

MINUTES OF THE REGULAR TOWN BOARD MEETING
Tuesday, March 8, 2022
AT 7:00 PM

PERSONS PRESENT	TOWN BOARD	Supervisor, Merilee Walker Councilperson, Martha Blair Councilperson, Michael Hillier Councilperson, James Forrester Councilperson, Randall Morris
	RECORDING CLERK	Tamara McCallum
	PERSONNEL	Assessor, Brian Knapp <i>absent</i> CEO, Mark Mullikin Chief, Ryan Dale <i>absent</i> Historian, Valerie Griffing Hwy. Supt., Rick Moran Hwy. Dept., Tim Cassidy
	VISITORS	None

CALL TO ORDER Supervisor Walker called the meeting to order at 7:01 PM. Roll call was made with all councilmembers present.

PLEDGE TO THE FLAG All persons stood as Mark Mullikin led the pledge.

ADOPTION OF MINUTES **A motion was made** to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 02/08/2022 - **Motion was made by** Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

HISTORIAN REPORT Valerie Griffing submitted her March report. Her report stated that she has temporary possession of the membership register book from the former Dansville Grange which makes reference to former Nunda residents.

CEO Mark Mullikin discussed his January 2022 written report.

BUILDING & ZONING None

PLANNING BOARD Working on new Zoning law.

Mark Mullikin left at 7:38 PM

COMMUNICATIONS Supervisor Walker and the Councilmembers discussed

- The Spoils Policy and request form – it was decided to mention the availability of spoils on the Town website. Rick Moran said it depends on where the work is being done to create the spoils – distance is a factor in being able to deliver spoils.
- Doris Marsh will be starting up a sewing group to meet at the Government Center the second Thursday of every month at 10:00 AM.
- Town wages for the year ending 2021

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SUPERVISORS STMT.
& MO. BUDGET REPT.

Councilperson Forrester requested a copy of the consolidated budget report for 2021 that BBS provided previously for 2020.

AUDIT BILLS

It was decided that the Town Clerk will pursue options with Utility Companies to cease having bills paid automatically by credit card. There was a motion to pre-pay utilities by voucher/check. **The motion was made** by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

The Audited and Signed Abstracts for the month of March were:

- General Fund Vouchers numbered 44-63, in the amount of \$128,077.21, as set forth in abstract No. G-3, dated 03/08/2022.
- Highway Fund Vouchers numbered 29-54, in the amount of \$38,745.37, as set forth in abstract No. H-3, dated 03/08/2022.
- Police Fund Vouchers numbered 8-9, in the amount of \$896.49, as set forth in abstract No. P-3, dated 03/08/2022.
- Capital Project Vouchers numbered 9-12, in the amount of \$13,015.61 as set forth in abstract No. C-3, dated 03/08/2022.

A Motion was made to approve the audited abstracts after two changes in fund lines are made to the Highway Abstracts. Voucher number 32 from DB5110.4 to DA5142.4 and Voucher number 48 from DB5130.4 to DA5142.4A Motion was made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

POLICE

Chief Dale submitted his March 2022 Monthly written report for review.

- Officer Casey Chatley has submitted her letter of resignation from the Nunda Police Department. A Motion was made to accept Officer Chatley's resignation. **A Motion was made** by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

HIGHWAY

Highway Superintendent Rick Moran made his monthly report to the Town Board.

- Crew is very busy sanding and salting roads
- Preparing to re-tile Hay Road to alleviate water damage

Supervisor Walker requested permission to continue the Multi-Modal Capital Project grant process for partial reimbursement of highway repair costs. **A Motion was made** by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

NEW HIGHWAY GARAGE

Highway Superintendent Moran, Supervisor Walker and the Councilmembers discussed:

- Waiting on a Certificate of Occupancy which won't be available until Spectrum finishes connecting the internet and the security system is up and running

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- Billitier Electric submitted payment request #10 for Retainage as listed on Capital Abstract #3, voucher #12 in the amount of \$10,471.36. **There was a motion made** to close out the Electrical Contract by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

OLD BUSINESS

Livingston County Office of the Aging is looking to nominate a Senior Citizen of the Year. Several ideas as to who the Town could nominate were discussed.

NEW BUSINESS

Supervisor Walker requested authorization to proceed with permanent funding for the Highway Garage through BPD Municipal Finance. **The Motion was made** by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

The Town/Village 5-year agreement drawn up by the Village Clerk was read and discussed. It was decided that Councilperson Forrester will draw up a counter-proposal.

CLERK & JUSTICE REPORTS

Town Clerk McCallum submitted her February 2022 Town Clerk Report of total State, County and Local revenues.

There was a discussion to modify the Town Clerk Budget lines. As the Town Clerk's hours are now 9-4 Monday through Friday and as there will be no need for a Deputy Town clerk for the remainder of the budget year, there was a motion to increase the Budget line A1410.1 Town Clerk Services from \$25,078.00 to \$39,000.00 and to decrease the Budget line A1410.1A Deputy Clerk Services from \$15,000.00 to \$0.00. This would result in a net savings to the Budget of \$1,078.00. **The Motion was made** by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

Justice Emily Stoufer submitted her monthly written report for February 2022.

ALL REPORTS/ONE MOTION

A Motion was made to accept all reports. Motion was made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

ADJOURNMENT

As there was no further business, there was a motion to adjourn. **The motion was made** by Councilperson Morris, seconded by Councilperson Blair and carried 5-0.

The meeting adjourned at 8:42 PM.

RESPECTFULLY SUBMITTED,

TAMARA MCCALLUM
NUNDA TOWN CLERK