

MINUTES OF THE REGULAR TOWN BOARD MEETING

Tuesday, May 11, 2021

AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier <i>absent</i> Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Kaytlyn Hall
	PERSONNEL	Assessor, Brian Knapp <i>absent</i> CEO, Mark Mullikin Chief, Ryan Dale <i>absent</i> Historian, Valerie Griffing Hwy. Supt., Rick Moran
	VISITORS	Alex Pierce, Doc Wilcox, Tim Cassidy Sr., Andrew James

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one councilperson absent.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board and the public who wish to participate in-person, will conform to all safety practices including masks and social distancing.

All who wish to dial into the meeting can still participate in the form of remotely teleconferencing using a Zoom platform until further notice, if they do not wish to participate in-person. The public has access to the Zoom meeting link on the Town website at town.nunda.ny.us.

The Town Board meeting agenda will continue to conform to non-essential public business until further notice.

In accordance to the Record Retention and Disposition Schedule MU-1, audio recordings of the Town Board meetings will be required to be retained for four months and then disposed of.

PLEDGE TO THE FLAG All persons stood as Mark Mullikin led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 04/13/2021

Motion was made by Jim Forrester, seconded by Martha Blair and carried 4-0.

PRIVILEGE OF THE FLOOR

None.

HISTORIAN REPORT

Valerie Griffing submitted her April 2021 report. Val attended a webinar entitled "Photographs in the Archives: Caring for Photographic Collections" sponsored by DHPSNY (Documentary and Heritage Preservation Services for New York, a division of the NYS Education Department). Val is continuing to borrow and transcribe successive years of attendance registers from one room

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schools in Nunda. She is currently working on the 1931-1932 school year. Val plans to participate in Nunda Americana Day in conjunction with the historical society. History rides around the village are planned and Val will be a guide for one of them.

ASSESSOR REPORT

Motion was made to approve Supervisor Merilee Walker to sign the MOU given to her for approval. Motion was made by Randy Morris, seconded by Jim Forrester and carried 4-0.

RESOLUTION 2 of 2021

RESOLUTION REQUESTING STATE ASSISTANCE FOR A

REASSESSMENT PROJECT FOR THE TOWN OF __Nunda____

ADOPTED __5/14/2021____

WHEREAS, the Town of __Nunda____ has undergone the revaluation of real properties within the Town, the Town feels that it is necessary to conduct a reassessment project of all properties for the __2022__ assessment roll to maintain a uniform standard of assessment for the Town; and

NOW, THEREFORE, it is hereby

RESOLVED, by the Town Board of the Town of __Nunda____, New York, that the Town of __Nunda____ hereby requests State assistance, specifically from the NYS Office of Real Property Services, to do a reassessment project to maintain a uniform standard of assessment in accordance with Section 305 of the Real Property Tax Law; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to expend the necessary funds for the preparation of said plan and the establishment and maintenance of the Real Property Improvement Program.

CEO

Mark Mullikin submitted his April 2021 written report. Mark's report included issuing permits, issuing violation notices to residents and reviewing documents for the Family Dollar. Step replacement to the front of the government center building was done 4/28/21.

COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i. Supervisor walker informed the board that there is a Land Protection Workshop. Papers with information on how to

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register for the workshop were given to each member including Alex Pierce.

- ii. Sergeant Stephen Rapp submitted his letter of 'Thank you' to the Board as he plans to retire, effective Sunday June 6, 2021.

**SUPERVISORS STATEMENT &
MONTHLY BUDGET REPORT**

Motion was made to accept the Supervisor's Statement and the April 2021 Budget Report. **Motion was made** by Martha Blair, seconded by Jim Forrester and carried 4-0.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of April 2021. These abstracts include;

- o General Fund Claim number, 86-103, in the amount of \$9,030.96, as set forth in abstract No. G-5, dated 05/14/2021.
- o Highway Fund Claim number, 79-94, in the amount of \$41,058.89, as set forth in abstract No. H-5, dated 05/14/2021.
- o Police Fund Claim number, 16-17, in the amount of \$1,031.59, as set forth in abstract No. P-5, dated 05/14/2021.
- o Capital Project Claim number, 15-32, in the amount of \$465,808.24, as set forth in abstract No. C-5, dated 05/14/2021.

Motion was made to approve the audited abstracts. Motion was made by Martha Blair, seconded by Jim Forrester and carried 4-0.

POLICE

Chief Dale reported the Nunda Police Department monthly statistics for April 2021.

HIGHWAY

Rick made his monthly report to the Town Board.

OLD BUSINESS

Jim Forrester stated that there will be a committee meeting between the Town and Village. To set an assessment for the Lawson property because that is no longer being ran as a business. He mentioned that we also need to show the community how the grant projects will be positive to our community. More discussion to come at the June board meeting.

**CLERK & JUSTICE
REPORTS**

Kaytlyn submitted her April 2021 Town Clerk Report of total state, county and local revenues.

Motion was made to approve the Town Clerk for the month of April 2021. The motion was made by Jim Forrester, seconded by Martha Blair and carried 4-0.

Justice Emily Stoufer submitted her monthly report. **Motion was made** to accept the Justice Report. Motion was made by Martha Blair, seconded by Jim Forrester and carried 4-0.

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ALL REPORTS/ONE
MOTION

Motion was made to accept all reports. Motion was made by Jim Forrester, seconded by Randy Morris and carried 4-0.

ADJOURNMENT

Being that there was no further business, there was a **motion to adjourn**. The motion was made by Martha Blair, seconded by Randy Morris and carried 4-0.

The meeting adjourned at 7:55 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL
NUNDA TOWN CLERK