

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, August 10, 2021
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Kaytlyn Hall
	PERSONNEL	Assessor, Brian Knapp <i>absent</i> CEO, Mark Mullikin Chief, Ryan Dale <i>absent</i> Historian, Valerie Griffing Hwy. Supt., Rick Moran
	VISITORS	Andrew James, Tim Cassidy Sr.

CALL TO ORDER Supervisor Walker called the meeting to order at 7:01 PM. Roll call was made with all councilmembers present.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board and the public who wish to participate in-person, will conform to all safety practices including masks and social distancing for those unvaccinated.

PLEDGE TO THE FLAG All persons stood as Andrew James led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 07/13/2021
Motion was made by Martha Blair, seconded by Mike Hillier and carried 5-0.
- Joint Town/Village Board Minutes of 07/28/2021
Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

PRIVILEGE OF THE FLOOR Andrew James came before the Board to request to do a project of repainting the front porch of the Government Center Building. Andrew handed each board member a copy of an explanation and material list that he had put together. Andrew would like to start this project on August 23rd and expects to be finished in the middle of October. Andrew explained that he would be accompanied by ten or eleven people; eight scouts, two leaders and a friend. To ensure his leadership is successful, Andrew will make sure that each person has something to do. Andrew stated that the materials need would be a couple gallons of paint, brushes, paint rollers, putty knives, a ladder and masking tape. He estimates that the total cost of the project would be about \$460.

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, August 10, 2021

AT 7:00 PM

Andrew explained that his first phase would be to obtain the materials and remove the old flaking paint. Once that is done, he and his team will begin painting the porch.

HISTORIAN REPORT

Valerie Griffing was present for the meeting. She reported that the Historian's Office is closed for vacation until September.

CEO

Mark Mullikin submitted his July 2021 written report. Mark's report included issuing permits, inspections and more review of the proposed Family Dollar.

**BUILDING/
ZONING**

Alex Pierce mentioned to the board that he is working with Mark on updating the Town's Comprehensive Plan. There is new guidance and fund availability with specific updates to our code. Alex asked the board if there was anyone who would like to be designated to working with the Comprehensive Plan? Martha Blair volunteered.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i. Hazard Mitigation Plan – Supervisor Walker informed the board that she has been actively working with the county to get the Hazard Mitigation Plan updated.
- ii. Highway Project Meeting – FYI project update meeting will be held on August 12; onsite at 9:30am and at the government building at 10:00am.
- iii. The Board members were given a print out of the new Cannabis Law information.
- iv. Mike Hillier and Terry Lowell met with Marjorie Byrnes about a \$50,000 grant. The grant needs to be used on a new project therefor hoping to use it along with the Village for the LED light upgrade project. If there is left over monies, it would be used for the culvert on McGinity Road. Randy Morris stated that he will get in touch with Marjorie Byrnes to confirm whether or not the paperwork will need to be submitted together with the Village, or separately, because the grant would be split between the Town and Village (\$25,000 to the Town and \$25,000 to the Village).

**SUPERVISORS STATEMENT &
MONTHLY BUDGET REPORT**

Motion was made to accept the Supervisor's Statement and the July 2021 Budget Report. **Motion was made** by Jim Forrester, seconded by Mike Hillier and carried 5-0.

Line transfers will not be acted on due to some discrepancies found by the Supervisor.

AUDIT BILLS

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, August 10, 2021

AT 7:00 PM

There was a motion to approve the Audited Abstracts for the month of July 2021. These abstracts include;

- General Fund Claim number, 146-160, in the amount of \$5,073.12, as set forth in abstract No. G-8, dated 08/10/2021.
- Highway Fund Claim number, 132-154, in the amount of \$92,621.28, as set forth in abstract No. H-8, dated 08/10/2021.
- Police Fund Claim number, 27-29, in the amount of \$947.65, as set forth in abstract No. P-8, dated 08/10/2021.
- Capital Project Claim number, 55-63, in the amount of \$240,978.46, as set forth in abstract No. C-8, dated 08/10/2021.

Motion was made to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Randy Morris and carried 5-0.

POLICE

Mike Hillier announced that there will be a Police Commissioners meeting on Wednesday August 11th at 7:00pm.

**HIGHWAY DEPT/
GARAGE PROJECT UPDATES**

Rick made his monthly report to the Town Board. Rick has been working with Sam at Baldwins on the CHIPS monies, should be getting it all back. Rick mentioned there is a grant we can apply for along with the Village for \$50,000. The water line across from Sanford Homes is leaking and they are currently in the process of finding the problem to get it fixed.

The down spout at the new Highway Building is tied in. Rick is working on getting the OK to pave the West and East ends of the building. The engineer is questioning the washer and dryer hook up at the new building. Rick asked if it is needed? Randy Morris suggested that the connections be put in and bring them out so they are accessible, but hold off on putting any appliances in. Jim Forrester agreed.

After some discussion, the board members and Rick agreed that we do an employee lunch with Troy Bennett and the Village guys as a 'thank-you' for all their help.

**CHANGE ORDER
APPROVAL**

Approval was needed to move forward with the change order from Cogenic Mechanical. The change order included an increase of \$3,291.00. **Motion was made** to accept the change order by Randy Morris, seconded by Jim Forrester and carried 5-0.

OLD BUSINESS

1. Cannabis Law – after further discussion, the board decided to not move forward with the Cannabis Law, therefore the Town of Nunda Board decided not to proceed with the local law. **Motion was made** by Mike Hillier, seconded by Martha Blair and carried 5-0.

Resolution 3 of 2021

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, August 10, 2021

AT 7:00 PM

**TOWN OF NUNDA
TAX ABATEMENT**

BE IT RESOLVED, that the Nunda Town Board desires to enter into an agreement with the Village of Nunda to provide a tax abatement on the following properties for the period of twenty-five (25) years to include the three properties to be acquired through the New York State Land Acquisition Grant through WQIP, when at that time of expiration – in the year 2046, a new agreement will be formulated and established.

<u>Tax Map ID</u>	<u>Location</u>	<u>Assessed Value</u>	<u>Total Value</u>	<u>Abatement</u>
198.-1-73	Water Treatment Plant	\$765,978		\$115,000
198.-1-74	NYS Route 70 – 26.16 acres	\$ 15,000		\$ 15,000
208.-1-15.1	Chidsey Road – 61 acres (reservoir)	\$254,798		\$ 38,250
209.-1-23.1	NYS Route 70 – 43.30 acres	\$ 20,000		\$ 20,000
640.89-999-232.700-1881	Water transmission lines	\$218,724		\$ 32,810
*208.-1-11.1	Gilbert Road – 25.98 acres	\$ 30,400		\$ 30,400
*208.-1-20.123	NYS Route 70 – 128.54 acres	\$207,500	\$ 31,125	
*209.-1-10	NYS Route 70 – 25.62 acres	\$ 20,000		\$ 20,000

*Properties to be added through the finalization of the Village of Nunda’s Land Grant with NYS WQIP Program

THEREFORE, BE IT RESOLVED, the Nunda Town Board approves entering into a twenty-five-year agreement with the Village of Nunda on tax abatement for properties listed above, and with such approval, this agreement will direct specific land uses and oversight of properties by stakeholders involved while preserving the source water protection area the Village of Nunda requires for its municipal water source.

This Resolution No. 2021-003 was presented by Supervisor Merilee Walker with a motion to adopt made by Councilmember Martha Blair, seconded by Deputy Supervisor James Forrester where thereupon declared duly adopted by a vote of 5 ayes and 0 nays. Carried 5-0.

**CLERK & JUSTICE
REPORTS**

- a.) Records Disposal List – Kaytlyn supplied a list of records due for disposal from the Town of Nunda following the LGS-1 Schedule. A motion was made to dispose of the listed records by the town clerk. **Motion was made by Jim Forrester**, seconded by Martha Blair and carried 5-0.
- b.) Kaytlyn informed the board that the Town Clerk’s office would be closed from 8/27/21 until 9/6/21 and would be back open 9/7/21.

Kaytlyn submitted her July 2021 Town Clerk Report of total state, county and local revenues.

Justice Emily Stoufer submitted her monthly report for July 2021.

Motion was made to accept the Town Clerk and Justice Reports for the month of August 2021. The motion was made by Jim Forrester, seconded by Randy Morris and carried 5-0.

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, August 10, 2021

AT 7:00 PM

ALL REPORTS/ONE
MOTION

Motion was made to accept all reports. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

EXECUTIVE SESSION

Motion was made to go into executive session at 8:30PM regarding personnel matters by Mike Hillier, seconded by Jim Forrester and carried 5-0.

Motion was made to exit executive with no action taken at 8:50PM. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

ADJOURNMENT

Being that there was no further business, there was a **motion to adjourn**. The motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

The meeting adjourned at 8:50 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK