

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, October 11, 2016**  
**AT 7:00 PM**

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Bill Mann, <i>Absent</i> Councilperson, Mike Hillier Councilperson, James Forrester Councilperson, <i>Vacant Seat</i>
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin, <i>Absent</i> Hwy. Supt., Rick Moran Historian, Valerie Griffing Assessor, Brian Knapp Chief, Jeffery Wilcox
	VISITORS	Tim Cassidy, Robert Marsh, Alex Pierce, Martha Blair, Gary Galton, Roy Graham, Nicole Graham

CALL TO ORDER                      Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with one Councilperson seat vacant.

PLEDGE TO THE FLAG              All persons stood as guest Gary Galton led the pledge.

WELCOMED VISITORS              Supervisor Walker welcomed visitors.

APPROVAL OF MINUTES            A motion was made to approve the Minutes of 9/13/2016 with changes made by Supervisor Walker, and Minutes from Joint Village and Town Informal Meeting 9/13/2016. The motion was made by Jim Forrester, seconded by Mike Hillier, and carried 3-0.

OPEN PUBLIC MEETING            Supervisor Walker opened the Public Meeting at 7:03 P.M.

PRIVLAGE OF THE FLOOR

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 11, 2016**

**AT 7:00 PM**

ROY & NICOLE GRAHAM Roy Graham, 44 North Church Street, addressed the board in regards to zombie homes plaguing the town, specifically the properties located at 40 North Church Street and 42 North Church Street. Roy states that these two homes have been abandoned for years and little has been done. Roy stated that he and his wife, Nicole Graham, have called the police several times for doors left ajar and people being seen walking in and out of the home at 42 North Church street. It is an eyesore and affects town and village tax revenue along with tax assessments of the surrounding properties. Nicole Graham adds that 42 N. Church Street is in her opinion a decrepit home, not fixable and should be condemned. After storms Roy and Nicole state they are picking up the debris that is blown off the house. Roy stated that whether this starts at a Town, Village or County level he would just like to know where the ball gets rolling in this situation? Supervisor Walker stated that the Nunda Village and Town code officer Mark Mullikin would be the person to bring this situation to if he is not already aware of it. Supervisor Walker stated that she knows there is new legislation that covers zombie homes as well. Supervisor Walker stated her appreciation to Roy and Nicole for coming in.

ROBERT MARSH Bob Marsh addressed the board stating last week there was a map and plot conflict at Union Cemetery, where a lot had been sold twice mistakenly. With the two owners unknowingly owning the same lot, the second owner put in a foundation and stone. Bob stated that since realizing the mistake and speaking to the second owners, they agreed to come back to the cemetery and find a new lot as soon as possible. Bob handed Supervisor Walker a thank you card that he would like the board to sign along with himself to send to that second owner for their reacting to the situation as quick as they did. Bob informed the board that having Snyder Brothers put in a new foundation and move the stone to the replacement lot will cost the town some money in the future. Bob also stated that by winter time Bob would like to have his position replaced by someone else. Bob made a suggestion of Rick Timothy, since the Timothy family planted the trees and maintained the building. Perhaps they would like to take up the maps as well. Supervisor Walker thanked Bob Marsh for his years of service to the Union Cemetery, that his work has been much appreciated.

*Bob Marsh left meeting at 7:11 PM.*

CEO Mark was absent and submitted a written report to the board. Motion was made to approve Mark's written report. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

*Brian Knapp entered meeting at 7:13PM*

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 11, 2016**

**AT 7:00 PM**

**HISTORIAN**

Val submitted her written report. Val stated that Tom Cook and herself are still looking for historical photos for the Nunda Historical calendar, over the weekend Tom Cook found some photos from the Coach MacVean era that they are very excited about.

**ASSESSOR REPORT**

Brian stated that it has been pretty quiet since school taxes went out. Renewals for low senior income star, disability and agriculture assessment will be sent out this month, legally they have to be sent before the first of January. Residents needing to renew them are more than welcome to come into the office during Brian's office hours and he can print them out as well.

**COMMUNICATIONS**

Supervisor Walker reviewed the following communications:

- i.) *Cyber Liability Insurance Quote.* Jim stated that the quote is about \$1,600.00 higher than he would have liked but it is an insurance that the town absolutely needs to have to protect information on the town computers. The board reviewed the quote with no motion taken.
- ii.) *Nunda Planning Board Meeting, November 1<sup>st</sup>.* Alex Pierce addressed the board as the acting chairman of the Nunda planning board stating that he wished to set a planning board meeting for November 1<sup>st</sup>, if Mark does not have a project for them to review then Alex stated that he would still like to have an overview meeting to just review the regulations of training and maintenance fees with the current and new members.  
Supervisor Walker asked Alex Pierce how his recent planning board training went? Alex answered the county agriculture tour was very informative, planning board member Brenda Weaver also attended along with most of Livingston County assessors including Nunda's Brian Knapp.
- iii.) *Town Officials Training Opportunity in Rochester.* Supervisor Walker addressed a training opportunity for town officials in Rochester NY, on November 14<sup>th</sup> sponsored by the Association of Towns. Supervisor Walker stated that if any councilmember is interested in attending, please let Cheyenne know so they may be registered and fees paid through the appropriate abstract.
- iv.) *County Planning Board reviewing Nunda Zoning.* Supervisor Walker reviewed an acknowledgement letter from the County Planning Board, stating that the Zoning Referral #2016-80, from the Town of Nunda in regards to the update to the Nunda Zoning Law, has been officially submitted to the County and will be reviewed by the County Planning Board on October 13<sup>th</sup>.

**TENTATIVE BUDGET &  
ZONING SPECIAL MEETING**

Supervisor Walker asked the councilpersons present if they wish to table the motion to accept the tentative budget tonight and have a separate forum next

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 11, 2016**

**AT 7:00 PM**

Tuesday for an opportunity to review the budget with a representative from Baldwin Businesses. Jim and Mike both agreed to tabling the motion and reconvene at next week's special meeting.

A special meeting was therefore set for October 18<sup>th</sup> at 7:00 PM at the Nunda Government Center. Legal notice will be published accordingly.

Considering this special meeting will be held after the County Planning Board's decision on whether to pass or deny the Nunda revised Zoning law, the Board will use this special meeting to also pass and adopt the revised Zoning laws pending the County's approval. If so it will also be passed as Local Law Number 3 of 2016, entitled "Joint Additions to "Town and Village Zoning Law" repealing existing Local Law Number 1 of 2005 "Add to the Town Code "Town and Village of Nunda Zoning Law".

Reviewing the tentative budget Supervisor Walker stated that putting \$25,000.00 into the Highway garage was discussed for future purchase of a new highway building and location, but considering all the maintenance that has to be done on the Tri-County Building, Supervisor Walker decided to split the \$25,000.00 and put half into the Highway garage and half into the building reserve. Jim and Mike voiced that they agreed with that decision.

**2015 BAN REVIEW**

Supervisor Walker reviewed the BAN of last year's loader; The principal due on November 18, 2016 is \$74,000.00, plus interest.

The Town is going to pay \$25,000.00 plus interest, and renew the remaining principal balance of \$49,000.00 via a Bond Anticipation Renewal Note.

<b>Matures</b>	<b>Pay</b>	<b>Renew</b>
11/18/16	\$25,000.	\$49,000.
11/17/17	\$25,000.	\$24,000.
11/16/18	\$24,000.	PAY OFF.

*Roy & Nicole Graham and Brian Knapp left meeting at 7:35PM.*

**PUBLIC HEARING CLOSED**

Public Hearing was closed at 7:36 PM

**BUDGET REPORT &  
SUPERVISORS STATEMENT**

CHIPS, DA and DB funds and building reserve were discussed. Supervisor Walker confirmed that the reimbursement money from the fingerprint machine was received through direct deposit and transferred to the police fund.

**AUDIT BILLS**

There was a motion to approve the Abstracts for the month of October, 2016. These abstracts include;

*General Fund* Claim number, 232-254 in the amount of \$15,422.63, as set forth in abstract No. G-10, dated 10/11/2016.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 11, 2016**

**AT 7:00 PM**

*Highway Fund* Claim number 196-215, in the amount of \$53,022.98, as set forth in abstract No. H-10, dated 10/11/16.

*Police Fund* Claim number, 56-67 in the amount of \$2,496.25 as set forth in abstract No. P-10, dated 10/11/16.

**POLICE**

Chief Jeff Wilcox stated that the coffee with cops open house event went well, the whole day's event was well attended. The car seat check on the same day was one of the highest turn outs in the county where they observed 38 seat checks. Supervisor Walker stated that she observed that the process of the car seat check has quite a lot of paper work and agencies involved.

Mike stated that Chief Wilcox did a very good job designing a door hanger for business door checks during the night patrols where a hanger is left by a patrolman to inform the business owner if a door is found ajar or unlocked.

Jim stated that he has heard lots of positive feedback in regards to the police officers being at the Kiwanis games, specifically Officer Phil Bauers who made an effort to show up during half time and introduced himself to a number of people. Chief Wilcox added that Officer Casey Chatley was at the home coming game this last Saturday as well.

Jim also stated another officer received a lot of positive feedback when he stopped at the soccer fields during practice and visited with the soccer teams.

Mike asked Chief Wilcox if he knew the expected cost of the maintenance bill they will receive for the finger print machine in April 2017? Chief Wilcox answered he did not know offhand. Mike asked Chief Wilcox if he could research that figure and give it to the board so they can include it with next year's budget preparation. Chief Wilcox answered sure.

Police pay increase was discussed.

**CEMETERY REPORT**

Supervisor Walker reflected what was discussed with Bob Marsh earlier during communications.

**IT REPORT**

Jim stated that he has been speaking with Darren Snyder, Bob Cox and LeRoy Wood about the cyber insurance for the Village. Hopefully in the next month or two it will be wrapped up for the village and the town to both have coverage.

Jim asked Cheyenne if she was still working on replacing her town clerk computer? Cheyenne stated the new computer is coming in tomorrow.

**COMMERCE REPORT**

Jim stated that Cheyenne was able to pull the Once Again Nut Butter (OANB) land contract, Jim has a hard copy and copies will be given to the other board members. Jim suggested that they as a board should speak with the village board about potentially making this OANB contract an evergreen clause where you mutually agree to renew every year that could provide a buffer of time.

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, October 11, 2016**  
**AT 7:00 PM**

**BUILDING/ZONING REPORT**

Since already reviewed earlier the board moved forward with the agenda.

**HIGHWAY**

Supervisor Walker stated she will be meeting with Teamsters Union on Friday, October 21<sup>st</sup>.

Rick reported that there is a truck from Geneseo Highway Department that went to auction last week but did not sell. Rick stated he is requesting that the town purchase the truck for \$28,000.00 and it can replace Nunda's current 2000 sterling. Rick stated that he and Dana drove the truck and felt it would last eight to ten years. If the town purchased this Geneseo truck it would be six years newer than the two other trucks and the 2000 sterling could be put to auction and potentially bring in \$10,000.00 to \$12,000.00. Jim asked if the \$10,000.00 to \$12,000.00 figure for the 2000 sterling was an estimate or guarantee? Rick answered it was an estimate.

Jim asked if the truck would have to be painted? Rick stated the truck is red and he doesn't think spending \$3,000.00 to paint it orange is necessary.

Jim asked if there are any repairs needed on it? Rick answered that it has been used up to the point of being put up for auction. Jim asked it is fully equipped for snow and ice removal. Rick stated it was.

*Chief Wilcox and Alex Pierce left meeting at 8:15 PM.*

Rick requested to also purchase and replace the government pickup truck before the mileage goes over 50,000 miles.

Motion was made to approve and proceed with both purchases as recommended by Rick Moran, highway superintendent in the transportation report with the restrictions that the town gets \$36,000 for the sale of the current pick up but does not exceed spending \$45,000 for the new pick up. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

Motion was made to approve the surplus the 2000 sterling. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

Motion was made to surplus the pick up and put to auction. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

Jim stated that he appreciates Rick's ten-year equipment plan.

**ONE MOTION**

A motion was made to accept all reports given on 10/11/2016. Motion was made by Jim Forrester and seconded by Mike Hillier and carried 3-0.

**OLD BUSINESS**

Mike stated that he has spoken with Steven Mann in regards to painting the Tri-County building. Steven was told after his given quote that it is not

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, October 11, 2016**

**AT 7:00 PM**

feasible this year. Steven has since requested starting to paint the lower windows of the Tri-County building with the good weather coming up.

**TRI-COUNTY**

A motion was made to allow Steven Mann to start painting the Tri-County building this year but to not exceed spending \$3,000.00 this year for his work. Motion was made Mike Hillier and seconded by Jim Forrester and carried 3-0.

**ELEVATOR**

Mike stated that it was brought to his attention that the Town Hall's inside elevator is not being monitored for phone service. Mike received an email from Tyco stating that that service is now discontinued. Mike is waiting to confirm with Mark Mullikin if it is required under code to have our elevator monitored, if so the town board will have to act fast to install the proper security. Once Mike has an answer he will bring it up with the other Board members.

**VIDEO MONITORING**

Supervisor Walker asked what Tyco is involved in at the town hall for security? Mike answered town hall video monitoring. Mike stated that he feels this is a service that they do not need to pay Tyco for. Mike stated that the town already has the cameras and wiring; Mike's suggestion is to purchase a DVR, store in in Cheyenne's office and put it on a 60 or 90-day turn. It was agreed this was something to pursue, it was discussed to contact Hurricane Technologies to see if they had any DVR systems to recommend and purchase. Jim asked if he should reach out to Hurricane Technologies. Mike answered yes, and when a DVR is picked and purchased they will go from there, set it up, discontinue the Tyco monitoring and save \$800.00 a year for the town budget without losing any security.

*Val Griffing left at 8:44 PM.*

*Martha Blair Left at 8:46PM*

**NEW BUSINESS**

None.

**ONE MOTION**

A motion was made to accept all board reports and communication given on 10/11/2016. Motion was made by Mike Hillier, seconded by Jim Forrester, and carried 3-0.

**CLERK REPORTS**

Cheyenne submitted the monthly Town Clerk Reports, and Justice Report to the Nunda Town Board. A motion was made to approve the Town Clerk's reports for the month of October 2016. The motion was made by Mike Hillier; seconded by, Jim Forrester and carried 3-0.

**RECORDS DISPOSAL**

Cheyenne supplied a list of records due for disposal from the Town of Nunda following the MU-1 Schedule. A motion was made to dispose of the listed records by the town clerk and to have Cora Cassidy the Nunda Government Custodian shred these records as listed. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

**DEPUTY REGISTRAR**

Cheyenne made a recommendation to approve LeRoy J. Wood as the deputy registrar for the Town of Nunda. Motion was made to make LeRoy J. Wood

**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, October 11, 2016**  
**AT 7:00 PM**

deputy registrar for the Town of Nunda, motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

**EXECUTIVE SESSION**

8:57 PM A motion was made to go into executive session to discuss subject relating to employment history of particular persons. Motion was made by Jim Forrester and seconded by Mike Hillier and carried 3-0.

*Tim Cassidy, and Gary Galton left meeting at 8:59 PM.*

*Cheyenne DeMarco was approved to stay.*

9:06 PM. Motion was made to come out of executive session motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

**JOE CURRY PAY RAISE**

Motion was made to approve a .50 cent raise to Joseph Curry's pay retroactive to July 2016. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 3-0.

**ADJOURNMENT**

Being that there was no further business, there was a motion to adjourn. The motion was made by Jim Forrester, seconded by Mike Hillier, and carried 3-0.

The meeting adjourned at 9:06 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA TOWN CLERK