

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 13, 2022, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester – *absent*

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale

Historian: Valerie Griffing – *absent*

Hwy Superintendent: Rick Moran

Planning Board Chairman: Alex Pierce

Hwy Department: Tim Cassidy

Nunda Police Dept.: Crystal Errington

Nunda Police Dept.: Kevin Klump

VISITORS

Larry Mallaber: Nunda Fire Department

Tyler Green: Nunda Fire Department

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one councilperson absent.

PLEDGE TO THE FLAG

All stood as Tyler Green led the pledge.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- A. Regular Town Board Minutes of 11/08/2022.

The motion was made by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

CHANGES TO AGENDA

Chief Dale's report was moved to the beginning of the agenda.

PRIVELEGE OF THE FLOOR

Larry Mallaber and Tyler Green from the Nunda Fire Department came in to discuss their contract renewal. The new contract will run for 2 years from January 1, 2023, to December 31, 2024.

Larry Mallaber and Tyler Green left the meeting at 7:10 PM

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POLICE REPORT

Chief Dale introduced the two newest members of the Joint Town/Village of Nunda Police Department. Officer Kevin Klump is working weekend shifts while also a member of the Town of Greece Police Department. Officer Crystal Errington is working 16-18 days per month and will be off on maternity leave after January 2023. Chief Dale discussed his written report. The D'Amico Lightshow will present their donations to the Nunda Police Department at a board meeting after the Christmas season is over. **There was a motion** by Councilperson Hillier to accept Officer Brock Allen's resignation, seconded by Councilperson Morris and carried 4-0. **There was a motion** by Councilperson Hillier to appoint Connor Mann as a Part-time Officer, seconded by Councilperson Blair and carried 4-0. Officer Mann will start around the first of next year. Councilperson Hillier reminded the Board that the Police budget was raised by \$15,000.00 with \$5,000.00 of that going to the Fuel budget line and the remainder to the salaries of the officers. In October we granted a \$1.00 per hour raise. **There was a motion** by Councilperson Hillier to give all officers a \$2.00 per hour raise effective January 1, 2023, seconded by Councilperson Morris, and carried 4-0. It was noted that, even with the raises, the Town of Nunda was still lower than surrounding communities.

Chief Dale, Officer Errington and Officer Klump left the meeting at 7:16 PM

HISTORIAN'S REPORT

None

CEO/ZEO

Mark Mullikin reviewed his written report. He is still acquiring quotes for the Government Center porch. He is figuring that any quotes will be contingent on the actual condition of the porch after the vinyl boards are removed and the old porch and basement beams are exposed.

Mark Mullikin left the meeting at 7:25 PM

PLANNING BOARD REPORT

The minutes of the Planning Board Meeting were presented for review only. Chairman Pierce mentioned:

- The Planning Board Meetings will be on the first Tuesday of every month at 6:30 PM.
- The Planning Board is complete with seven active members.
- Chairman Pierce has asked for the CEO reports from both the Village and Town each month to keep up to date on both Municipalities' code and zoning activities.
- Work will resume on the Comprehensive Plan in January.

Alex Pierce left the meeting at 7:31

HIGHWAY REPORT

Rick Moran stated that the Highway Department staff has been busy rebuilding the Pole barn; half the roof is complete. Kelly Denby has been a great help as the regular staff has been using up vacation time. More work was done to help shore up the Keshequa Creek bank. A culvert was installed on Pentagass Rd. to allow access to the Greenway Campground. Rick presented the Siemens contract agreement to provide maintenance on the alarm system at the new Highway Building. **There was a motion** to accept the three-year contract made by Councilperson Hillier, seconded by Councilperson Morris, and carried 4-0. Supervisor Walker

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informed the Board that the Pop-Up pantry event held on December 9 at the Highway Building was a huge success. Trinity Church would like to use the facility for all the Pop-Up pantry food giveaways next year. The Board agreed and Supervisor Walker will make sure the Building is open on the Fridays that the events are scheduled.

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

Supervisor Walker discussed her Monthly reports. We have opened special interest-bearing accounts for the larger reserve funds (Equipment, Police Car) to track the separate interest more easily for each. We are still waiting to receive moneys from the Multi-Modal program.

INFORMATION TECHNOLOGY

None

CLERK AND JUSTICE REPORTS

The monthly Town Clerk and Justice Reports were presented.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Blair to accept all reports, seconded by Councilperson Hillier, and carried 4-0.

AUDIT BILLS

The Audited and signed abstracts for the month of November were:

- ❖ General Fund Vouchers numbered 340-385 (340-353 are prepaid), in the amount of \$51,263.99 as set forth in abstract number G-12, dated 12/13/22.
- ❖ Highway Fund Vouchers numbered 212-234 (212 is prepaid), in the amount of \$88,518.62 as set forth in abstract number H-12, dated 12/13/22.
- ❖ Police Fund Vouchers numbered 60-67 (60-62 are prepaid), in the amount of \$12,715.71 as set forth in abstract number P-12, dated 12/13/22.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Blair and carried 4-0.

COMMUNICATIONS

- The Town Board Year-End meeting is scheduled for Tuesday 12/27/22 at 7:00 PM.
- The 2023 Organizational meeting is scheduled for Thursday 1/5/23 at 7:30 PM.
- It was determined that Supervisor Walker, Councilpersons Blair and Hillier and the office of Highway Superintendent are all up for election in November 2023. Councilperson Hillier would like to research what is required to extend the term of office for Supervisor and Highway Superintendent from 2 to 4 years.
- The Board discussed the upcoming leave of absence of the Town Justice. From December 31, 2022, through May 31, Justice Stoufer will be teaching in Germany. She may also be going back to Germany sometime in the fall. After much discussion it was determined that our Town Attorney would be consulted as to the best course of action to appoint a replacement while Justice Stoufer is away.
- A letter from Carolyn Pollock was presented to the Board. In it she described an accident she was involved in at the corner of State Route 70 and Parker Road in the Town of Portage. She also sent the letter to the Portage Town Clerk. It was agreed that that is a difficult corner, but the Town has no jurisdiction as this is a junction of a County and a State Road.

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OLD BUSINESS

- A. Mark Mullikin is still gathering estimates for the Government Center porch and roof.
- B. 20K in ARPA funds still pending. The Supervisor met with the Village Mayor, Jack Morgan and Doug Hart of Seating Inc. and discussed leasing the land on the North end of the Seating Inc. factory to put in a Community Park.
- C. The clerk requested a review of the Cemetery fees as listed on the Nunda Town website. It was decided that we should wait until Snyder Brothers sends out their new rate sheet.
- D. It was decided to set up an account for the Highway Department to buy Boots at Montgomery's in Warsaw. Each Highway employee is entitled to 1 pair of boots per year at a cost of no more than \$250.00 per pair. The account will be set up by the Highway Superintendent and Montgomery's will bill the Town directly.

NEW BUSINESS

- A. **There was a motion made** to appoint Alex Pierce to the Livingston County Planning Board made by Councilperson Hillier, seconded by Councilperson Blair and carried 4-0.
- B. With the stipulation that this would be done one time only, there was a motion made to allow Dana Wood to convert his excess vacation time into sick time. **The motion was made** by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0
- C. There was a motion made to appoint Tim Cassidy to the Joint Town/Village Planning Board for a 5-year term to end 12/31/2027. **The motion was made** by Councilperson Morris, seconded by Councilperson Hillier, and carried 4-0.

There was a motion made at 8:38 PM to enter Executive Session to discuss the employment history of particular persons. **The Motion was made** by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0. The Clerk and Highway Superintendent were approved to stay.

Tim Cassidy left the meeting at 8:39 PM

There was a motion to exit the Executive Session with no action taken. **The motion was made** by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

As there was no further business **a motion was made** to adjourn the meeting by Councilperson Hillier, seconded by Councilperson Morris, and carried 4-0.

The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk