

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, June 08, 2021

AT 7:00 PM

PERSONS PRESENT

TOWN BOARD Supervisor, Merilee Walker
Councilperson, Martha Blair
Councilperson, Michael Hillier *absent*
Councilperson, James Forrester *absent*
Councilperson, Randall Morris

RECORDING CLERK Kaytlyn Hall

PERSONNEL Assessor, Brian Knapp *absent*
CEO, Mark Mullikin *absent*
Chief, Ryan Dale *absent*
Historian, Valerie Griffing
Hwy. Supt., Rick Moran

VISITORS

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with two councilmembers absent.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board and the public who wish to participate in-person, will conform to all safety practices including masks and social distancing.

All who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice, if they do not wish to participate in-person. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

PLEDGE TO THE FLAG All persons stood as Rick Moran led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 05/11/2021

Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

PRIVILEGE OF THE FLOOR None.

HISTORIAN REPORT Valerie Griffing submitted her May 2021 report. Work in the historian's office has slowed down to make time for gardening, hay wrapping and so forth. Val continues to transcribe attendance registers from one room schools in Nunda. Val attended the Memorial Day parade and ceremony at Oakwood cemetery.

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Val is also working on the history talk she plans to give as part of the Nunda Americana Day wagon tours in July.

CEO

Mark Mullikin submitted his May 2021 written report. Mark's report included issuing permits, meeting the fundays committee and vendors regarding occupancy and continues to review documents for the Family Dollar.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i. *Resignations* – Motion was made to accept the resignations of two of our police officers
- ii. *Clean up Day Summary* –

Town of Nunda Clean - Up Day Summary			
Item	Rate	Total # received	Total funds
TVs:			
Small	\$17.00	9	\$153
Large	\$43.00	3	\$129.00
X-Large	\$50.00	1	\$50
Monitors	\$12.00	0	\$0
Freon	\$30.00	4	\$120.00
Tires:			
Small (Standard)	\$3.00	47	\$141
Medium (Up to 22 Inches)	\$7.00	0	\$0.00
Large (over 22 inches)	\$25.00	0	\$0
Total revenue received:			\$593.00
Total Cars:	100		

SUPERVISORS STATEMENT & MONTHLY BUDGET REPORT

Motion was made to accept the Supervisor's Statement and the May 2021 Budget Report. **Motion was made** by Martha Blair, seconded by Randy Morris and carried 3-0.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of May 2021. These abstracts include;

- o General Fund Claim number, 104-125, in the amount of \$20,093.98, as set forth in abstract No. G-6, dated 06/08/2021.

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- Highway Fund Claim number, 95-111, in the amount of \$29,340.55, as set forth in abstract No. H-6, dated 06/08/2021.
- Police Fund Claim number, 18-22, in the amount of \$2,979.28, as set forth in abstract No. P-6, dated 06/08/2021.
- Capital Project Claim number, 33-41, in the amount of \$338,415.85, as set forth in abstract No. C-6, dated 06/08/2021.

Motion was made to approve the audited abstracts. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

POLICE

Chief Dale reported the Nunda Police Department monthly statistics for May 2021.

- Randy Morris stated that at their Police Commissioners meeting, they discussed sponsoring Connor Mann for his Phase Two of Police Academy. Randy asked that we sponsor Connor Mann during his Phase Two of Academy at no cost or obligation to the Town. **Motion was made** by Randy Morris, seconded by Martha Blair and carried 3-0.
- Randy also stated that at the Police Commissioners meeting, they discussed showing Officer VanDunk support during her training by letting her use one of the police cars to go to interrogation school because she was attending at her own cost. At the commissioners meeting, Chief reassured the committee that she would be staying with our department as he had already spoken with her about it. Martha Blair asked if there would be any issues with her attending this school while technically being “out of service”? Randy replied no because she would not be the streets she will be in a classroom for training. **Motion was made** to allow Officer Vandunk to use a police car for transport during her interrogation training and give her 3 days of 8 hour pay. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.
- Chief Dale told the Police Commissioners that he would like to see some full-time positions become available because we do not have enough man power to do the work for the future of the Town and Village Communities. The Police Commissioners requested that Chief Dale have some proposals prepared for more details.

BUILDING/ZONING

Town Clerk, Kaytlyn Hall, presented a proposal to the board from Johnson Controls to fix the sprinkler system. Kaytlyn is requesting approval for the services needed to be done at a cost of \$1,262. **Motion was made** to move forward with the estimate given to fix the sprinkler system. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

**HIGHWAY DEPT/
GARAGE PROJECT UPDATES**

Rick made his monthly report to the Town Board.

- a. Generator Quotes – Supervisor Walker was given two quotes for the generator needed at the new highway building. The first quote is from Kinsley Power Systems in the amount of \$23,100.00. the second quote is from Kistler Inc in the amount of \$21,750.00.

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After discussion between the board members and Highway Superintendent, Rick Moran, **motion was made** to purchase the Kistler Generac generator in the amount of \$21,750.00. Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

- b. Supervisor Walker started discussion on the salt shed needed for the new highway building on Hay Road. the cost of a salt shed would be approximately \$160,000.00. Councilperson Blair suggested we should try to get a grant? Supervisor Walker said that there is a grant writer within the county that has been very successful with her grant writing so maybe we should reach out? Ricks main concern is that the current salt shed we have at the building on Watercure Road is a temporary structure and would rather see something permanent at the new building on Hay Road. Motion was made to attempt to obtain a grant for a new permanent structured salt shed at the new facility. Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.
- c. Electrical Bill Reduction – A change order was presented to the board regarding the electrical bid. The change order involved removing the electrical conduits to the storage shed. Motion was made to accept the reduction to Billitier for change order. Motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.
- d. Garage Project Update – the sewer to the highway garage site is almost completed.
- e. Paul Claud got Brenda Weaver’s window with a stone off the mower tractor. Rick informed the board the he has taken care of it and that Brenda’s window was being fixed.

Rick Moran left the meeting at 8:28PM.

NEW BUSINESS

- FYI, interviews for the youth committee will be held at the government center on Saturday June 12 from 12:30PM – 3:00PM.
- Town Clerk mention replacing the benches in the front of the building because there is some deterioration and cracks in the base of the benches. More discussion on this to be held in the future.
- The board decided to send a card to the school kids apart of the Honor Society and Junior Honor Society, for all their hard work around the building.
- Discussion on the cable and electronics we have for security for the building that we have extra and are unnecessary to keep. **Motion was made** to sell the surplus cable and electronics for security. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

**CLERK & JUSTICE
REPORTS**

Kaytlyn submitted her May 2021 Town Clerk Report of total state, county and local revenues.

Justice Emily Stoufer submitted her monthly report for May 2021.

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Motion was made to accept the Town Clerk and Justice Reports for the month of May 2021. The motion was made by Martha Blair, seconded by Randy Morris and carried 3-0.

ALL REPORTS/ONE
MOTION

Motion was made to accept all reports. Motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

ADJOURNMENT

Being that there was no further business, there was a **motion to adjourn**. The motion was made by Randy Morris, seconded by Martha Blair and carried 3-0.

The meeting adjourned at 8:35 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK