

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, February 9, 2021
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier <i>absent</i> Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Kaytlyn Hall
	PERSONNEL	Assessor, Brian Knapp <i>absent</i> CEO, Mark Mullikin Chief, Ryan Dale Historian, Valerie Griffing Hwy. Supt., Rick Moran
	VISITORS	Alex Pierce

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was all councilmembers present.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board will not be meeting in person until further notice.

All who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

PLEDGE TO THE FLAG All persons stood as Randy Morris led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 01/12/2021 - **Motion was made by** Randy Morris, seconded by Martha Blair and carried 4-0.
- Organizational Minutes 01/05/2021 - **Motion was made by** Martha Blair, seconded by James Forrester and carried 4-0.

HISTORIAN REPORT Valerie Griffing submitted her January report. Her report included that at this time, she continues work on indexing the school registers from old District No 12 in Dalton from the 1920's.

The government Appointed Historians of Western New York (GAHWNY) organization, of which Valerie is the treasurer, has been working on their

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student history award. Also, they are searching for webinars and other virtual, educational programs and opportunities for their membership. An annual meeting in the fall is not planned at this time.

CEO

Mark Mullikin submitted his January 2021 written report. Mark's report included review prints of the new store proposal, issuing permits and dealing with resident concerns of noncompliance with COVID-19 guidelines at the Dollar General in which Mark referred them to contact the county health department. Mark is registered for the required 26+ hours of in-service training which will be done online.

- Mark reached out to the county planning department to see what records they have for the Dollar General here in Town because we have no records on file.
- Planning Board meeting preliminary discussion on the new retail store application, during the meeting they asked that the applicant give a presentation to the board at the next meeting, from there the board will determine a schedule of Public Hearings and review.

BUILDING & ZONING

- i.)* Insurance company accepted the estimate from Hark Homes to fix the building by the handicap lift.
- ii.)* Permit fees for the new Highway Garage – There was some discussion on the building permit for the new Highway Garage on whether or no the Town should charge a fee for the building permit. Motion was made to not waive the fee on the building permit for the Highway Garage. **Motion was made** by Jim Forrester, seconded by Randy Morris and carried 4-0.
- iii.)* Mark brought up some concerns with the Government Center Building. The boiler system/heating system isn't working sufficiently along with the aging windows, leaving the building cold and not getting up to temperature properly. Mark has done some inspections on the building to see what extent of work needed to be done to the building because there is a possibility of a grant through the County Landmark Society. During his inspections, Mark found that the porches are in need of repair and general maintenance, there is some necessary masonry work to be done on the chimneys and some roof tiles to be replaced. **Motion was made** to attempt to get the grant through the Landmark Society. Motion was made by Jim Forrester, seconded by Martha Blair and carried 4-0.

PLANNING BOARD REPORT

Alex Pierce reports that he has been reelected as the Chairman and Brenda Weaver has stepped up to be the recorder for their monthly meetings.

- i.)* Family Dollar – The developer came in before the board regarding the new store. He also has a store in Dansville.
- ii.)* Zoom – Alex and Kaytlyn had discussion prior to the meeting about the use of the Zoom account or making an account for the Planning Board to use. Kaytlyn suggested that this discussion be taken to the Board for approval. The Town Board Members agreed to let the Planning Board have access to the Zoom account or create a new profile specifically for the Planning Board, if needed. Motion was

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made for approval of Zoom account usage or creation of a new profile. **Motion was made** by Jim Forrester, seconded by Martha Blair and carried 4-0.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i.) *FYI* – The Whistling Farmers Pub has new owners taking over and a new liquor license is on file at the Town Clerk’s Office.
- ii.) *Advertise for Cemetery Bids* – Supervisor Walker made a suggestion to the Board that in we should require a monthly invoice instead of paying for the entire season up front. The Board members agreed.
- iii.) *Excess Funds* - Town Clerk, Kaytlyn Hall, has submitted a letter to the Board stating that she is turning over \$15.00 of excess funds in the Clerk Account to Supervisor Walker.
- iv.) *Security Camera Quote* – Town Clerk, Kaytlyn Hall, has submitted a quote from Ultimate Cabling Services, an affiliate of Hurricane Technologies, to fix the camera facing the parking lot. The camera looks to have some water damage in the lens as the monitor shows its blurry. Motion was made to accept the quote to fix the camera with the estimated cost to fix being \$245.00. **Motion was made** by Randy Morris, seconded by Jim Forrester and carried 4-0.
- v.) *Overhead Door Co. of Batavia* – **Motion was made** to send a check to pay the invoice from August 2020 regarding the door at the Nunda Police Dept garage and get the attorney involved if the Town Clerk gets no response from her attempt at getting in touch with the company who mistakenly deposited the first check sent. Motion was made by Randy Morris, seconded by Jim Forrester and carried 4-0.

SUPERVISORS STATEMENT &
MONTHLY BUDGET REPORT

- i.) December 2020 – The December Monthly Budget and Supervisor’s statement has been fixed. Motion was made to approve the December Budget Report and the Supervisor’s Statement. Motion was made by Martha Blair, seconded by Randy Morris and carried 4-0.
- ii.) January 2021 – The January Monthly Budget report and Supervisor’s Statement was reviewed and motion was made to approve. Motion was made by Randy Morris, seconded by Martha Blair and carried 4-0.

AUDIT BILLS

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There was a motion to approve the Audited Abstracts for the month of January 2021. These abstracts include;

- General Fund Claim number, 20-41, in the amount of \$116,926.28, as set forth in abstract No. G-2, dated 02/09/2021.
- Highway Fund Claim number, 16-39, in the amount of \$28,082.66, as set forth in abstract No. H-2, dated 02/09/2021.
 - Voucher 3 is a Pre-pay, \$954.89.
- Police Fund Claim number, 3-6, in the amount of \$1,923.25, as set forth in abstract No. P-2, dated 02/09/2021.
- Capital Project Claim number, 2-7, in the amount of \$11,021.35, as set forth in abstract No. C-2, dated 02/09/2021.

Motion was made to approve the audited abstracts. Motion was made by Randy Morris, seconded by Jim Forrester and carried 4-0.

POLICE

Chief Dale reported the Nunda Police Department monthly statistics for January 2021.

- The Nunda Police Department has received a check from the Livingston County Sheriff's Office in the amount of \$3,600 to close the 2020 STOP DWI Program.
- Funds from auctioning the 2013 Ford Interceptor and the 2011 Chevrolet Tahoe have been received from Eastside Auto and distributed to the "Police Car Reserve" Account.
- The Nunda Police Department Blotter System has been designed, uploaded and will be in use by the officers on 02/01/2021. The blotter system will more accurately track calls for service, document information normally captured by "daily patrol logs" and make reporting statistical data easier and more accurate. The blotter system will be used in conjunction with our normal reporting system, SJS.
- Chief has begun networking with other agencies and has attended meetings regarding the new mandated Federal and State Police Reform policies which have to be implemented by April 2021 (NYS Executive Order No. 203 - NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE). Nunda Police Department's Reform plan is ongoing. NPD Reform Community Panel contains 7 members of the community in all ages, race and gender. The first panel meeting date is TBD and will include invites for the District Attorney's Office, Public Defenders Office, Village Mayor, Town Supervisor, Chief of Police, Officer Matthew Whitney and our panel members. The plan will need to be passed by both the Village and Town Boards of Nunda.
- Officer Jeffrey Wiedrick has submitted his letter of resignation from the Nunda Police Department. The Board wished him well. Motion was made to accept Officer Wiedrick's resignation. **Motion was made** by Randy Morris, seconded by Jim Forrester and carried 4-0.
- Area local, Seth Whitney as submitted his resume to Chief Dale. Seth anticipates attending the Full Time Police Academy at Alfred State. **Motion was made** to sponsor Seth Whitney during his attendance at Alfred State with no financial obligations from NPD. Motion was made by Randy Morris, seconded by Jim Forrester and carried 4-0.

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HIGHWAY

Rick made his monthly report to the Town Board.

- Rick would like to surplus the army truck (1984 AM-General 10-wheel dump truck) as he feels the Highway Department no longer has use for it – the Town of Caledonia is interested and is willing to pay \$2,000 for it that way there is no need to open bids for the truck. **Motion was made** to surplus the dump truck. Motion was made by Randy Morris, seconded by Jim Forrester and carried 4-0.
- Advocacy Days will be via Zoom.
- **Motion was made** to approve Rick to purchase a new stainless-steel sander for the new truck, costing approximately \$11,000.00. Motion was made by Jim Forrester, seconded by Martha Blair and carried 4-0.
- Rick would like to change the driveway to the new highway building so it is straight instead of an angle which will allow us to save on materials but in order to change/revise it would cost \$2,000.00. The issue being that the driveway is at such a big angle that it becomes a safety issue when pulling back out on to the road. Jim stressed concerns with having to pay \$2,000 when we are doing the site work. Mark said that normally an addendum to go with the prints and to check on the SLIPS permit but Mark doesn't see an issue with the change, Jim suggested that we ask about modifying the driveway and whether an addendum would need to be issued.

HIGHWAY BUILDING
PROJECT

Motion was made to approve MRB's proposal for Professional Services upon confirmation from Jim Forrester's recommendations as Highway Committee Chair. **Motion was made** by Jim Forrester, seconded by Randy Morris and carried 4-0.

CLERK REPORTS

Kaytlyn submitted her January 2021 Town Clerk Report of total state, county and local revenues.

A motion was made to approve the Town Clerk for the month of January 2021. The motion was made by Jim Forrester; seconded by, Martha Blair and carried 4-0.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. **The motion was** made by Jim Forrester, seconded by Martha Blair and carried 4-0.

The meeting adjourned at 8:50 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK