*
- ii.) Annual Board of Assessment Review Meeting; May 29th, 5:00PM -9:00PM*
- iii.) Annual Clean-Up Day Summary:*

Item	Rate	Total # received	Total funds
TVs:			
Small	\$17.00	11	\$187
Large	\$43.00	1	\$43.00
X-Large	\$50.00	0	0
Monitors	\$12.00	0	0
Freon	\$30.00	8	\$240.00
Tires:			
Small (Standard)	\$3.00	131	\$393
Medium (Up to 22 Inches)	\$7.00	1	\$7.00
Large (over 22 inches)	\$25.00	9	\$225
Total revenue received:			\$1,095.00
Total Cars:	111		

Rick stated he gave all the scrap metal collected at Junk Days to Benny's Junk Yard, where Benny paid \$221.00 for all metal. Rick submitted that money to the Town Supervisor to deposit into Town funds accordingly.

- iv.) RelComm Support Agreement (Gov. Center Phones)*
 An agreement to continue the phone system installed last June at the government Center has been offered by RelComm. In this agreement Rel Comm, Inc. shall keep the entire system in good working condition and purchase all parts and labor necessary to accomplish this. The Town shall have no responsibility for any costs other than the cost of the Support agreement which is at an annual invoice of this 12-month contract would be \$894.00, coverage starting June 2019 ending June 2020. This also includes an annual prevention maintenance visit.
 Jim stated that this is a consistent pricing, software is typically 15% - 20% of purchase cost and the annual prevention maintenance recoups the cost.
 Motion was made to sign the RelComm Support Agreement as presented. Motion was made by Randy Morris, seconded by Martha Blair and carried 5-0.

SUPERVISORS STATEMENT

Signed and given to the Town Clerk for filing.

BUDGET

- Supervisor Walker stated that Tri-County Medicine has not paid their March rent and she will be contacting them.
Fund Line A2410.
- The PD car reserve funds are now in a money market account.
- Current Highway building reserve is \$200, 304.52

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, May 14, 2019
AT 7:00 PM

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of May 2019. These abstracts include;

- *General Fund* Claim number, 97-120, in the amount of \$11,398.45, as set forth in abstract No. G-5, dated 05/14/2019.
- *Highway Fund* Claim number, 85-107, in the amount of \$48,325.57, as set forth in abstract No. H-5, dated 05/12/2019.
Voucher 85 was classified as prepay in the amount of \$1,370.57.
- *Police Fund* Claim number, 41-47, in the amount of \$9,538.29, as set forth in abstract No. P-5, dated 05/14/2019.

A motion was made to approve the audited abstracts. Motion was made by Randy Morris, seconded by Mike Hillier and carried 5-0.

POLICE

Chief Dale reported the Nunda Police Department statistics for April 2019.

New Hire

Motion was made to hire Chelsea Galuski as a Nunda Police Department Officer at a Pay Rate of \$17.00 per hour, retroactive to 3/13/19. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

Sponsoring Recruits

Chief Dale stated that Officer Chatley has taken the civil service exam and will most likely receive a full-time job as a result. In the extended future, Spring 2020, Sergeant Rapp will retire, and other officers are looking for full time work. This may result in a personnel problem for the department. With the shortage of law enforcement applicants Chief Dale would like the Town and Village boards to consider letting Chief Dale sponsor two officer recruits from the 2019 GGC Academy for their second Phase. This will be at no cost to the Town except for four Nunda PD patches. The Town also is under no obligation to hire the recruits after the sponsorship is over, but if they are faced with a lack of law enforcement recruits next year and these recruits prove to be decent officers, they could perhaps be candidates to replace vacancies at the department.

Motion was made to approve Chief Dale to have the option to appoint two recruits from the 2019 GGC Academy for second phase sponsorship with the Nunda Police Department. Motion was made by Mike Hillier, seconded by Randy Morris and carried 5-0.

Recognizing an Officer

At this time Chief Dale stated his officers were at the Government Center and would like to bring them into the board room to recognize the achievements of one of Nunda PD's officers.

7:50 PM - Officers Britany Eldridge, Steven Rapp, Matthew Whitney, Phil Bauers and Chelsea Galuski entered the meeting.

Chief Dale stated that Officer Bauers responded to a recent medical emergency. His quick response and performance of CPR saved the life of one of our dear residents. Sgt. Rapp presented Officer Bauers with a plaque in appreciation for his efforts.

Also recognized was Officer Eldridge for taking action, and once again, saving the life of the same person over a week later while she was off duty.

The board stood and shook hands with all officers and stated their thanks.

7:53 PM Officers Britany Eldridge, Steven Rapp, Matthew Whitney, Phil Bauers and Chelsea Galuski left the meeting.

*Ranger Outfitters,
(Voucher No. 47)*

Per approved and recorded in the Police Commissioner's Minutes from 05/06/19, Chief Dale has obtained a formal quote from Ranger Outfitters for ballistic vests. Every current officer was fitted and produced a quote with the NYS bid prices. Vest upfront and grant re-imbusement pricing is as follows:

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, May 14, 2019
AT 7:00 PM

\$ 6,217.75 – GH Armor Systems Ballistic Vests – Level IIIA
\$ (1,336.50) – Homeland Defense & DCJS First Time Police Officer Grant
Re-Imbursement
\$ (2,440.62) – DCJS Department Wide 50% Grant Re-Imbursement
\$ (770.00) – Officer Re-Imbursement for APB Outer Carrier

\$ 1, 670.63 – Total Cost Ballistic Vests for Nunda PD

Chief Dale clarified that due to grant guidelines, the Nunda PD first has to spend town Police funds totaling what was granted, then the grant reimburses the town budget. Therefore, Chief Dale requested that they transfer monies from the PD fuel fund line to the uniform line to support this cost and when the grant monies are reimbursed, they will transfer monies back to the fuel account.

Transfer of Funds

Motion was made to transfer funds from fund SP3120.4D – Gasoline to fund SP3120.O-Uniforms in the total amount of \$4,500.00. Motion was made by Randy Morris, seconded by Mike Hillier and carried 5-0.

Grants

Chief Dale submitted grant paperwork to the NYS traffic safety board for \$1,800.00 in funds that would be allocated to additional man hours. These additional hours would be used to provide extra shift coverage and more traffic enforcement.

Livingston County Sherriff approved the 2019 STOP DWI proposal. This proposal included a request of \$3,600.00, an increase from 2018 request of \$2,660.00.

Additional funds can be expected throughout the year for the Crackdown Grant funding.

PD Tahoe

Chief Dale received a formal quote from Eastside Automotive regarding the 2011 Chevy Tahoe vehicle from when it was brought to McMaster's to inspect the source of a ticking noise. The inspection found it was from the motor. McMasters gave the quote to fix this problem at \$4,600 for the equipment and \$2,000 for the labor. Chief Dale would like to request quotes from other vendors and get the Tahoe diagnosed completely and perhaps bringing the Tahoe to a Chevy dealership to do this would be best since McMasters stated they did not have the proper tools at their shop to take care of the vehicle. The board agreed it may be more beneficial to bring to a Chevy dealer and approved Chief Dale to bring the Tahoe to Wentworth's in Dansville.

IT REPORT

The Union Cemetery website project with the SUNY Geneseo student who was initially collaborating with the Town to create the interactive map has decided not to proceed.

The County Planning Department is going to see if a Summer or Fall Student from SUNY Geneseo would like to take the project instead, but if we don't have luck with SUNY Geneseo then an alternative would be to check out prospects with Alfred State.

COMMERCE REPORT

Livingston County Economic Development Department are working with the community development plan to try and get Nunda Mustard back in Nunda, potentially into Bill's old restaurant on Mill Street.

BUILDING/ZONING REPORT

Moran's Glass has installed the new Government Center front door on May 13th and left the invoice to be paid in June's abstract.

Mike asked about the repair to the handicap pillar. Mark stated that Brian Kelley is waiting for better weather, the constant rain can ruin the materials. The Board asked if Mark could request that Brian Kelley look into repairing the front steps to the Government Center as the "split face" material is crumbling.

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, May 14, 2019
AT 7:00 PM

Cheyenne scheduled 15-18 KCS students from Mr. Stoufer's KCS Junior Honor Society to do basic maintenance duties around the Government Center to obtain their required 2-3 hours of community service while also helping prepare the grounds and building for Nunda Fundays, duties such as mulching the gardens, hanging the baskets of flowers on the porch, planting flowers and moving boxes of old Town records, retrieved from the Highway building, and storing them in the Government Center attic.

HIGHWAY

Jim stated he and Rick re-reviewed the year end budget report where the DA fund balance was the only fund that had not increased in 2018. The Highway went overbudget on the machinery contractual. Jim still believes these truck repairs would be reduced if the Town could reduce the distances of trucking materials from out of County destinations. Jim stated they should get pricing of hauling materials alone. Rick stated that he is looking into getting the number of delivery charges they do annually.

Shaw Road municipal boundary lines between Town of Nunda & Town of Ossian was briefly discussed.

Darren Snyder entered meeting at 8:25 PM

Lawson's Sand and Gravel property for sale was discussed with the attorney. According to the attorney the town would be exempt from the Environmental Reclamation Bond (ERB). Lawson's would also be a great resource of gravel for the town and help offset the budget by bringing in an outfit to process the material versus the town buying and hauling it from another area. Lawson's property auction is in September, Supervisor and Rick should make a meeting to sit down with the owners and review options.

Darren Snyder stated that Village Trustee Don Wilcox would like to join the meeting with Lawson's with Supervisor Walker and Rick, the Village has a vested interest in the property as well because of the Village water source being next to the property.

ONE MOTION

A motion was made to accept all reports given on 05/14/19. Motion was made by Mike Hillier and seconded by Randy Morris and carried 5-0.

OLD BUSINESS

New highway building was discussed.

Highway Building

Closing Day for the property on Hay Road for the Highway Department will close on May 31st. Surveys and abstracts have been completed between property owner and Town attorneys. Mark has assigned a location number to the property and the Town needs to assign an engineer.

NEW BUSINESS

None.

CLERK REPORTS

Cheyenne submitted her April 2019 Town Clerk Report of total state, county and local revenues and the April 2019 Justice Report to the Nunda Town Board.

A motion was made to approve the Town Clerk and Justice reports for the month of April 2019. The motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Martha Blair, seconded by Jim Forrester, and carried 5-0.

The meeting adjourned at 8:30 PM.

RESPECTFULLY SUBMITTED,

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CHEYENNE DEMARCO
NUNDA TOWN CLERK