

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, January 12, 2021
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
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RECORDING CLERK Kaytlyn Hall

PERSONNEL	Assessor, Brian Knapp, CEO, Mark Mullikin Chief, Ryan Dale Historian, Valerie Griffing Hwy. Supt., Rick Moran
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VISITORS Josh O'Dell, Alex Pierce

CALL TO ORDER	Supervisor Walker called the meeting to order at 7:00 PM. Roll call was all councilmembers present.
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COVID-19	Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board will not be meeting in person until further notice.
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All who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

PLEDGE TO THE FLAG	All persons stood as Mike Hillier led the pledge.
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ADOPTION OF MINUTES	A motion was made to adopt the minutes of the following meetings; <ul style="list-style-type: none"> • Regular Town Board Minutes of 12/08/2020 • Year End Meeting Minutes of 12/29/2020 Motion was made by Martha Blair, seconded by James Forrester and carried 5-0.
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CHANGES TO AGENDA	None.
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CEO	Mark submitted his December 2020 written report. Mark stated that in closing of 2020, even with the COVID-19 pandemic, this was an exceptional year for issuing permits. With a total of 47 permits at a rate of \$4,363.65 collected. Compared to last year (2019) with 28 permits issued at a rate of \$2,498.60 collected. Three (3) new homes under construction within the Town. We have responded to sixteen (16) fire calls between the Town and Village for issues ranging from electrical and C.O Alarms to full structure fires with a total loss of 3 structures within the Town. Special thanks to the Nunda Fire Department and all the member for their hard work and dedication. Thanks to Rick Moran for answering all my question throughout the year and to the Town Board for its efforts to better this community we share. It is much appreciated to well with you all in achieving our goals. I have completed 36 hours of training for the year with the State mandating a minimum of 24 hours. As we progress into 2021, training hours will increase with the pending code updates and additional requirements.
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ASSESSOR REPORT	Brian Knapp brought up that we need to pass a resolution based on information he received from Bill Fuller at the County.
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Resolution 1 of 2021

**TEMPORARY SUSPENSION AND MODIFICATION OF LAWS
RELATING TO THE SENIOR CITIZEN EXEMPTION AND PERSONS
WITH DISABILITIES AND LIMITED INCOME EXEMPTION
RENEWALS**

WHEREAS, pursuant to executive order 202.83 signed by Governor Andrew M. Cuomo on December 18, 2020

WHEREAS, hereby, the provisions listed in Subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law requiring an annual application, are hereby waived for the 2021 assessment roll year to the extent necessary to permit the assessor to grant exemptions pursuant to such section on the 2021 assessment roll to all property owners who received that exemption on the 2020 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons.

WHEREAS, provided however, that renewal applications will still be required when the assessor has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died. Now, therefore be it,

RESOLVED, that the Town Board is authorized to pass such resolution, and that the assessor is instructed to take any such necessary actions in the above described directives.

Motion was made to pass this resolution. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) The list of regular Town Board Meetings for the year 2021 that is to be posted in the Government Center, the Nunda Post office and the Official Town website.*
- ii.) Planning Board regular Meeting list for the year 2021 that is to be posted in the Government Center, the Nunda Post office and the Official Town website.*
- iii.) Police Commissioners Regular Meeting list for the 2021 that is to be posted in the Government Center, the Nunda Post office and the Official Town website.*

Motion was made to approve the scheduled meetings for Regular Town Board Meetings, Regular Planning Board Meetings and the Regular Police Commissioner's Board Meetings. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

- iv.) Board of Elections 2021 Ballot – Board Members confirmed who is up for election.*
- v.) OANB Contract Extension – Bob Gelser submitted an amendment and an agreement to the Town Clerk as an extension agreement for the contract with OANB. It extends the contract to October 2023.*
Motion was made for Supervisor Walker to sign this amendment and agreement. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.
- vi.) MRB Proposal for Professional Services – Merilee reviewed the email she received in regards to the proposal from MRB which offers administrative services for the new highway building. In brief, the services include: scheduling/coordinating meetings, inspection prep for Town review/approval, site visits, weekly inspections and reports (required by DEC stormwater permit), reviewing of shop drawings, product submittals, change orders, revisions, guidance and collection of proper certificates and manuals during the construction phase.*

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No action was taken by the board, further review of services requested by Jim Forrester and will be further discussed at the February Board Meeting.

SUPERVISORS STATEMENT & MONTHLY BUDGET REPORT

Due to some possible discrepancies found by Supervisor Walker, the Supervisor's statement and Monthly Budget Report were not accepted during this meeting. Supervisor Walker stated she would like to review the Supervisor's Statement and Monthly Budget Report with Baldwins before signing and accepting. The Board Members agreed and no action was taken at this time.

Supervisor Walker reported that the money received from the auction on the two police cars was deposited before the end of 2020 and was put in a reserve for police vehicles.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of January 2021. These abstracts include;

- General Fund Claim number, 1-19, in the amount of \$ \$12,368.81, as set forth in abstract No. G-1, dated 01/12/2021.
- Highway Fund Claim number, 1-15, in the amount of \$12,483.89, as set forth in abstract No. H-1, dated 01/12/2021.
- Police Fund Claim number, 1-2, in the amount of \$126.86, as set forth in abstract No. P-1, dated 01/12/2021.
- Capital Project Claim number, 1, in the amount of \$3,427.50, as set forth in abstract No. C-1, dated 01/12/2021.

Motion was made to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

POLICE

Chief Dale reported the Nunda Police Department statistics for December 2020.

HIGHWAY

Rick reported that they have been moving dirt at the new highway building location. Rick said that the engineer plans on contacting the General Contractor to see if they want to come move some material so there is no damage done to where the driveway will be put in.

The engineer came out and went over plans with Rick and Merilee, things are looking good to go forward.

Jim said that Todd Galton approached him and asked if we take materials out of there will we regret it in the future? Is there an opportunity to use the clay on site to level the site? Rick responded that here will still be a lot of material to be moved once the parking lot and driveway are done that can be used to level the site with. Rick also said that that was a question he had for MRB; what does the site guys plan on doing with the material where the building is, because there is so much material, will that be taken off site or will that remain on site? Jim clarified by asking if the contractor has to move that material? Rick responded by saying correct, we are just stripping the topsoil off of it, the rest is up to the contractor. We won't need a lot of material where the pole barn is going. But the 'topsoil' is clay on the top is porous and won't be able to be used because its so wet and porous.

Supervisor Walker said that the engineer expressed how great of a job Rick is doing and that they couldn't believe how much soil they have moved, about 110 loads in two days.

There is a culvert needs to be changed they will fund all the expenses. Bob Stryker with Soil and Water Conservation said they will fund the culvert that needs to be changed which is East of our stock pile on Cooperville Road, we will be getting reimbursed up to about \$6,000. Rick is asking the board for approval to order these materials.

Motion was made by Jim Forrester, seconded by Randy Morris and carried 5-0.

SPOILS POLICY

Jim has completed a Spoils Form and policy and procedure. Rick will need to keep a simple log of what went where.

Motion was made to approve the Spoils policy. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

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HIGHWAY BUILDING
PROJECT

A motion was made to proceed with getting Builders Risk Insurance. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

ONE MOTION

A motion was made to accept all reports given on 01/12/2021. Motion was made by Randy Morris and seconded by Mike Hillier and carried 5-0.

CLERK REPORTS

Kaytlyn submitted her December 2020 Town Clerk Report of total state, county and local revenues.

A motion was made to approve the Town Clerk for the month of December 2020. The motion was made by Jim Forrester; seconded by, Mike Hillier and carried 5-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. **The motion was** made by Jim Forrester, seconded by Mike Hillier, and carried 5-0.

The meeting adjourned at 7:57 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK