

MINUTES OF THE YEAR END MEETING
Wednesday, December 26, 2018
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, William Mann Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Cheyenne DeMarco
	PERSONNEL	CEO, Mark Mullikin, <i>Absent</i> Hwy. Supt., Rick Moran Historian, Valerie Griffing, <i>Absent</i> Assessor, Brian Knapp, <i>Absent</i>
	VISITORS	None.

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilpersons present.

PLEDGE TO THE FLAG All persons stood as Jim Forrester led the pledge.

CHANGES TO THE AGENDA None.

COMMUNICATIONS Supervisor Walker reviewed the following communications:

- i.) *Livingston County Land Bank Corporation Memorandum.*
A letter from the county was sent to all Livingston County Supervisors, Mayors, Code Officials and Assessors in regards to the Livingston County Bank Corporation (LCLBC) that was formed to support community development and the local economy by facilitating the return of vacant, abandoned, underutilized, and tax-delinquent residential properties to productive use. The LCLBC has recently been awarded a NYS grant to acquire blighted properties and either rehabilitate them for sale or demolish them for new housing development or green space.
The LCLBC asks that if there are any interest within the Town of Nunda that can be examined for consideration as potential Land Bank properties of interest.

- ii.) *Lawson Sand & Gravel, Inc., Land & Shop asking Price.*
Lawson Sand and Gravel submitted a letter to the Town Board containing the asking price for all land and shop at 2409 Route 70, Dalton was a total of \$300,000.00. They also stated that any equipment, shop contents, office and scales would be negotiable. (A list was supplied with the letter)
Their letter also states that the processed material left on the ground would be figured at time of sale and the buyer would be responsible for getting their own reclamation bond for the NYSDEC so Lawson's could be release.
Their all-inclusive prince would be \$1,250,000.00.
Supervisor Walker stated that it would be 173 acres. The same letter was submitted to the Village of Nunda as well.
Jim stated that in his opinion they Board should continue perusing their current goal of Vinnie Hark's land considering that Lawsons Sand & Gravel is at a disadvantage for the new highway shop in terms of cost, functionality and location.
Supervisor Walker also stated that their list of equipment is old, some from late 80's and early 90s that would not benefit the highway department to have.

MINUTES OF THE YEAR END MEETING
Wednesday, December 26, 2018
AT 7:00 PM

iii.) *Real Property Tax Exemption for Residential-Commercial Property Real in Livingston County Proposal.*
 Louise Wadsworth, Downtown Coordinator, Livingston County Economic Development the Village of Nunda is a member of the Downtown Partnership which includes all 9 downtowns. As part of our program to stimulate investment and improvements in downtown commercial buildings, Livingston County has developed a local law called 485N. This law has already been adopted in all of our villages, most of the towns and school districts. It must be adopted in that order: Village, Town, School. The Village of Nunda has adopted it, and I would like to now request that the Town of Nunda adopt RPTL 485N. The town did not do it before because former Supervisor Tom Baldwin felt it was a conflict of interest on his part. The Town Board agreed to invite Louise Wadsworth to attend a Board Meeting to furtherer explain this local law proposal.

AUDIT BILLS

There was a motion to approve the Abstracts for the Year End 2018.
 General Fund Claim number 322-325, in the amount of \$805.05, as set forth in abstract No. G-13, dated 12/26/2018.
 Highway Fund Claim number 248-258, in the amount of \$6, 220.10, as set forth in abstract No. H-13, dated 12/26/2018.
 Police Fund Claim number 100-104, in the amount of \$2, 196.16, as set forth in abstract No. P-13, dated 12/26/2018.
 The motion was made by; Jim Forrester, seconded by Bill Mann and carried 5-0.

TRANSFER OF FUNDS

GENERAL FUND - TOWNWIDE

Transfer From:

A1010.1	Town Board Svc	\$4,500.00
A1420.4	Attorney Contr	\$3,959.00
A1620.4	Security Maintenance	\$2,542.00
A1990.4	Contingency	\$9,463.00
A8810.4	Cemetery Contr	\$2,023.00
	TOTAL:	\$22,487.00

Transfer To:

A1620.4	Phone	\$2,545.00
A1620.4	Water & Sewer	\$571.00
A1680.4	Payroll Processing	\$580.00
A1910.4	Unallocated Ins	\$12,695.00
A5010.4	Hwy Supt Contr	\$587.00
A9060.8	Hospital & Medical Ins	\$5,509.00
	TOTAL:	\$22,487.00

GENERAL FUND - OUTSIDE VILLAGE

Transfer From:

B8020.4	Planning Contr	\$257.00
B8160.4	Clean-up Day	\$509.00
B8560.4	Shade Trees	\$500.00
B9050.8	Unemployment Ins	\$36.00
	TOTAL:	\$1,302.00

Transfer To:

B3620.4	Bldg & Fire Contr	\$567.00
B8010.1A	Zoning Board Appeals Cont	\$44.00
B8010.4	Zoning Contr	\$226.00
B8010.4A	Zoning Board Appeals Cont	\$16.00
B8160.4	Solid Waste-Recycling	\$427.00
B9030.8	Social Security	\$22.00

MINUTES OF THE YEAR END MEETING
Wednesday, December 26, 2018
AT 7:00 PM

TOTAL: \$1,302.00

HIGHWAY FUND - TOWNWIDE

Transfer From:		
DA5130.2	Machinery Equipment	\$17,471.00
	TOTAL:	\$17,471.00
Transfer To:		
DA5130.4	Machinery Contr	\$16,734.00
DA9055.8	Disability Ins	\$21.00
DA9060.8	Hospital & Medical Ins	\$716.00
	TOTAL:	\$17,471.00

HIGHWAY FUND - OUTSIDE VILLAGE

Transfer From:		
Unanticipated Revenue		
DB3501	CHIPS	\$25,796.00
DB5110.4	General Repairs Contr	\$4,155.00
DB5110.4A	Employee Benefits	\$422.00
DB5110.4D	Keshequa Creek Maint	\$3,100.00
	TOTAL:	\$33,473.00
Transfer To:		
DB5110.1	General Repairs Serv	\$4,779.00
DB5110.4B	Diesel Fuel	\$4,126.00
DB5112.2	Capital Improvements	\$23,456.00
DB9030.8	Social Security	\$375.00
DB9055.8	Disability Ins	\$21.00
DB9060.8	Hospital & Medical Ins	\$716.00
	TOTAL:	\$33,473.00

POLICE FUND

Transfer From:		
SP3120.1	Protective Svc	\$3,206.00
SP3120.4D	Gasoline	\$3,960.00
	TOTAL:	\$7,166.00
Transfer To:		
SP3120.4C	Equipment Repair	\$350.00
SP3120.4L	Radio/Computer	\$6,323.00
SP3120.4S	Software Maintenance	\$65.00
SP9030.8	Social Security	\$280.00
SP9055.8	Disability Ins	\$148.00
	TOTAL:	\$7,166.00

Motion was made to approve the line transfers. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.

ORGANIZATIONAL MEETING DATE

Supervisor Walker announced a reminder of the Organizational meeting that will be held on January 2, 2019 at 7:00 PM.

ATTORNEY RETAINER AGREEMENT

Richardson and Puller, P.C. submitted an agreement to the Nunda Town Board to keep a legal services retainer agreement with their law practice offices for the next year.

The Board agreed to not sign the retainer agreement at this time as they would follow § Town Law – 20 [2] and canvas a specific letter to local attorneys with municipal background within in the township and request for them to submit a letter of interest with a resume to Town Board for consideration.

MINUTES OF THE YEAR END MEETING
Wednesday, December 26, 2018
AT 7:00 PM

INSURANCE CLAIM

A copy of the estimate drafted for the damages to the porte-cochere of the Town Hall building on 11/16/2018. The estimate was e-mailed to the Town Board and Highway Superintendent from the Town Clerk earlier in December where the it reflected the following summary of the damage claim:

Summary for Commercial Building

Line Item Total 3,615.18
Overhead 361.52
Profit 361.52
Total Tax(Rep-Maint) 347.06
Replacement Cost Value \$4,685.28
Less Depreciation (390.62)
Actual Cash Value \$4,294.66
Less Deductible (500.00)
Net Claim \$3,794.66
Total Recoverable Depreciation 390.62
Net Claim if Depreciation is Recovered \$4,185.28

It was mentioned the Town should approach New York Municipal Insurance Reciprocal (NYMIR) for future Town Insurance options.

ADJOURNMENT

Being that there was no further business there was a motion to adjourn. The motion was made by Bill Mann, seconded by Mike Hillier, and carried 5-0. The meeting was adjourned at 7: 28 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK