

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, March 10, 2020
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier <i>Absent</i> Councilperson, James Forrester <i>Absent</i> Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	Assessor, Brian Knapp, <i>Absent</i> CEO, Mark Mullikin Chief, Ryan Dale, <i>Absent</i> Historian, Valerie Griffing Hwy. Supt., Rick Moran
	VISITORS	Alex Pierce, Tim Cassidy

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with Councilpersons Michael Hillier and James Forrester absent.

PLEDGE TO THE FLAG All persons stood as Mark Mullikin led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 02/11/2020
- Review Only, Commissioner Minutes of 03/02/2020

Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

CHANGES TO AGENDA None.

PRIVILEGE OF THE FLOOR

Alex Pierce Alex addressed the board, stating that Town Attorney's along with Supervisor Walker, were at the last planning board meeting regarding the solar law. A State Environmental Quality Review Act (SEQRA) will be submitted with the solar law draft as needed.

Alex also requested that the Board reappoint Michele Siefried to the Planning Board for a five-year term. **Motion was made** by Randy Morris, seconded by Martha Blair and carried 3-0.

CEO Mark submitted his February 2020 written report which included a site visit with the Nunda Zoning Board members to the property on Nunda Byersville Road. Spoke with Hurricane technologies regarding updates and replacement of CEO computer. The day care needed an approval letter from Mark to the State, everything is now open and in operation.

ASSESSOR REPORT None.

HISTORIAN Val submitted her February 2020 report. Val is continuing to transcribe the first minute book of the Town of Nunda and proceed with the research of her School Houses project.

The board thanked Val.

NEW HIGHWAY GARAGE PROJECT

i.) *BPD drafted administrative, financial and legal timetable for the highway building facility.*
In this purposed draft included a projected 29-year maturity schedule of estimated Bond Anticipation Notes interest and cumulative principal for board review.

Topographical Map

ii.) *Topographical Map from Arrowpoint Land surveyors in Rochester.*

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MRB has requested a topographical map of the land where the new highway department will be. This is needed because the survey of the property doesn't agree with the tax map. They need a profile of the land and would like to use Arrowpoint Land Surveyors to create said map.

Motion was made to approve Arrowpoint Land Surveyors to create a topographical map for Hay Road property where the new highway department is to be built. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

- iii.) Supervisor Walker stated that they have received an acknowledgment from DOT that the Town is lead agent, and advised awareness that a highway permit may be needed when the work on the highway building begins.
- iv.) MRB contacted Rick to dig test holes in the areas where the shop is going to be.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

i.) Opening Cemetery Bids.

One Cemetery Bid was submitted by Shafer Landscape from Groveland, NY. The price submitted for the total season on a yearly basis was \$4, 025.00.

Motion was made to accept the cemetery bid for the maintenance of Union Cemetery from Shafer Landscape at the amount of \$4, 025.00 for the total season as submitted. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

It was asked of Cemetery Superintendent, Rick Moran, what the charges of lots and serves in Union Cemetery were? Rick answered;

\$475.00 per lot to own.

\$250.00 per cremation opening/closing.

\$475.00 per grave opening/closing.

ii.) Annual Clean-up Day – May 2nd

It was discussed that the Village has already scheduled to conduct their cleanup day on May 2nd and it is better for the community if the Town schedules on the same day. It was agreed to schedule Clean-up for May 2nd, 9:00 am – 1:00 pm.

iii.) Schedule Tri-Board meeting regarding Tax abatement.

Village Trustees Mel Allen and Darren Snyder entered the Town Board Meeting, requesting March 28th from 9:00 am to 10:00 am at Keshequa Central for the tri-board meeting. The Board agreed to those details.

iv.) RelComm, Inc. quote for the additional year of software Assurance on Gov't Center phone system.

The Board agreed to purchase an additional year of software assurance for the Government Center phone system from RelComm, Inc. for the amount of \$360.00 that shall be paid via voucher in the fourth abstract. Supervisor Walker signed said quote.

AUD

The 2019 Town and 2019 Police Annual Audit reports completed from Baldwin Business services was submitted to the Board for review.

SUPERVISORS STATEMENT Signed and given to the Town Clerk.

MONTHLY BUDGET

- Youth Budget was submitted by the Village of Nunda for review.

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AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of February 2020. These abstracts include;

- *General Fund* Claim number, 45-64, in the amount of \$23,050.77, as set forth in abstract No. G-3, dated 03/10/2020.
Vouchers 63 was voided and reclassified as a Police Voucher to be reflected as a prepay in Abstract 4.
- *Highway Fund* Claim number, 37-58, in the amount of \$41, 163.68, as set forth in abstract No. H-3, dated 03/10/2020.
- *Police Fund* Claim number, 13-17, in the amount of \$2,409.75 as set forth in abstract No. P-3, dated 03/10/2020.
Voucher 18 was created after a General voucher was voided. Voucher 18 will be reflected as a prepay in abstract 4.
- *Capital Project* Claim number, 3, in the amount of \$4,560.00, as set forth in abstract No. C-3, dated 03/10/2020.

Motion was made to approve the audited abstracts. Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

POLICE

Chief Dale submitted the Nunda Police Department statistics for February 2020.

Village Trustees Mel Allen and Darren Snyder entered the Town Board Meeting, stating that the Nunda Police Department has been approved by the Village Board for the PD to fuel up their patrol cars using the DPW fuel. Currently, the Nunda Fire Department and Nunda Ambulance use the DPW fuel for their vehicles and the Village sends them an invoice for repayment. The Village stated that the same method could be used for the Police Department and they would submit a monthly voucher to the Town for repayment. The Board agreed to this.

Transfer of Funds

POLICE FUND

Transfer From:

SP3120.1B	DWI	\$ 6,000
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Transfer To:

<u>SP3120.1</u>	<u>Protective Services</u>	<u>\$ 6,000</u>
TOTAL:		\$ 6,000

Transfer From:

SPUB	Reserve Police DWI	\$5,525.33
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Transfer To:

<u>SP3120.1B</u>	<u>Protective Services DWI</u>	<u>\$5,525.33</u>
TOTAL:		\$ 5,525.33

Motion was made to approve the Police line transfers. Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

Randy reviewed the topic discussed at the Police Commissioners meeting that Officer Pappas and Officer Allen be reimbursed the cost of their duty belt gear totaling \$393.91 each with the understanding that the reimbursed gear would become property of the Nunda Police Department. Officers Pappas and Allen are to submit a voucher to the Town for this reimbursement.

Motion was made to approve the reimbursement to Pappas and Allen upon their voucher submissions. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

Chief Dale received the title for the 2013 Ford Sedan. The remaining titles include the 2011 Chevrolet Tahoe, 2018 Ford Interceptor SUV and the 2019

