



**MINUTES OF THE REGULAR TOWN BOARD MEETING**  
**Tuesday, March 12, 2019**  
**AT 7:00 PM**

Motion was made to surplus the Nunda historian's office camera and allow Val Griffin to purchase a replacement with a spending cap up to \$150.00. Motion was made by Mike Hillier, seconded by Bill Mann and carried 5-0.

The board thanked Val.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) Moran's Glass Inc quote for the front door replacement.*  
Mark Mullikin stated he reached out to Brian Kelley in regards to the Government Center front door and Brian stated that given the unique size and historical structure it would be best to go to a company that specializes in installing and replacing door fixtures.  
Provided to the board is a quote from Moran's Glass. Dan Moran reviewed with Mark that upon his inspection of the door that it would be more money and energy efficient to replace the double doors with a single standard door otherwise you have to order a custom cut door for replacement.  
Moran's Glass quote was the following:  
To replace the existing pair of steel doors with a new single 42-inch aluminum door with side lite, finished with either a bronze anodized or clear anodized aluminum with glass windows priced at \$3,960.00, this is subject to add \$370.00 for a painted finish.  
3 to 4 weeks for anodized door 6 weeks for painted door.  
Motion was made to accept the \$3,960.00 quote with the bronze finish single door replacement of the Main Government Center entrance. Motion was made by Jim Forrester, seconded by Bill Mann and carried 5-0.
- ii.) Livingston County Department of Social Services Worksite Sponsors Agreement renewal for Workforce Development Work Experience Program (WEP).*  
Jim asked if the Town was a sponsor for this WEP program in the past with the Town highway department? Rick answered yes, a few years ago. Anyone placed to work with them usually does work along the lines of cleaning and painting.  
Motion was made to have Supervisor Walker sign the WEP agreement renewal with Livingston County Department of Social Services. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.
- iii.) Livingston County Soil & Water Conservation District - Funding opportunity for shade tree & Flowering shrub restoration program.*  
\$6,000.00 has been obligated for direct purchase of native trees and flowering shrub transplants. Monies will be made available for the purchase of trees, shrubs and supporting materials on a first come first served basis. Contact local Soil & water conservation District if interested. Motion was made to proceed in applying for native trees and flowering shrubs to be planted at Union Cemetery. Motion was made by Bill Mann, seconded by Mike Hillier and carried 5-0.
- iv.) Auto-Pay General Utility bills with Town Credit Card.*  
It was requested that the Town Board allow the Town Clerk to use the Town credit card to create online automatic monthly payments for General Account utility vendors, Time Warner and Frontier Communications, to avoid turn offs & late fees since these vendor bills are commonly received after the monthly board meetings. These monthly utility charges would still be reflected in the monthly General abstracts through the breakdown of the credit card vouchers as presented and approved by the Town Board. Motion was made to allow the

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Town Clerk to register the Town Credit Card for autopayments for the utility vendors of Time Warner Cable and Frontier Communication for A fund General accounts. Motion was made by Mike Hillier, seconded by Bill Mann and carried 5-0.

**SUPERVISORS STATEMENT**

Fund balance was reviewed and discussed. Supervisor Walker stated that Baldwin Businesses have closed out the Town's 2018 financial reports and an AUD will be provided to the Town Board soon.

**AUDIT BILLS**

There was a motion to approve the Audited Abstracts for the month of March 2019. These abstracts include;

- *General Fund* Claim number, 52-77, in the amount of \$11, 539.49, as set forth in abstract No. G-3, dated 03/12/2019.
- *Highway Fund* Claim number, 37-64, in the amount of \$55, 063.08, as set forth in abstract No. H-3, dated 03/12/2019. Vouchers 37 was classified as prepay in the amount of \$1,034.42.
- *Police Fund* Claim number, 1-5, in the amount of \$798.81, as set forth in abstract No. P-3, dated 03/12/2019.

A motion was made to approve the audited abstracts. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

**POLICE**

Chief Dale reported the Nunda Police Department statistics for February 2019.

Chief Dale thanked board for being supportive of the department in purchasing a new car.

Chief Dale stated that with the new Police Car in use by the department, he would like the 2013 Chevy police car and equipment to be surplused. Surplused items can be sold through the Dansville Auction and the acquired funds put into the new car reserve. Chief Dale also said that he could reach out to larger departments where the same model car is in use and obtain quotes to present to the board.

It was discussed that since the 2013 Ford was received on a grant that there may be grant disposal requirement with federal or state funds. They may even need to notify the federal government and request permission from grant authority to surplus and sell the car.

The board asked Chief Dale to make a list of all equipment within the 2013 ford and submit it to the board so they at least have record of what exactly is being requested to surplus.

Chief Dale introduced recruit Chelsea Galuski to the board. Galuski received positive remarks from her instructors while completing her Second Phase police officer certification course training at Livingston County Sherriff's department on March 12th. Galuski has already completed Firearms Training Course with high honors and is now scheduled to start FTO training on March 13<sup>th</sup>. Primary FTO instructors will be Chief Dale and Officer Whitney. Academy FTO will end on May 12<sup>th</sup>, 2019. Recruit Chelsea Galuski addressed the board stating that she was grateful for their support in sponsoring her through the academy.

Motion was made to approve the third new hire vest for recruit Chelsea Galuski. Motion was made by Mike Hillier, seconded by Bill Mann and carried 5-0.

It was discussed that these vests have a five-year life cycle and the board should consider preparing the budget in four years for replacements. Jim Forrester suggested the commissioners discuss and decide about making a vest reserve.

Chief Dale stated that at the Village Board meeting tonight they have been working on repairs to the Police Department. Since it is a Village owned building the prices and specific changes are going through the Village Board



