

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, April 13, 2021**

**AT 7:00 PM**

|                 |                 |  |
|-----------------|-----------------|--|
| PERSONS PRESENT | TOWN BOARD      | Supervisor, Merilee Walker<br>Councilperson, Martha Blair<br>Councilperson, Michael Hillier<br>Councilperson, James Forrester<br>Councilperson, Randall Morris |
|                 | RECORDING CLERK | Kaytlyn Hall   |
|                 | PERSONNEL       | Assessor, Brian Knapp<br>CEO, Mark Mullikin<br>Chief, Ryan Dale <i>absent</i><br>Historian, Valerie Griffing<br>Hwy. Supt., Rick Moran                         |
|                 | VISITORS        | Wayne Dalrymple, Tim Cassidy   |

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was all councilmembers present.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board and the public who wish to participate in-person, will conform to all safety practices including masks and social distancing.

All who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice, if they do not wish to participate in-person. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

PLEDGE TO THE FLAG All persons stood as Randy Morris led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 03/09/2021
- Special Meeting Minutes of 03/30/2021

**Motion was made by** Martha Blair, seconded by Jim Forrester and carried 4-0.

*Mike Hillier entered meeting at 7:05PM*

PRIVILEGE OF THE FLOOR Wayne Dalrymple came in to express his concern with the traffic going up to Benny's Junkyard. His main concern is not necessarily with the Junkyard itself, but with the people who take loads up. For years, he has had trouble with people not securing their loads correctly and having materials fall off such as

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metal scrap and tires, which end up in his yard and ruins his lawn mower blades. Most recently, he had a 1000-pound piece of metal scrap roll off into his yard. Wayne suggests that people should be written up for unsecured loads. Wayne expressed that he is not trying to shut Benny down because his services are needed. Mike Hillier said that he would talk to the Chief to see if we can get an officer to sit on DeGroff Road to watch for unsecure loads. There was further discussion on the concerns for the junk being on the South side of DeGroff Road. The Junkyard permit them to have junk on the North side only. Mark suggests that we go to our attorney for guidance. Martha suggests we have conversation with Benny first. Mark said he will go talk to him about cleaning up the South side.

**HISTORIAN REPORT**

Valerie Griffing submitted her March report. Her report included that the Nunda Historical Society has several sets of attendance Registers for one room schools in the Town of Nunda. She was able to temporarily borrow them to transcribe the information. She received information on the Fred Ess family who were once residents of the Rattlesnake Hill area.

**CEO**

Mark Mullikin submitted his March 2021 written report. Mark's report included issuing permits, reviewing documents for the Family Dollar, and working on the grant for the Government Center. Mark did a site inspection of Dollar General because of concerns of all the garbage blowing around the property. The manager advised that it was not her problem and with further inspection inside, there were several fire code violations. Mark called the district manager who later met with Mark onsite. Dollar General was closed for the rest of the afternoon (3/26/21) until corrections to code violations were made. Mark followed up the next day (3/27/21) to see that clean-up was in progress and an electrician was onsite to fix the non-working emergency lights. Store remained closed 3/27/21. Mark followed up again 3/28/21 for inspection. Calls were made to corporate regarding the trash outside overflowing the dumpster. Reinspection again at 3PM that day and gave authorization to reopen.

**BUILDING & ZONING**

**ASSESSOR REPORT**

Brian is finishing up the assessment roll and will be sending out the change of assessments by middle of May. May 26<sup>th</sup> is Grievance Day.

**COMMUNICATIONS**

Supervisor Walker reviewed the following communications:

- i.) *FYI* – Junk Day is scheduled for May 8<sup>th</sup> from 9:00AM-1:00PM.
- ii.) *Cemetery Bids* – Three bids were submitted.
  - a. Pridescales Lawn and Landscapes from Mount Morris, NY. Season price \$7,500.
  - b. JCW Gravestone Cleaning and Lawn Mowing from Almond, NY. Season price \$4,200.
  - c. Shafer Landscape from Groveland, NY. Season price \$4,050.

**Motion was made** to accept the bid from Shafer Landscape for the maintenance of Union Cemetery at the amount of

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\$4,050.00 for the total season as submitted. Motion was made by Mike Hillier, seconded by Martha Blair and carried 5-0.

- iii.) *Morris Ridge Solar Energy Center* – Town Clerk received a letter from Kristen Olson in regards to project for Historic Resources Mitigation Outreach. The Town of Nunda has been identified as a stakeholder that might benefit from funding to offset potential impacts to historic resources from the Morris Ridge Solar Energy Center. The letter requests a response if interested. After some discussion, the board believed there would not be any historic resources that would be affected but agreed to participate. Motion was made to respond indication our interest in participating. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.
- iv.) *Rel Comm Inc* – Motion was made to pay the software assurance quote. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.
- v.) *Keshequa School* – National Junior Honor Society contacted the Town Clerk regarding clean-up help around the building like they have in the past. The Town Clerk asked the Board for suggestion on what the kids could do. It was suggested to have them paint the fence around the dumpster (it was a project for 2019 but due to rain never got completed). Cleaning, the flower beds and mulching were other suggestions. It was also recommended to ask Mark if there was anything he could think of as well.
- vi.) *Summer Rec* – Martha informed the Board that if everyone agrees, John Gordinier will move forward with sending out ads for Nunda Recreation. The Board agreed to move forward.
- vii.) *CHIPS Monies* – Motion was made to have the CHIPS Monies go into the fund balance because we had to dip into it previously. Motion was made by Jim Forrester, seconded by Randy Morris and carried 5-0.

**SUPERVISORS STATEMENT &  
MONTHLY BUDGET REPORT**

Motion was made to accept the Supervisor's Statement and the March 2021 Budget Report. **Motion was made** by Randy Morris, seconded by Martha Blair and carried 5-0.

**AUDIT BILLS**

Jim Forrester expressed his concern with paying the invoice for BIG, who is the General Contractor for the new Highway Garage. Jim believes that the invoices should be reviewed with the engineer first. **Motion was made** for the invoices from the contractors to go into bi-weekly review with the engineer and upon approval from the Supervisor, to do a prepay. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.

There was a motion to approve the Audited Abstracts for the month of March 2021. These abstracts include;

- o General Fund Claim number, 61-85, in the amount of \$17,003.21, as set forth in abstract No. G-4, dated 04/13/2021. (61-62 were prepay)

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- Highway Fund Claim number, 61-78, in the amount of \$21,236.75, as set forth in abstract No. H-4, dated 04/13/2021. (63, 64, 66, 73 moved to Capital Fund)
- Police Fund Claim number, 10-15, in the amount of \$5,042.65, as set forth in abstract No. P-4, dated 04/13/2021.
- Capital Project Claim number, 9-14, in the amount of \$44,436.61, as set forth in abstract No. C-4, dated 04/13/2021.

**Motion was made** to approve the audited abstracts. Motion was made by Randy Morris, seconded by Jim Forrester and carried 5-0.

**POLICE**

Chief Dale reported the Nunda Police Department monthly statistics for March 2021. There was some discussion about court security. The Village made adjustments to put \$1,500.00 into their Justice Account and it was agreed that the Town would match it.

**COMMERCE**

Randy is talking with Louise Wadsworth about bringing jobs into our community. She said that there is a grant out this month for people who have business ideas to help get started.

**HIGHWAY**

Rick made his monthly report to the Town Board.

- Rick notified the board that we were reimbursed almost \$6,000 for Bob Stryker. FYI, the County will be working on Creek Road doing tile, starting at Barron Road and working their way towards Nunda.
- FYI – Dana will be gone right to ten weeks for shoulder surgery then will have second operation for the other shoulder.
- Rick mentioned that there is an option to extend the warranty on the new truck. It would cost \$7,000 for seven years. The truck currently has a two-year warranty so the new warranty would extend the current another five years to total the seven years. After board discussion and Rick's input, it was decided to not extend the warranty.
- Rick requested to buy a sander for \$11,500 before the price increases. **Motion was made** to approve Rick's request for a sander from Henderson Equipment. Motion was made by Jim Forrester, seconded by Mike Hillier and carried 5-0.
- The Town rolled Kiwanis to help out the Village because they are down two guys.

**HIGHWAY BUILDING  
PROJECT**

- Rick reported that they are almost done with the water lines and are pouring concrete tomorrow.
- Approval needed to accept Green County Commercial Bank rate offer at 0.037% for the bond for funding the project. **Motion was made** to accept by Mike Hillier, seconded by Jim Forrester and carried 5-0.
- Steel Order is in need of approval to be changed because of the material price increase. **Motion was made** to approve this change order. Motion was made by Randy Morris, seconded by Martha Blair and carried 5-0.

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NEW BUSINESS

Valerie Griffing asked if we could do a "GEO Cash Site". The board agreed to let it be on the Government Center Property, preferably by the bench or by the Government Center Sign.

CLERK REPORTS

Kaytlyn submitted her March 2021 Town Clerk Report of total state, county and local revenues.

**Motion was made** to approve the Town Clerk for the month of February 2021. The motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

ALL REPORTS/ONE MOTION

**Motion was made** to accept all reports. Motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

EXECUTIVE SESSION

**Motion was made** to enter into executive session at 8:48PM.

**Motion was made** to come out of executive session with no action taken at 9:00PM.

ADJOURNMENT

Being that there was no further business, there was a motion to adjourn. The motion was made by Mike Hillier, seconded by Jim Forrester and carried 5-0.

The meeting adjourned at 9:01 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL  
NUNDA TOWN CLERK