

**MINUTES OF THE REGULAR TOWN BOARD MEETING**

**Tuesday, December 14, 2021**

**AT 7:00 PM**

|                 |                 |  |
|-----------------|-----------------|--|
| PERSONS PRESENT | TOWN BOARD      | Supervisor, Merilee Walker<br>Councilperson, Martha Blair<br>Councilperson, Michael Hillier<br>Councilperson, James Forrester <i>absent</i><br>Councilperson, Randall Morris |
|                 | RECORDING CLERK | Kaytlyn Hall   |
|                 | PERSONNEL       | Assessor, Brian Knapp <i>absent</i><br>CEO, Mark Mullikin<br>Chief, Ryan Dale<br>Historian, Valerie Griffing <i>absent</i><br>Hwy. Supt., Rick Moran                         |
|                 | VISITORS        | Patty Piper, Tammy McCallum  |

CALL TO ORDER Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one councilmember absent.

COVID-19 Supervisor Walker stated that due to the COVID-19 pandemic, the Nunda Town Board and the public who wish to participate in-person, will conform to all safety practices including masks and social distancing for those unvaccinated.

PLEDGE TO THE FLAG All persons stood as Town Clerk, Kaytlyn Hall, led the pledge.

ADOPTION OF MINUTES A motion was made to adopt the minutes of the following meetings;

- Regular Town Board Minutes of 08/10/2021  
**Motion was made by** Martha Blair, seconded by Mike Hillier and carried 4-0.
- Draft Police Commissioner Meeting Minutes of 12/06/2021  
**Motion was made by** Martha Blair, seconded by Mike Hillier and carried 4-0.

PRIVILEGE OF THE FLOOR Patty Piper with Be Well in Nunda came in to give the board an update on completed projects and projects still a work in progress.

HISTORIAN REPORT None.

CEO Mark Mullikin submitted his November 2021 written report. Mark's report included issuing permits, inspections and reviewing subdivision maps

BUILDING/  
ZONING None.

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COMMUNICATIONS

Supervisor Walker reviewed the following communications:

- i. 2021 Year End Meeting scheduled for 12/27/2021 at 7:00pm.
- ii. 2022 Organization Meeting scheduled for 01/04/2022 at 6:00pm.  
**Motion was made** to approve the scheduled Year End and Organizational Meetings by Mike Hillier, seconded by Martha Blair and carried 4-0.
- iii. FYI – Hurricane Technologies have come and set up the Deputy Clerk Computer. The software’s still need to be downloaded.
- iv. FYI – Ian Coyle will be at our Regular Town Board Meeting on 1/11/2022 at 6:00pm (one hour before our meeting starts for “Conversations with the County).

SUPERVISORS STATEMENT &  
MONTHLY BUDGET REPORT

Motion was made to accept the Supervisor’s Statement and the November 2022 Budget Report. **Motion was made** by Mike Hillier, seconded by Randy Morris and carried 4-0.

AUDIT BILLS

There was a motion to approve the Audited Abstracts for the month of December 2021. These abstracts include;

- o General Fund Claim number, 213-241, in the amount of \$17845.16, as set forth in abstract No. G-12, dated 12/14/2021.
- o Highway Fund Claim number, 224-252, in the amount of \$27,634.38, as set forth in abstract No. H-12, dated 12/14/2021.
- o Police Fund Claim number, 45-48, in the amount of \$1,156.88, as set forth in abstract No. P-12, dated 12/14/2021.
- o Capital Project Claim number, 101-109, in the amount of \$75,926.54, as set forth in abstract No. C-9, dated 12/14/2021. Voucher #101 was a prepay in the amount of \$12,230.30.

**Motion was made** to approve the audited abstracts. Motion was made by Mike Hillier, seconded by Martha Blair and carried 4-0.

POLICE

None.

HIGHWAY DEPT/  
GARAGE PROJECT UPDATES

Rick made his monthly report to the Town Board. Rick requested permission to buy shelving and accessories for the new highway building. Motion was made by Mike Hillier, seconded by Randy Morris and carried 4-0.

CLERK & JUSTICE  
REPORTS

Kaytlyn submitted her November 2021 Town Clerk Report of total state, county and local revenues.  
Justice Emily Stoufer submitted her monthly report for December 2021.  
**Motion was made** to accept the Town Clerk and Justice Reports for the month of December 2021. The motion was made by Mike Hillier, seconded by Randy Morris and carried 4-0.

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DEPUTY CLERK  
APPOINTMENT &  
HIRE

Town Clerk, Kaytlyn Hall, appointed Tammy McCallum as the Deputy Town Clerk. Motion was made to hire Tammy McCallum as the Deputy Town Clerk at a pay rate of \$17.00 per hour. Motion was made by Mike Hillier, seconded Martha Blair and carried 4-0.

ALL REPORTS/ONE  
MOTION

**Motion was made** to accept all reports. Motion was made by Mike Hillier, seconded by Martha Blair and carried 4-0.

ADJOURNMENT

Being that there was no further business, there was a **motion to adjourn**. The motion was made by Martha Blair, seconded by Mike Hillier and carried 4-0.

The meeting adjourned at 8:43 PM.

RESPECTFULLY SUBMITTED,

KAYTLYN HALL  
NUNDA TOWN CLERK