

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, William Mann Councilperson, Michael Hillier Councilperson, Jim Forrester, <i>Absent</i> Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran Historian, Valerie Griffing, <i>Absent</i> Assessor, Brian Knapp <i>Absent</i>
	VISITORS	Alex Pierce, Joan Schumaker, Heather Ferrero, Mel Allen, Darren Snyder, Bobby Gelser

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with Jim Forrester absent.

PLEDGE TO THE FLAG All persons stood as Randy Morris led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the Planning Board Minutes from 03/06/2018, Regular Town Board Minutes of 03/13/2018, Planning Board Minutes from 03/20/2018. The motion was made by Mike Hillier seconded by Randy Morris and carried 4-0.

PRIVILEGE OF THE FLOOR

SWOT ANALYSIS
PLANNING BOARD

Alex addressed the board stating that the Nunda Comprehensive Plan has been Heather Ferrero, the deputy director of the Livingston County Planning Department, joined them to help aid their beginning process.

As well as presenting a SWOT analysis to the Village and Town boards. (SWOT analysis: Strengths – Weakness – Opportunities – Threats).

Helpful

Harmful

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

INTERNAL	<p>Strengths</p> <p>Characteristics of Nunda that give Nunda an advantage and help it to reach objectives.</p>	<p>Weaknesses</p> <p>Nunda characteristics that present a disadvantage or prevent Nunda from reaching objectives.</p>
EXTERNAL	<p>Opportunities</p> <p>Elements that Nunda could use to its advantage to help reach its objectives.</p>	<p>Threats</p> <p>Elements outside of Nunda’s control that could cause trouble and prevent Nunda from reaching its objectives.</p>

	Opportunities	Threats
Strengths	<p>Strength-Opportunity Strategies</p> <p><i>Which of the strengths can be used to maximize the opportunities that were identified?</i></p>	<p>Strength-Threats Strategies</p> <p><i>How can we use the strengths to minimize the threats that were identified?</i></p>
Weaknesses	<p>Weakness-Opportunity Strategies</p> <p><i>What action(s) can we take to minimize weaknesses using the opportunities that were identified?</i></p>	<p>Weakness-Threats Strategies</p> <p><i>How can we minimize weaknesses to avoid the threats that were identified?</i></p>

- The board compared the SWOT of 2005 to their present opinions and listed their additions and removal of 2005 lists:

Strengths (Internal)	2005	2018
<ul style="list-style-type: none"> ○ Community/People ○ Location ○ Recreational Opportunities ○ Natural Beauty ○ Local Business Support & Loyalty ○ Quiet ○ Good Roads ○ Accessible ○ Growth Opportunities ○ Cost of Living ○ Schools 		<ul style="list-style-type: none"> ○ Greenway ○ Shared Village & Town Government Center ○ Agriculture ○ Active Historical Society ○ Strong and Growing local companies (OANB & Seating Factory) ○ Emergency Services Management is strong ○ Christmas is Nunda, Nunda Fundays, 5K Run, Car Show

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

<ul style="list-style-type: none"> ○ Local History ○ Public Services 	<p><i>Remove: Local Business Support and loyalty from 2005 list and add to weaknesses</i></p>
--	---

Weaknesses (Internal) 2005	2018
<ul style="list-style-type: none"> ○ Lack of Sewer & Water in Dalton ○ Lack of Jobs for under skilled ○ Cost of Living ○ No Long Range Vision ○ Local Prison ○ Limited Capital/Grant Knowledge ○ Limited Volunteer Opportunities ○ Out-migration of Youth ○ Vacant Downtown Storefronts ○ Government Facility Space ○ Lack of Business Diversity ○ Lack of Public Transportation ○ Location 	<ul style="list-style-type: none"> ○ Inactive Chamber of Commerce ○ Back Roads improved conditions have cut off tourists from going through the Village. ○ Not considered a gateway community to Letchworth Park ○ Lack of Restaurants ○ Local Business Support/Loyalty ○ Lack of “Downtown” for tourist activities ○ Lack of Solar/Renewable regulations ○ Dalton School emptying ○ Low Student enrollment ○ No Bed & Breakfast Setups <p><i>Remove from 2005 list:</i></p> <ul style="list-style-type: none"> - <i>Limited Grant Knowledge</i> - <i>Local Prison</i> - <i>Government Facility Space</i>

Opportunities (External) 2005

2018

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

<ul style="list-style-type: none"> ○ Inn or B&B for Seasonal Recreation ○ Main Street Revitalization ○ Re-Use of Historic Structures ○ Good Infrastructure Capacity for future Development ○ Youth & Activity Center ○ Business attraction ○ Coordinating Environmental Recreation Opportunities ○ Capitalizing on Location ○ Tourism / Year Round ○ Low Land Cost ○ Activity Generators 	<ul style="list-style-type: none"> ○ Health Initiative with Be Well in Livingston – created historical walking tour ○ Shared Services Available ○ State incentives ○ Solar/Green Energy Development ○ Downtown Windows - store advertisement ○ Finger lakes Trail ○ Gateway to Letchworth Park <p><i>Remove from 2005 list:</i> <ul style="list-style-type: none"> - <i>Low Land Cost</i> </p>
---	---

Threats (External)	2005	2018
<ul style="list-style-type: none"> ○ Missing Opportunities (paralysis by Analysis) ○ Lack of plan ○ Missing funding opportunities ○ Not getting people involved with the planning process ○ Perception of change ○ Complexity of requirement for rural development 	<ul style="list-style-type: none"> ○ New York Taxes ○ Unexpected unfunded mandates from the State/Federal Department ○ Dependent on CHIPS monies granted to Highway fund annually <p><i>Remove from 2005 list:</i> <ul style="list-style-type: none"> - <i>Not getting people involved with the planning process</i> </p>	<ul style="list-style-type: none"> ○ New York Taxes ○ Unexpected unfunded mandates from the State/Federal Department ○ Dependent on CHIPS monies granted to Highway fund annually

Heather Ferrero, Alex Pierce and Joan Schumaker left meeting at 7:45 PM.

CEO

Mark submitted and reviewed his March written report. Mark followed up with the Nunda Police Department regarding the message from last month's report. It was documented and filed with the PD. The resident did come within compliance and Mark followed up with Sergeant Bryant.

Mark also followed up with Dollar General regarding fire code issues. Repairs have been made but the stock room is still in an unacceptable state that needs to be continually monitored.

Mark attended the Annual Finger Lakes Buildings officials conference held at RIT.

The planning board was given a drafted local law in regards to solar energy and they are bringing back comments in May. Once Again Nut Butter (OANB) has been in contact with SunCommon, they are very interested in investing energy from the Bugman and Sons solar arrays if and when installed.

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

The board asked Mark about the on building on Mill Street next to the Police department. It is marked condemned but the door to the building is open and the board is concerned it is an attractive nuisance. Mark stated that the open door leads to a closed and locked door on the inside of the apartment which makes it in compliance since there is no law that could be applied to make the outside door be closed. Mark is in an outgoing communication with the land lord who claims to be working on getting the building back to a livable condition.

ASSESSOR REPORT

No report.

HISTORIAN

Val submitted her written report to the board stating that she is continuing to extract names from the Registers of Attendance from Dalton High School. The county historian has expressed interest in acquiring a copy of this list when complete.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

i.) Cemetery Bids.

Four submitted bids were opened and reviewed for the mowing season from May 1st to October 1st.

Shaver Landscape (Groveland) – \$3,600

Quality Lawn & Landscape (Honeoye)- \$4,512.50

Genesee Valley Lawn & Landscape LLC (Piffard) – \$7,500

Tyler Smith (Dalton) – \$4,200

It was stated that Robert and Tyler Smith have taken care of the cemetery for the last three years and they have never received any complaints about their work.

Motion was made to accept and award the cemetery mowing bid to Tyler Smith in the amount of \$4,200.00. Motion was made by Mike Hillier, seconded by Bill Mann and carried 4-0.

ii.) Local Laws Index Update. A list of the Nunda local laws from 1971 to 2018 has been updated and given to each board member.

iii.) Airosmith Development – Bobby Gelser.

Bobby Gelser addressed the board about Airosmith reaching out to Once Again Nut Butter (OANB) in regards to the Airosmith company wanting to put a fiber optic line through the town and put a reserve station within the village limits. Airosmith has already put a request through the town board that was reviewed last month.

Bobby stated that he thought the station would fit on a section of acreage of the highway lot. Bobby confirmed that OANB

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

will be buying the four acres that the highway department is currently on before the land agreement ends for that parcel. Bobby stated Airosmith gave him no move in date with the station but they are anxious to do so.

Bobby and Rick Moran will get together to pick the best spot on the highway parcel and Bobby will get the move in date from Airosmith and give the information back to the town board. The town board stated they were in favor.

Mark Mullikin reminded them that they will have to submit a site plan review to his office to be in compliance under the telecommunications section in our Nunda regulations.

BUDGET REPORT &

SUPERVISORS STATEMENT Highway Building reserve fund is currently at \$200, 074.53.
Equipment reserve is currently at \$65, 670.00

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of April 2018. These abstracts include;

General Fund Claim number, 82-105, in the amount of \$9,521.57, as set forth in abstract No. G-4, dated 04/10/2018.

Highway Fund Claim number 66-86, in the amount of \$42,787.88, as set forth in abstract No. H-4, dated 04/10/2018

Police Fund Claim number, 25-33, in the amount of \$1,339.50, set forth in abstract No. P-4, dated 04/10/2018.

A motion was made to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Randy Morris and carried 4-0.

POLICE

Mike reported the Nunda Police Department statistics for March 2018.

Since the Village Election took place on March 18th the commissioners did not hold a meeting this month due to losing one of the commissioners to the election results. Last night at the Village Board's organization meeting, Trustee Mel Allen and Trustee Darren Snyder were appointed as the Village police commissioners.

A door check log by the officers was included in this month's report by Chief Wilcox.

IT REPORT

None.

COMMERCE REPORT

None.

BUILDING/ZONING REPORT

Bobby Gelser left meeting.

In regards to the Tri-County door replacement, Dan Moran is scheduling the installment date with Tri-County now and should be installed soon.

Replacement Phones Quotes:

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

Two quotes were reviewed by the board by Spectrum and RelComm.

Spectrum - \$ 224.93 monthly service total for voice and wifi

+ \$ 99.00 One-time installation fee

&

RelComm quote - \$4, 938.00

RelComm's quote provided the hardware after Spectrum would provide the dial tone.

Motion was made to accept the quotes as provided by both Spectrum and RelComm. Motion was made by Mike Hillier, seconded by Bill Mann and carried 4-0.

Spectrum will replace the existing Frontier system within the Government Center excluding the fire box which will remain a Frontier account.

HIGHWAY

Rick confirmed that all vehicles are inspected except the surplus truck, it will be inspected before it goes in to use this summer.

First submissions for New York State grants have been done for culverts on Kendal Road, Bailey Road and Abbott. Rick worked with Livingston County and Herdman Anthony engineering.

Junk Day is scheduled for May 12th.

The board discussed scheduling a Saturday meeting to review the preliminary planning of the new Highway Building in review of current highway funding, budget offsets, BAN payments and meetings with lawyers on Request for Proposal (RFP) process.

Motion was made to schedule a special board meeting on Saturday, April 21st, 2018 at 9:00 am. Motion was made by Mike Hillier and seconded by Bill Mann and carried 4-0.

Supervisor Walker stated that Gary Galton recently reached out to her in regards to their purchasing McCormick's property that has access to the creek on Bailey Road and Gary stated he does not want the highway department to go in there anymore and they plan to put up a barricade and post it.

Rick stated that his biggest concern is that the Town is liable to maintain that creek for any future floods or issues, the town gets rated by Army Core and DEC on how well they maintain the creek.

ONE MOTION

A motion was made to accept all reports given on 04/10/18. Motion was made by Mike Hillier and seconded by Bill Mann and carried 4-0.

OLD BUSINESS

None.

NEW BUSINESS

None.

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, April 11, 2018

AT 7:00 PM

CLERK REPORTS

Cheyenne submitted her March 2018 Town Clerk Report of total state, county and local revenues and the March 2018 Justice Report to the Nunda Town Board.

Also, the 2018 Town and County Tax Collection totals to date report was submitted to the town board.

A motion was made to approve the audited Town Clerk and Justice reports for the month of March 2018 as well as the totals to date report for the 2018 Town and County Tax collection season. The motion was made by Mike Hillier seconded by, Bill Mann and carried 4-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Mike Hillier, seconded by Bill Mann and carried 4-0.

The meeting adjourned at 9:06 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK