

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, November 12, 2019
AT 7:00 PM

PERSONS PRESENT TOWN BOARD Supervisor, Merilee Walker
Councilperson, Martha Blair
Councilperson, Michael Hillier
Councilperson, James Forrester
Councilperson, Randall Morris

RECORDING CLERK Cheyenne DeMarco

PERSONNEL Assessor, Brian Knapp
CEO, Mark Mullikin
Chief, Ryan Dale
Historian, Valerie Griffing
Hwy. Supt., Rick Moran

VISITORS Tim Cassidy, Brian Schirmer

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilmembers present.

PLEDGE TO THE FLAG All persons stood as Tim Cassidy led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

➤ Regular Town Board Minutes of 10/08/2019

The motion was made by Mike Hillier, seconded by James Forrester and carried 5-0.

CHANGES TO AGENDA None.

PRIVILEGE OF THE FLOOR None.

Mark Mullikin entered meeting at 7:10 PM

Brian Knapp entered meeting at 7:13 PM

CEO Mark submitted his October 2019 report for board review, which included numerous site inspections on violations on Nunda Byersville Road.

ASSESSOR REPORT Brian submitted his October 2019 report, reviewing that the decision from the small claims' assessment review hearing officer was filed regarding the assessment on 9585 Scipio Rd. The paper work was provided to both Supervisor Walker and County Department of Real Property. Also, per the decision of the hearing officer, granted the petitioner (Mr. Cowdrick) a refund of his filing fee (\$30) to be repaid by the Town. (Paid in this month's General Abstract.)
Renewal applications have been mailed.

HISTORIAN Val submitted her October report which stated that last month was rather quiet as she devoted time to numerous outside fall activities.

The historical society calendar entries are done and will be submitted by the weekend. Val hinted that her end of year quiz would reflect answers given in the calendar.

Val also attended the planning session for the 2020 annual Government Appointed Historians of Western New York on October 23. A new feature will be a poster session where one can present a current research topic in poster form for review and comment

Val Griffing & Brian Knapp left meeting at 7:16 PM

COMMUNICATIONS Supervisor Walker reviewed the following communications:

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- i. *Status update for an Outstanding water/sewer services for account: Martha Galton, 9426 Nunda-Dalton Rd, Account No. 1483*

On 01/08/19, Town Board agreed to withhold paying account 1483 considering that charges will be ongoing throughout the year and the Town will pay the final amount at the end of the calendar year to the Village of Nunda per 1995 Water Agreement.

As of September 2019, the residence of 9426 Nunda-Dalton Rd has been purchased by a new owner who paid the 2019 delinquent water/sewer services for the location and no longer falls to the Town Board for payment.

- ii. *Bernard P. Donegan (BPD) Municipal Finance services agreement for Town's proposed Highway Garage Project.*
Supervisor Walker introduced the proposed contract supplied by BPD in regards to the eventual Bonds and BANs the Town will have to look into for the new highway garage. BPD has been used by Keshequa Central School (KCS) and the Village of Nunda before and are very knowledgeable.

The following resolution was made;

BE IT RESOLVED;

- (1) The firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to the Town of Nunda.
- (2) Said firm shall be compensated for its services to be rendered in accordance with its letter of services dated November 1, 2019.
- (3) The Supervisor is hereby authorized to execute and deliver said letter of services.
- (4) This resolution shall take effect immediately.

Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

- iii. *Andrew Keiffer – letter of contesting stop work order to Town Court and Town Board.*

A handwritten letter was submitted to the Town Clerk this morning by Andrew Kieffer, where he stated that he publicly contests the stop work order issued by Nunda Code and Zoning officer, Mark Mullikin, on October 8th, 2019.

In the same letter Mr. Keiffer requested an appeal with the Zoning board of appeals.

Also attached to the letter was Mr. Keiffer's written request for adjournment to his Nunda Court date of November 18th, 2019.

Rick Moran advised the board that he installed a driveway pipe to Keiffer's property with the Supervisor's permission. Drainage was obstructed and it would degrade the state of the road if it went without alteration to the pipe. Mr. Keiffer bought the pipe and Rick installed.

SUPERVISORS STATEMENT

Signed and given to the Town Clerk for filing.

MONTHLY BUDGET
AUDIT BILLS

CHIPS monies have been filed but not received yet.

There was a motion to approve the Audited Abstracts for the month of November 2019. These abstracts include;

- o *General Fund* Claim number, 227-251, in the amount of \$17,416.21 as set forth in abstract No. G-11, dated 11/12/2019.
Vouchers 227-228 were classified as prepay in the amount of \$9,950.93.
- o *Highway Fund* Claim number, 217-240, in the amount of \$124,503.60, as set forth in abstract No. H-11, dated 11/12/2019.

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- *Police Fund* Claim number, 83-87, in the amount of \$633.01, as set forth in abstract No. P-11, dated 11/12/2019.
- *Capital Project* Claim number, 3, in the amount of \$5, 174.99, as set forth in abstract No. C-11, dated 11/12/2019.

A motion was made to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Randy Morris and carried 5-0.

OPEN PUBLIC HEARING Supervisor Walker opened the Public Hearing at 7:30 PM regarding the adoption of the 2020 Town of Nunda Budget.

Youth Program Proposal 2020 The renewed proposed 2020 budget of the Summer Rec. program was resubmitted by the Village where the budget will be applied as follows:

Village of Nunda (41%)	\$6,418.00
Town of Nunda (41%)	\$6,418.00
Town of Portage (18%)	\$2,817.00
	<hr/>
	\$20,593.00

The youth budget figures from last month's submission were altered due to outstanding expenditures from the Sea Breeze trip that had not been billed to the Village until this month. The Board questioned what the invoice would reflect if, by their understanding, the kids pay their own way.

*After the meeting, Village Clerk, LeRoy Wood, made the clarification that the kids from Summer Rec pay their own way but the staff is covered by the Youth Budget. The number of staff that were chaperoning the Sea Breeze day were reflected on that outstanding invoice.

POLICE Chief Dale reported the Nunda Police Department statistics for October 2019, Monthly Community Policing Report, Payroll and Door Check Log as submitted.

Chief Dale was advised by Gail Orr at Once Again Nut Butter that their Donations Board has approved a \$500.00 donation for the Nunda Police Department's Bike Patrol Unit. Gail also advised this would be an annual donation for the continuation of the Bike Patrol Unit. Chief Dale and Gail Orr will organize a full staff presentation next year with the Bike Patrol Unit to show employee's the capability of the unit.

The Department has received additional DWI Crackdown grant funding for the dates of October 31st to November 2, 2019 from the Sherriff's Office in the amount of \$180.00. Additional monies are expected for Thanksgiving.

Chief Dale stated that the 2011 Chevrolet Tahoe and the 2013 Ford Interceptor are out of service, they are break down the equipment from both cars on their own time to spare costs. The last equipment part to come off the Tahoe is the lightbar, once completely stripped off they can get them to auction at Eastside Auto.

Chief Dale introduced Brian Schirmer as a candidate to join the Nunda Department. Chief Dale stated that he would like to start Mr. Schirmer as soon as possible now that Officer's Bauers and Galuski are out of rotation.

Motion was made to hire Brian Schirmer at a pay rate of \$18.00 per hour. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

Chief Dale & Brian Schirmer left meeting at 7:35 PM

CLOSE PUBLIC HEARING With no visitors present, there was a motion to close the public hearing. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0. Public Hearing was closed at 7:35 PM

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- ADOPT 2020 Budget There was a motion to adopt the Town of Nunda budget for the year of 2020 as presented. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.
- IT REPORT Jim stated that Hurricane Technologies has established official town e-mails for all board members and starting immediately they should communicate using the official assigned e-mails.
- COMMERCE REPORT None.
- BUILDING/ZONING REPORT None.
- HIGHWAY Rick Moran stated that equipment is holding up well. New truck is in, they just need to install the radio with the county.
- Rick stated issues are arising with the Superintendent's truck. Issues with an oil leak and transmission lines. The truck will reach 100,000 miles shortly, it wasn't planned to purchase a new Superintendent truck in the 2020 budget so Rick hopes he can fix it and keep the truck running for another year.
- State bids received for truck through Onondaga County:
- Kenworth, Buffalo NY - \$138,290
 Tracy Equipment, Henrietta NY - \$128, 773
 Regional International, Henrietta NY - \$121, 921
- State bids received for the truck equipment through Onondaga County:
- Henderson Equipment - \$87, 500
 Valley Fab - \$92, 129.35
- Rick stated he will have final numbers in December.
- ONE MOTION A motion was made to accept all reports given on 11/12/19. Motion was made by Mike Hillier and seconded by Jim Forrester and carried 5-0.
- OLD BUSINESS None.
- NEW BUSINESS None.
- CLERK REPORTS Cheyenne submitted her October 2019 Town Clerk Report of total state, county and local revenues and the September October Justice Report to the Nunda Town Board.
- A motion was made to approve the Town Clerk and Justice reports for the month of October 2019. The motion was made by Martha Blair, seconded by Jim Forrester and carried 5-0.
- EXECUTIVE SESSION 8:50 PM A motion was made to go into executive session to discuss subject relating to the employment of particular persons. Motion was made by Mike Hillier and seconded by Jim Forrester and carried 5-0.
- Rick Moran, Mark Mullikin & Cheyenne DeMarco were approved to stay.*
- Tim Cassidy left meeting at 8:50 PM*
- Rick Moran left executive session at 8:55 PM*
- Mark Mullikin left executive session at 8:56 PM*
- 9:00 PM Motion was made to come out of executive session. Motion was made by Mike Hillier and seconded by Jim Forrester and carried 5-0.

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Deputy Town Clerk Hire Motion was made to appoint Kaytlyn Hall as Deputy Town Clerk at a pay rate of \$15.50 an hour. Motion was made Mike Hillier, seconded Martha Blair and carried 5-0.

ADJOURNMENT Being that there was no further business, there was a motion to adjourn. The motion was made by Mike Hillier, seconded by Martha Blair, and carried 5-0.

The meeting adjourned at 9:01 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO
NUNDA TOWN CLERK