

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, February 14, 2017
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, William Mann Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin, <i>Absent</i> Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp, <i>Absent</i>

VISITORS

CALL TO ORDER Supervisor Walker called the meeting to order at 7:11 PM.

PLEDGE TO THE FLAG All persons stood as guest Layne Payne led the pledge.

APPROVAL OF MINUTES A motion was made to approve the regular Town Board minutes of 01/10/2017, Planning Board Minutes of 01/27/2017 and Executive Town Board Minutes of 01/24/2017. The motion was made by Mike Hillier seconded by Randy Morris and carried 5-0.

CHANGES TO AGENDA None.

PRIVILEGE OF THE FLOOR

LAYNE PAYNE & HARMONY PAYNE-FAVO

Layne Payne, a junior year student of Keshequa Central School addressed the board regarding his eagle project on behalf of boy scouts. Layne was informed he would have to come before the Town Board for approval to accomplish his project where he would give some renovation to local cemeteries. The project would specifically be PVC pipe markers and plaque holders that would either replace or repair all the broken or stolen emblems from grave sites of veterans.

Jim asked which Cemeteries Layne was planning to do these PBC markers? Layne answered Stone Road and Hunt's Hollow. Supervisor Walker stated both those cemeteries are a part of the Town of Portage.

Supervisor Walker stated that the Town maintains Union Cemetery. Rick Moran added that they also oversee the cemeteries on Chautaugua Hallow Road and Telegraph road.

Supervisor Walker commended Layne for his project and as much as this town board would love to approve this project; these cemeteries are not in their jurisdiction. Supervisor Walker advised he speak with Ivan Davis from the Town of Portage.

Layne Payne and Harmony Payne-Favo thanked the board.

Layne Payne and Harmony Payne-Favo left meeting at 7:16 PM

CEO Mark was not present but submitted a written report. Planning board and zoning board procedures were discussed.

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HISTORIAN

Val submitted her written report. Val has continued to pursue old newspapers and penny savers for articles and ads relating to the Nunda area. Along with a continued effort to organize the list of veterans in the Nunda/Portage vicinity into a workable excel spreadsheet database. It is challenging but important for duplicate entries and spelling edits be caught and organized for the most accurate list.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

i. Shelly Trim Resignation from Zoning Board.

Motion was made to accept Shelly Trim's resignation with regrets. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

ii. Appoint Dan Strobel to Zoning Board vacancy.

Motion was made to appoint Dan Strobel to the vacant town seat on the Zoning Board. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

iii. Time Warner/Charter Communications Franchise Agreement.

The board reviewed the letter from Charter Communications which stated that pursuant to the provisions of Section 626(h) of the Cable Act, there is a proposed agreement for renewal of the cable franchise between the Town of Nunda and Time Warner Cable Northeast, LLC, locally known as Charter Communications. Each board member was presented a drafted version of the franchise agreement. Supervisor Walker stated that they have been under the current Time Warner agreement for the last 15 years, she already spoke with the town attorney, Dave Pullen, in regards to this and Pullen stated that this was something the board could proceed and decide on without his intervention.

Supervisor Walker stated that if they wish to accept this franchise agreement they would have to set a public hearing and pass a resolution.

Motion was made to set a public hearing at the next regular town board meeting on March 14th, 2017, the public hearing to take effect at 7:30 PM, to review and pass the Charter Communication franchise agreement. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

BUDGET REPORT &

SUPERVISORS STATEMENT

Supervisor Walker stated that the figure of \$1,281.06 listed on the Supervisor's Statement as "Pro-Rata Tax" is the pilot payment in lieu of tax from Once Again Nut Butter for the new facility.

2016 annual reports from Baldwin Businesses was requested once Baldwin's are closed out for that year.

AUDIT BILLS

There was a motion to approve the Abstracts for the month of February, 2017. These abstracts include;

General Fund Claim number, 22-57 the amount of \$12,302.30, as set forth in abstract No. G-2, dated 02/14/2017.

Voucher 55 was corrected and reduced figure from \$427.00 to \$125.00 post meeting, bringing the total of the abstract to the amount of \$12,000.30.

Highway Fund Claim number 21-57, in the amount of \$41,277.47, as set forth in abstract No. H-2, dated 02/14/2017. Voucher 58 was added after the meeting by Baldwin Businesses to abstract No. H-2, in the amount of \$102.50, bringing the total of the abstract to the amount of \$41,41,379.97.

Police Fund Claim number, 11-18 in the amount of \$2,802.35 as set forth in abstract No. P-2, dated 02/14/2017.

A motion was made to approve the abstracts as amended. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

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POLICE

Mike reported the Nunda Police Department statistics for January along with Chief Wilcox's written Nunda Police Department Monthly Report. Mike stated that there is a meeting set for March 6th for the commissioners to meet with Hurricane Technologies to check out one of the police vehicles since there is an issue that tickets are not being uploaded properly. The Chief is looking into that as well.

Bill stated that Matthew Thomas has submitted a letter of resignation from the Nunda Police Department. Motion was made by Bill Mann to accept his resignation and wish him well in his future endeavors, motion was seconded by Mike Hillier and carried 5-0.

IT REPORT

Jim stated that it is still a goal to sit down with LeRoy and Cheyenne to write out policies, those meetings are still working to be scheduled. Some pricings were received for the security for the building which will be addressed in the building report later.

COMMERCE REPORT

A future date with Bobby Gelser from Once Again Nut Butter needs to be scheduled since the six-month mark is coming up to discuss OANB future company plans.

BUILDING/ZONING REPORT

Mike reviewed a quote from Hurricane Technologies purposing an eight Channel DVR system at a price of \$499.00 to install. This would replace the existing video security cameras and annual monitoring invoice from Tyco.

Motion was made to discontinue Tyco Video Monitoring Services, and approve the quote from Hurricane Technology to install the eight channel DVR system for \$499.00. Motion was made by Mike Hillier, seconded by Bill Mann and carried 5-0.

Cheyenne will call Tom at Hurricane Technology to schedule the installation.

Mike stated he had been in touch with Sal NiCastro in regards to the backdoor lock, when Sal inspected the door he ballparked a work figure near \$1,000.00, Mike is waiting on a written quote from Sal. In regards to the front door, Sal stated it can be locked from the inside using a hex key. It is an older style door but Sal advised that to replace the whole door would be over \$1,000.00. Since the front door is still functioning it will remain, the building just needs to get a hex key.

HIGHWAY

Jim reviewed Rick's updated equipment plan for the next three years, a copy has been provide to all board members.

Rick stated that Merilee and himself will be attending a meeting with all Livingston County Highway Superintendents with Assemblyman Joe Errigo to go over topics for local roads.

A couple county projects for the Nunda Highway Department coming up, one is replacing most culverts on DeGroff Road.

Rick stated there was an issue on Scipio Road where plow truck #24 was damaged. Now they are using the spare truck #4, 2007 Sterling. Rick states truck #4 is in bad shape and creates problems daily. Rick suggested that the Town purchase a truck that is for auction from Caledonia for \$25,000.00, by purchasing this Caledonia truck it would help temporarily replace the damaged #24 truck. When truck #24 is back on the road, the Caledonia truck would then permanently replace truck #4.

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Jim stated that without the close out quotes from 2016 it is hard to approve this decision without knowing the fund balances. Also, there is no quote yet for the #24 truck repairs. Jim suggested that this decision wait.

Motion was made to defer action on the Caledonia truck until they as a board are supplied with the 2016 close out funds from Baldwin Businesses. The highway committee is to review and make a recommendation to the rest of the board either via e-mail or phone. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

Junk Day is set for May 13, 2017.

ONE MOTION

A motion was made to accept all reports given on 02/14/2017. Motion was made by Bill Mann and seconded by Jim Forrester and carried 5-0.

OLD BUSINESS

Mike re-addressed looking into moving money in the budget to give Cheyenne a raise.

Supervisor Walker stated that the current clerk salary was made up by the following funds in several position titles:

Town Clerk	- \$20,262.00
Tax Collector	- \$2,184.00
<u>Vital Records Registrar</u>	<u>- \$300.00</u>
	\$22, 746.00

Motion was made to raise the Town Clerk annual salary to from \$20,262.00 to \$23,000.00. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

The funds for the several positions will now go as follows:

Town Clerk	- \$23,000.00
Tax Collector	- \$2,184.00
<u>Vital Records Registrar</u>	<u>- \$300.00</u>
	\$25, 484.00

CLERK REPORTS

Cheyenne submitted the monthly Town Clerk Reports, and Justice Report to the Nunda Town Board. A motion was made to approve the Town Clerk and Justice reports for the month of January 2017. The motion was made by; Bill Mann seconded by, Randy Morris and carried 5-0.

Town Clerk conference is scheduled for April 23-26 in Rochester, NY.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Bill Mann, seconded by Jim Forrester, and carried 5-0.

The meeting adjourned at 8:34 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK