

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, November 10, 2020
AT 7:00 PM
DRAFT

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Kaytlyn Hall
	PERSONNEL	CEO, Mark Mullikin Hwy. Supt., Rick Moran
	VISITORS	Alex Pierce, Blake Smith, Garrett Szulewski, Coty VanDorn, Jacob Schiano, Jenna Weir, Cesar Battle, Hunter Zangerle

CALL TO ORDER Supervisor Walker was able to call the meeting to order at 7:00 PM. Roll call was taken with all Councilpersons present.

PLEDGE TO THE FLAG All persons stood as the visiting high school students led the pledge.

VISITORS Students from the Keshequa High School joined for observation for a credit in one of their classes.

COVID-19 Supervisor Walker stated that the Town Board have decided to meet in person this month for the regular Town Board meeting while following the NYS COVID-19 regulations. To perform this, the Board Room at 4 Massachusetts Street has abided by the following:

- 50% facility capacity requirements
- Social distancing
- The wearing of the face masks
- Heightened cleaning and disinfecting

The capacity of the board room is eighteen (18) people; therefore the 50% facility capacity would be a maximum of nine (9) people. With five (5) board members, at least (3) three confirmed department heads; there is only one (1) more person allowed in the room. Therefore, when it is necessary to accommodate for the tentative expectation of guests or other department heads show up in person, the Town clerk will stay in the Town Clerk office.

Due to this restricted attendance, a laptop will be at the Town Board meeting table, then all who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

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In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 10/13/2020
- Public Hearing Minutes of 11/27/2020

Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

PRIVILEGE OF THE FLOOR

Alex Pierce notified the Town Board that there will be a Veteran's Service at the Fire Hall. There will be a minimal crowd and it starts at 11:00AM. Alex also confirmed with the Board that we are ready to continue the process of adopting the new Solar Law. He asked if the board had any questions? The board members uniformly responded "No.". Alex will be in contact with the attorney on the next steps necessary.

CEO

Mark Mullikan submitted his monthly report for the month of October. This report included permits he issued, following up with TY LIN on the Highway building and contacting some contractors to repair the front steps of the Nunda Government Center Building. Dean Davis responded and took a look at the front steps of the building on 10/27/2020. The storm windows on the second floor of the Government Center need to be replaced. Mark plans to reach out to Moran's Glass for a cost on the repairs and/or replacement.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) GNAP- Supervisor Walker asked the Board if it was possible to have a joint meeting with the Village of Nunda. The Board agreed, date is to be determined.
- ii.) "Spoils Policy" – Supervisor Walker asked that the Board take a look at a couple of examples of "Spoils Policies" so we can possibly get a similar policy in place.
- iii.) COVID-19 Reopening Safety Plan – The Town Clerk gave the Board members copies of the Town of Groveland's safety plan template. The Town Clerk told the Board members that she would email them copies of a PowerPoint and the new Law template for them to review. The new Law is called the "Public Employer Emergency Planning Requirement". This is a new Local Law that requires State and Local Governments and School Districts to Plan for future State Disaster Emergency Involving a Communicable Disease. No action was taken on the new law or reopening plan.
 - a. There was discussion about a 'second wave' of COVID this winter. Not knowing what the future holds, the board agreed that if the Government Center Building closes, it needs to be board approved.

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Motion was made for building closure to be approved by the Town Board Members first. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

ADOPT 2021 BUDGET

Some changes were made to the 2021 Budget before adopting it as the 2021 budget. The Budget packet is available at the Nunda Government Center in the Town Clerk's Office for viewing.

Motion was made to adopt the 2021 Budget with the changes discussed during the Public Hearing. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

SOLAR LAW

Now that the Board Members have had ample time to read over the draft of the new Solar Law, it was decided to have a Public Hearing at our next Town Board Meeting.

Motion was made to hold the Public Hearing for the Solar Law on 12/08/2020 and will begin at 7:30PM. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of October 2020. These abstracts include;

- *General Fund* Claim number, 207-224, in the amount of \$8,542.58, as set forth in abstract No. G-11, dated 11/10/2020
- *Highway Fund* Claim number, 189-207, in the amount of \$242,757.99, as set forth in abstract No. H-11, dated 11/10/2020.
- *Police Fund* Claim number, 58-60, in the amount of \$807.41 as set forth in abstract No. P-11, dated 11/10/2020.
- *Capital Project* Claim number, 21, in the amount of \$1,739.50, as set forth in abstract No. C-11, dated 11/10/2020.

Motion was made to approve the audited abstracts, November's Monthly Budget Report and this month's Supervisor Statement. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

POLICE

Chief Ryan Dale, submitted his monthly report and it was viewed by the board.

IT REPORT

Jim Forrester said that he would like to take a look at our contracts with Spectrum and Frontier. Jim and the Town Clerk agreed that Tuesday, November 17, 2020 would be a good afternoon to go through these contacts.

BUILDING/ZONING REPORT

Two community member submitted letters of interest for the Planning and Zoning Boards. After reviewing their letters, the Town Board decided to appoint Geri Lee Smith to fill a vacancy on the Planning Board and Robert Smith to fill a vacancy on the Zoning Board.

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Motion was made to appoint Geri Lee Smith to fulfill the Town vacancy on the Planning Board. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

Motion was made to appoint Robert Smith to fulfill the Town vacancy on the Zoning Board. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

HIGHWAY

Highway Superintendent, Rick Moran, spoke on his monthly report for the Highway Dept. Rick said he plans on fixing the cracks starting in the parking lot of the Nunda Government Center. He also mentioned that Oakland Street in Dalton is finally complete and that they did a great job. The Town Board members and Supervisor Walker also admired how great Oakland Street turned out.

OLD BUSINESS

There was some discussion about property on Creek Road and Pentegass Road owned by Bill MacGregor. Supervisor Walker readdressed the issue being that at one-point Mr. MacGregor had property markers on the perimeter of his property and claims they were knocked down from mowing. Creek Road is a county road but he is still concerned with the Pentegass property line. Rick said he had gone up with a metal detector a few years ago and did not find anything for the inground markers. Supervisor Walker read the letter Mr. MacGregor had sent to the Sheriff's office. The Board decided that they should get an estimate on a survey of the portion of Pentegass Road and go from there.

ALL REPORTS

Motion was made to accept all of October's Monthly Reports. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

CLERK REPORTS

Motion was made to accept the Clerk and Justice reports for the month of October. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

JUSTICE REPORT

Town Justice, Emily Stouffer, submitted her monthly report for October for board review.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn.

Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

The meeting adjourned at 8:23 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK