

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, November 15, 2016
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Bill Mann Councilperson, Mike Hillier Councilperson, James Forrester Councilperson, Randy Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin, <i>Absent</i> Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp
	VISITORS	Tim Cassidy, Alex Pierce

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with one Councilperson seat vacant.

PLEDGE TO THE FLAG All persons stood as guest Randy Morris led the pledge.

APPOINT RANDY MORRIS TO VACANCY

Motion was made to appoint Randy Morris as town councilperson to fill the vacant seat on the Town Board for the rest of the unexpired term that is to end with the 2016 calendar year. Once in January 2017 he shall take the oath of office for his official elected term. Motion was made by Bill Mann, seconded by Mike Hillier and carried 4-0.

OATH OF OFFICE TO RANDY MORRIS

The town clerk administered the oath of office to Randy Morris to be an appointed councilperson for the rest of the 2016 calendar year. Randy moved from being a guest at the meeting to a councilperson.

WELCOMED VISITORS Supervisor Walker welcomed Randy to the town board along with the visitors.

OPEN PUBLIC MEETING Supervisor Walker opened the Public Meeting at 7:04 P.M.

Alex Pierce entered meeting at 7:04 PM.

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APPROVAL OF MINUTES A motion was made to approve the Minutes of 10/11/2016 with changes made by Jim Forrester, Special Town Board Meeting 10/18/2016 with changes made by Supervisor Walker and Special Meeting on 11/01/2016. The motion was made by Mike Hillier, seconded by Bill Mann, and carried 5-0.

PRIVILEGE OF THE FLOOR

ALEX PIERCE Alex addressed the board in regards to the planning board. They met on November 1st for their first 2016 meeting, minutes will be prepared by December's Town Board meeting. At their meeting, they discussed the comments from the county planning board on Nunda's new zoning laws that were passed this year and how to continually improve them while making a new comprehensive plan as well. The planning board also looked into training opportunities. Supervisor Walker stated that it is great to have our planning board generating interest and being ahead of the game with making efforts to continue improving the Nunda zoning regulations.

CEO Mark was absent and submitted a written report to the board.

Brian Knapp entered meeting at 7:10 PM

ASSESSOR REPORT Brian stated that there has been more traffic in the office, exempt renewal forms were mailed out in October. There will be a report from the state coming in the next couple of weeks regarding Income Verification Program (IVP) program with the advanced star.

COMMUNICATIONS Supervisor Walker reviewed the following communications:

- i.) *Intermunicipal Agreement for Machinery, tools, equipment and services sharing.* A motion was made to authorize Supervisor Walker to sign the agreement. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.
- ii.) *Bond Anticipation Note (BAN.)* BAN is to be renewed this week, it is a one year renewal at a rate of 2.75%, same rate as last year.
- iii.) *Board of Assessment Review (BAR) Vacancy.* Scott Amidon had informed Cheyenne that he does not wish to be reappointed to the BAR. His four-year term expired September 2016. Supervisor Walker asked the board if they would like to advertise this vacancy? The board agreed to advertise.

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Val Griffing entered meeting at 7:14 PM.

HISTORIAN

Val submitted her written report. Val reported that Alex Pierce and herself have reviewed files in the historian's office relating to mills and milling in the greater Nunda area. Alex is preparing for a lecture at the Mount Morris Dam on this topic on February 18th at 1:00 PM as a part of their winter lecture series. Jim asked what time period Alex was looking into for these mills? Alex answered 1860-1910. Val reminded board members that next month, following her end of year tradition, she will be giving the councilmembers a historian quiz on Nunda sports.

2017 BUDGET REVIEW AND ADOPTION

Highway tractor purchase was discussed.
Rick's 10-year highway equipment plan was discussed.
It was asked that the 10-year plan also include predicted expenditures to more accurately prepare future budget monitoring.

Bill stated the police side reflects exactly what they had discussed in the last meeting.

Supervisor Walker asked if any one present in the meeting had any questions in regards to the budget? None were stated.

Motion was made to accept the budget. Motion was made by Jim Forrester seconded by Bill Mann and carried 5-0.

PUBLIC HEARING CLOSED Supervisor Walker closed the meeting at 8:03 PM.

**BUDGET REPORT &
SUPERVISORS STATEMENT**

AUDIT BILLS

There was a motion to approve the Abstracts for the month of November, 2016. These abstracts include;
General Fund Claim number, 255-283 in the amount of \$13,671.84, as set forth in abstract No. G-11, dated 11/15/2016. Voucher 266 and 282 were voided on general abstract.
Highway Fund Claim number 216-244, in the amount of \$53,016.18, as set forth in abstract No. H-11, dated 11/15/16.
Police Fund Claim number, 68-73 in the amount of \$1,172.81 as set forth in abstract No. P-11, dated 11/15/16.

POLICE

Mike reported that the commissioners did not have a meeting this month, they typically meet the first Monday of the month but the Village held a special

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board meeting on that night. There was effort to reschedule but in the end a new date couldn't be settled. Mike read the monthly PD statistics along with Chief Wilcox's written report where it states the police are continuing their community policing that involve attending the athletic events and completing nightly foot patrols in the business areas in the Village.

Mike stated the officer's hours for October are higher than usual due to the open house that was held.

Software maintenance costs need to be followed up with Chief Wilcox.

Concerns with cooperation was discussed.

CEMETERY REPORT

Supervisor Walker asked Rick if there were any drainage problems with the cemetery? Supervisor Walker stated that she received a notice from the Soil and Water Conservation, that there is a possibility of monies to help manage related problems. Rick answered, the only concern was the driveways need to be renewed, they are getting rough. Supervisor Walker stated she would look into it more to see if roads and driveways can be potentially covered.

Supervisor Walker stated she spoke with Rick Timothy and they are not interested in taking over the cemetery maps.

Rick stated he would not mind taking on the cemetery responsibilities to his superintendent position so long as the town can continue to have it mowed and maintained.

Motion was made to not fill the cemetery position and give the responsibilities over to the highway superintendent. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

IT REPORT

Cyber security, DVR systems and storage of non- confidential data was discussed.

COMMERCE REPORT

No report.

BUILDING/ZONING REPORT

No report.

Alex Pierce left meeting at 8:31 PM.

HIGHWAY

Jim stated he spoke with Rick on Monday in regards to the budget and tractor. Rick stated that they are doing road work, they did acquire some mowing from DOT in Hamptons corners and in return we will do some hauling for them, if

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they are this way and run short of salt we can help them out and DOT would reimburse the town for the salt.

Rick added that Dana is doing okay, he goes to the doctor next week and he may be approved to come back to work with light duty.

Supervisor Walker suggested writing a letter to Senator Young regarding State Route 436, it's getting in bad shape for a road used by the ambulances to get to Noyes Hospital in Dansville.

ONE MOTION

A motion was made to accept all departmental reports given on 11/15/2016. Motion was made by Mike Hillier and seconded by Jim Forrester and carried 5-0.

OLD BUSINESS

Mike stated that although Tim Cassidy Sr. offered to paint the Tri-County building it was already set up and arranged with Steve Mann to take care of the building so the Town decided to stay with Steve Mann. Steve has finished his work that he was allotted to finish this fiscal year and the town will be getting the bill in the near future. Words of thanks and appreciation were voiced on behalf of Gary Galton lending the man lift for Steve to use free of charge.

NEW BUSINESS

Supervisor Walker stated that all Teamsters negotiations are settled and the final paper work is being drawn up.

CLERK REPORTS

Cheyenne submitted the monthly Justice and Town Clerk Reports with a written report that stated that her and Mark think it is best to have an official minute book containing all Planning and Zoning Board minutes. All minutes from 2004 to present have been found during the records management process, earlier minutes will hopefully be found as the records management process continues.

Birth, Death and Marriage record indexing has been completed for town records and put on the Town Clerk computer. These indexes go all the way to the start of Town records in the mid-1880s and ending in present day. This will make genealogy and vital record searches much quicker and easier and also help keep the historical vital record books in a better state for longer by avoiding having to handle them with each search. The less they touch the older records the better.

Jim asked Cheyenne how long it will be until the records management project is complete? Cheyenne answered at least two years considering all that is in the attic and the fact that there are many months in the office, for example tax season and budget time, when she cannot be up in the attic going through records, she is needed in the office to fulfill her other duties. Cheyenne also stated records management is a long process to achieve accuracy. Organizing

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the records is one project, reviewing their individual information and looking up the rules and regulations that apply to each document following the MU-1 schedule is another.

Preparation for 2017 Tax season has begun this month as well.

A motion was made to approve the Justice reports and Town Clerk's reports for the month of November 2016. The motion was made by Mike Hillier; seconded by, Jim Forrester and carried 5-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Jim Forrester, seconded by Bill Mann, and carried 5-0.

The meeting adjourned at 8:48 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK