

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday January 10, 2023, at 7:00 PM

*Draft*

## PERSONS PRESENT

### TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

### RECORDING CLERK

Tamara McCallum

### PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin - *absent*

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Rick Moran

Planning Board Chairman: Alex Pierce

Hwy Department: Tim Cassidy

### VISITORS

None

### CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all councilpersons present.

### PLEDGE TO THE FLAG

All stood as Valerie Griffing led the pledge.

### ADOPTION OF MINUTES

**A motion was made** to adopt the minutes of the following meetings:

- Regular Town Board Minutes of 12/13/2022 – with corrections to the Communications section. Research will be done to determine what is required to extend the terms of office for the Supervisor and the Highway Superintendent (not the Council Members).  
**The motion was made by** Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.
- Year-End Town Board Minutes of 12/27/22  
**The motion was made by** Councilperson Hillier, seconded by Councilperson Forrester, and carried 5-0.
- Organizational Town Board Minutes of 1/5/23  
**The motion was made by** Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

### CHANGES TO AGENDA

None

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## **PRIVELEGE OF THE FLOOR**

None

## **CEO/ZEO**

Mark Mullikin's written report was reviewed and discussed.

## **HISTORIAN'S REPORT**

Valerie Griffing presented her annual report of the year in review. The Board thanked her for her good work.

## **PLANNING BOARD REPORT**

The minutes of the Planning Board Meeting were presented for review only. Chairman Pierce didn't have anything further to add. Supervisor Walker asked whether Chad Bugman had submitted any documents or drawings for an actual permit for the new RV Campground and Chairman Pierce said that other than a preliminary site design, nothing had been submitted yet.

## **POLICE REPORT**

Councilperson Hillier mentioned that Supervisor Walker had attended the Police Commissioners meeting and they discussed the Unemployment Claim in dispute. The Supervisor reported that she had done further research and concluded that the claim was valid as the Unemployment office took their records back to 2021. The Police Department will be switching their cell phone service from Verizon to AT&T First Net for better pricing and service. The Police department simulated a Hostage situation at the School with a SWAT team staging at Kiwanis Park.

## **HIGHWAY REPORT**

Rick Moran stated that the Highway Department is getting organized in the new building and working on repairing the trucks. The exact cost of repairs is unknown. The old site is mostly cleaned up and ready for the new owners. There will be a load of scrap going to Benny's. Colleen Therrien contacted Rick about a meeting place for SNAP through the Cornell Co-operative Extension. She thought they would have about 15-20 people during the day. Suggestions given were the Highway Garage, the Government Center, and the Fire Hall. The Pop-up Pantry is going well, they love using the new Highway Garage. Supervisor Walker will check on Liability Insurance for this event.

## **SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT**

Supervisor Walker discussed the Monthly Budget report. The CHIPS and Multi-Modal moneys were received. Several questions were asked regarding balances in the Budget Report. Supervisor Walker will ask Justin at BBS Accounting.

## **INFORMATION TECHNOLOGY**

None

## **CLERK AND JUSTICE REPORTS**

The monthly Town Clerk and Justice Reports were presented.

## **ALL REPORTS/ONE MOTION**

**A motion was made** by Councilperson Forrester to accept all reports, seconded by Councilperson Hillier, and carried 5-0.

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## AUDIT BILLS

The Audited and signed abstracts for the months of December/January were:

- ❖ General Fund Vouchers numbered 1-27, in the amount of \$18,925.60 as set forth in abstract number G-1, dated 1/10/23.
- ❖ Highway Fund Vouchers numbered 1-17 (12 is void), in the amount of \$19,200.90 as set forth in abstract number H-1, dated 1/10/23.
- ❖ Police Fund Vouchers numbered 1-4, in the amount of \$450.43 as set forth in abstract number P-1, dated 1/10/23.

**A motion was made** to approve the audited abstracts by Councilperson Morris, seconded by Councilperson Hillier and carried 5-0.

## COMMUNICATIONS

- The Nunda Police Commissioners meeting schedule was distributed.
- The Village Code Enforcement Officer asked the board for permission to wave the fee to the Village for a Building permit to allow an electric hook-up at the Water Plant. A motion was made to supply this permit at no cost by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

## OLD BUSINESS

- A. We still need estimates for the Government Center porch and roof.
- B. The ARPA funds will be discussed and finalized at the County Ways and Means Committee meeting on the 11<sup>th</sup> of January.

## NEW BUSINESS

- A. **There was a motion made** to appoint Rick Moran to the Livingston County Traffic Safety Board for a three-year term. **The motion was made** by Councilperson Hillier, seconded by Councilperson Forrester, and carried 5-0.
- B. **There was a motion made** to appoint Martha Blair to the Livingston County Traffic Safety Board as an alternate for a three-year term. **The motion was made** by Councilperson Forrester, seconded by Councilperson Morris, and carried 5-0.
- C. **There was a motion made** to appoint Supervisor Walker to perform an audit of the Clerk's books. **The motion was made** by Councilperson Hillier, seconded by Councilperson Forrester, and carried 5-0.
- D. There was discussion of setting up a Joint Meeting with all stakeholders involved in the new Greenway Campground project. The Supervisor will contact the Village for more input with scheduling.
- E. Discussion of nominees for the 2023 Nunda Senior Citizen of the Year were held.

As there was no further business **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Forrester, and carried 5-0.

The meeting was adjourned at 8:03 PM.

Respectfully submitted,

Tamara McCallum  
Nunda Town Clerk