

**MINUTES OF THE YEAR END MEETING**  
**Monday, December 30, 2019**  
**AT 7:00 PM**

PERSONS PRESENT

TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
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RECORDING CLERK Cheyenne DeMarco

PERSONNEL

CEO, Mark Mullikin, <i>Absent</i> Chief, Ryan Dale, <i>Absent</i> Hwy. Supt., Rick Moran, <i>Absent</i> Historian, Valerie Griffing Assessor, Brian Knapp, <i>Absent</i>
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VISITORS Kaytlyn Hall

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was taken with all councilpersons' present.

PLEDGE TO THE FLAG All persons stood as Kaytlyn Hall led the pledge.

CHANGES TO THE AGENDA None.

COMMUNICATIONS Supervisor Walker reviewed the following communications:

- i.) *Appoint alternative to the Livingston County Traffic Safety Board.* Motion was made to appoint Martha Blair as the alternative to the Livingston County Traffic Safety Board, the term of which will end in 2022. **Motion** was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.
  
- ii.) *Request to pay Town of Nunda New York State Electric & Gas (NYSEG) accounts online.*  
Town Clerk requested to pay the Town NYSEG bills through an online account rather than by check since there have been many issues in the last several months where NYSEG has either misappropriated the submitted check amounts to the wrong Town of Nunda NYSEG accounts or they receive the check later than the due date and threaten to turn off services. Both resulting in over the phone credit card payments in November and December to avoid the turn off of services. Town Clerk contacted NYSEG to request changing the due dates of the Town's bills and was denied. The Town Clerk requested using the Town credit card to pay for these accounts to alleviate these problems from continuing. The NYSEG charges would still be reviewed and approved monthly by the Town Board via abstract.  
**Motion** was made to approve the use of the Town credit card for the online payments of New York State Electric & Gas (NYSEG) for Town of Nunda accounts. Motion was made by Martha Blair, seconded by Mike Hillier and carried 5-0.
  
- iii.) *Teamsters Union Contract Renewal.*  
The board reviewed the drafted collective bargaining agreement between the Town of Nunda highway and Teamsters Union.
  
- iv.) *Keiffer Correspondence.*  
Supervisor Walker informed the Board that Mr. Andrew Keiffer had requested twice in office that she call him. Instead Supervisor Walker e-mail Mr. Keiffer stating that since both

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Kieffer and the Town of Nunda have Attorneys involved regarding his property on Nunda-Byersville Road, it would be inappropriate for her to discuss any matters with him. Subsequently, Mr. Keiffer submitted a letter of complaint regarding the Town's Code enforcement officer.

**AUDIT BILLS**

**There was a motion** to approve the Abstracts for the Year End 2019. General Fund Claim number 275-283, in the amount of \$2, 118.48, as set forth in abstract No. G-13, dated 12/30/2019. Highway Fund Claim number 266-273, in the amount of \$7, 459.35, as set forth in abstract No. H-13, dated 12/30/2019. Police Fund Claim number 94, in the amount of \$119.39, as set forth in abstract No. P-13, dated 12/30/2019. The motion was made by; Jim Forrester, seconded by Randy Morris and carried 5-0.

**TRANSFER OF FUNDS**

**GENERAL FUND - TOWNWIDE**

Transfer From:

A1620.4	Computer Support	\$ 2,400.00
A1620.4	Maintenance	\$ 5,476.00
A1990.4	Contingency	\$ 8,508.00
A8810.4	Cemetery Contr	\$ 1,030.00
A9060.8	Hosp/Med Ins	\$ 3,502.00
	TOTAL:	\$ 20,916.00

Transfer To:

A1330.4	Tax Collector Contr	\$ 400.00
A1410.4	Town Clerk Contr	\$ 61.00
A1440.4	Engineering Contractual	\$ 8,330.00
A1620.4	Phone	\$ 69.00
A1620.4	Supplies	\$ 1,320.00
A1910.4	Unallocated Ins	\$ 9,553.00
A1950.4	Real Property Tax	\$ 448.00
A5010.4	Hwy Supt Contr	\$ 735.00
	TOTAL:	\$ 20,916.00

**GENERAL FUND - OUTSIDE VILLAGE**

Transfer From:

<b>Unanticipated Revenue</b>		
B1120	Sales Tax	\$ 6,210.00
BUB	Unexpended Balance	\$ 2,530.00
	TOTAL:	\$ 8,740.00

Transfer To:

B3120.4	Police Contr	\$ 8,500.00
B8010.1A	Zoning Board Appeals Cont	\$ 80.00
B8010.4	Zoning Contr	\$ 160.00
	TOTAL:	\$ 8,740.00

**HIGHWAY FUND - TOWNWIDE**

Transfer From:

<b>Unanticipated Revenue</b>		
DA2665	Sale of Equipment	\$ 9,200.00
DAUB	Unexpended Balance	\$ 20,178.00
DA5142.1	Snow Rem. Pers. Svc.	\$ 11,000.00
DA5142.4	Snow Rem Contr	\$ 9,000.00
DA5148.1	Snow Rem. Other Govt Svc	\$ 11,000.00
DA5148.4	Snow Rem. Other Govt Cont	\$ 5,000.00
DA5148.4A	Diesel Fuel	\$ 17,000.00
	TOTAL:	\$ 82,378.00

Transfer To:

DA5130.2	Machinery Equipment	\$ 65,516.00
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DA5130.4	Machinery Contr	\$ 11,822.00
DA5130.4	Equipment Rental	\$ 5,040.00
	TOTAL:	\$ 82,378.00

**HIGHWAY FUND - OUTSIDE VILLAGE**

Transfer From:

**Unanticipated Revenue**

DB5110.4A	Employee Benefits	\$ 1,500.00
DB51104b	Diesel Fuel	\$ 1,800.00
DB5110.4C	Gasoline	\$ 82.00
DB5110.4D	Keshequa Creek Maint	\$ 1,600.00
DB9060.8	Medical & Hospital Ins	\$ 1,100.00
	TOTAL:	\$ 37,082.00

Transfer To:

DB5110.1	General Repairs Serv	\$ 11,810.00
DB5110.4	General Repairs Contr	\$ 23,194.00
DB5112.2	Capital Improvements	\$ 1,208.00
DB9030.8	Social Security	\$ 870.00
	TOTAL:	\$ 37,082.00

**POLICE FUND**

Transfer From:

**Unanticipated Revenue**

SPUB	Unexpended Balance	\$ 6,585.00
	TOTAL:	\$ 6,585.00

Transfer To:

SP3120.1	Protective Svc	\$ 3,551.00
SP3120.4D	Gasoline	\$ 646.00
SP3120.4G	Office & Print Supply	\$ 243.00
SP3120.4L	Radio/Computer	\$ 464.00
SP3120.4M	Telephone	\$ 563.00
SP3120.4O	Uniforms	\$ 308.00
SP9030.8	Social Security	\$ 810.00
	TOTAL:	\$ 6,585.00

**Motion** was made to approve the line transfers. Motion was made by Jim Forrester, seconded by Martha Blair and carried 5-0.

**OLD BUSINESS**

PD Patrol cars

Mike reported on the state of the surplused police vehicles. There is no record of a title for the vehicles and therefore Eastside Automotive cannot proceed with auctioning the cars. Officer Wiedrick will bring all purchasing and supporting paperwork regarding the cars to DMV so titles may be created. Officer Wiedrick will also proceed with the same process for the new patrol cars. It will be 4-6 weeks before a title can be issued.

Lawson's Sand & Gravel

Supervisor Walker announced that the Village of Nunda was awarded \$236,250 for their Land Acquisition grant for Source Water Protection through NYS DEC Water Quality Improvement Project (WQIP). Jim Forrester stated that they will hold another committee meeting with the Village of Nunda in the next week or two when Village Clerk, LeRoy Wood, is given more information.

New HWY Building

Supervisor Walker stated that a representative from the firm of Bernard P. Donegan (BPD), designated Municipal Advisor to the Town of Nunda, will meet with herself and an engineer from the Town appointed engineers at MRB at a future date to go over the plans for the new highway building on Hay Road. A monthly highway committee meeting should be held from here on out.

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Advertise Justice Vacancy

A motion was made to advertise the Town justice vacancy and make note that the Nunda Town Board will be accepting letters of interest for the Nunda Town Justice position. Any Nunda resident interested in the prospect of being appointed as the Town Justice for the remainder of 2020 is to submit a letter of interest to the Nunda Town Board by February 10, 2020 by mail or in person at 4 Massachusetts Street, PO Box 699, Nunda, NY 14517. If an appointed Justice wishes to remain as the Nunda Town Justice past the year 2020, they shall proceed with general election requirements this November. Once elected, the Nunda Town Justice will fill the remainder of the four-year term. **Motion** was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

ORGANIZATIONAL MEETING DATE

Supervisor Walker announced a reminder of the Organizational meeting that will be held on January 2, 2020 at 7:00 PM.

ADJOURNMENT

Being that there was no further business there was a motion to adjourn. The motion was made by Martha Blair, seconded by Mike Hillier, and carried 5-0. The meeting was adjourned at 7: 53 PM.

RESPECTFULLY SUBMITTED,

CHEYENNE DEMARCO  
NUNDA TOWN CLERK