

June 3, 2019

The Regular Meeting of the Joint Town/Village Police Commissioners was held on June 3, 2019, at the Nunda Government Center Building, at 6:00 PM with the following present:

Village Police Commissioner: Mel Allen
Town Police Commissioner: Michael Hillier
Town Police Commissioner: Randall Morris
Village Police Commissioner: Darren Snyder

Nunda Police Department Representative: Police Chief Dale

Clerk: LeRoy Wood

Commissioner Morris - called the meeting to order at 6:00 PM

Roll Call – All present

Pledge of Allegiance led by Police Chief Dale

Privilege of the Floor None

Approval of minutes

A. May 6, 2019

MOTION was made by Commissioner Hillier to approve the minutes as presented, reviewed and discussed, with a change to the dollar amount for an approved budget modification from \$4,000.00 to \$4,500.00 as presented by Commissioner Morris, seconded by Commissioner Snyder. Carried 4-0.

Reports

A. Police

Commissioner Morris stated how extremely appreciative he is of the work the Police Department did over the Nunda Fun Days weekend. The officers looked professional and were impressive.

Commissioner Allen stated how well the Bike Patrol looked and operated. Commissioner Morris stated great operation. Chief Dale thanked the Board and stated that remedial training will be conducted on traffic and pedestrian traffic control.

1. Monthly Report – May 2019
2. Payroll Report – May 2019
3. Community Policing Logs – May 2019

Officer Galuski completed her FTO Officer training and is continues to work road patrol shifts.

New Business

A. Body Armor

Ordered, 8-12-week delivery time. Federal Grant for reimbursement of costs (50%) completed and submitted by Chief Dale, timeline for reimbursement is 60-90 days.

B. Fines Breakdown

Chief Dale provided all Commissioners with 2018 fines & fees collected by all police departments in Livingston County. This report was generated through the NYS Comptroller's Office. Additional discussion to take place at each governing boards regularly scheduled board meeting in June 2019.

C. Police Budget

Heavy discussion between all commissioners and the police chief took place. There is some ambiguity as to the most recent Police Budget Report provided and reviewed. Concerns with police car reserve monies was discussed. Commissioner Hillier stated he just wanted the Budget Report to be done right. Commissioner Morris stated discussions with the full board should take place and have Baldwin's Business Solutions representative present to explain Budget Report. Commissioner Hillier stated maybe there could be a quick meeting of both boards prior to the Tuesday night regularly scheduled meeting night. Commissioner Allen stated we should have a Joint Meeting and have Baldwin's Business Solutions come in and discuss with both boards the Police Budget and Reserve Accounts.

Commissioner Hillier mentioned future concerns of procuring protective vests for our police department personnel. Commissioner Hillier stated we should create a reserve account for the purchase of these vests as they are quite expensive and to plan now for a future purchase would be the right thing to do.

RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Reserve Fund" (hereinafter "Reserve Fund"). The purpose of this Reserve Fund is to accumulate moneys to finance the cost of a specific Joint Town and Village of Nunda Police Department (hereinafter "Nunda Police Department") Protective Body Armor Vests. The specific Protective Body Armor Vests to be financed from the Reserve Fund is the acquisition of the Nunda Police Department. The estimated maximum cost of such Protective Body Armor Vests exceeds \$12,000.00 every three to five years at the start of this said resolution.

The chief finance officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Town and Village of Nunda governing boards and the designated chief finance officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of both municipalities. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief finance officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to *each* Board a detailed report of the operation and condition of the Reserve Fund.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of both governing boards and such additional actions or proceedings as may be required by Section 6-c [6-g] of the General Municipal Law and any other law.

The **motion** to create/establish this reserve fund with a separate bank reserve account beginning January 1, 2020 was made by Commissioner Hillier with investments into said fund to be provided through the annual budgeting process of the Police Commissioners, Police Chief, and both Town and Village of Nunda governing Boards approval, seconded by Commissioner Allen. Carried 4-0.

C. Police Vehicles – Tahoe/Sedan

Extensive work is needed to correct safety and engine deficiencies of both vehicles. Commissioner Snyder asked about fixing vehicle. Commissioner Morris asked Chief Dale to provide additional vendor quotes as to the extent of problems with each vehicle. Other options would be to replace motor in police sedan vehicle. Further discussion will need to be completed as to what direction the governing boards would like to take in having a viable second police vehicle available.

D. Personnel

Upon Chief Dale's recommendation, two current recruits have been identified through the Second Phase Training for the 2019 Genesee Community College Rural Police Academy to be able to receive field training through the Nunda Police Department. Cadet Brock Allen and Cadet James Pappas both have ties to our community. With the

understanding that employment is not an obligation of the Joint Police Department the following motion was made;

MOTION was made by Commissioner Hillier to support the sponsorship and field training of two recruit police officers, Cadet Brock Allen and Cadet James Pappas, with no obligation to hire once training is completed, seconded by Commissioner Morris.
Carried 3-0 (Commissioner Allen abstained).

Commissioner Snyder left meeting at 7:00 PM.

Old Business

A. Evaluation

Commissioner Allen mentioned this process. All commissioners present agreed that the evaluation of the Police Chief should be conducted with all commissioner's present.

B. Police Department Flooring

Chief Dale is in the scheduling phase of getting the vendor in to replace the flooring.

Adjournment

With no further business to be discussed, the motion to adjourn was made by Commissioner Allen, seconded by Commissioner Hillier at 7:07 PM. Carried 3-0.

Respectfully submitted,

LeRoy J. Wood
Clerk to the
Police Commissioners Board