

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday May 9, 2023, at 7:00 PM

*Draft*

## PERSONS PRESENT

### TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier – *absent*

Councilperson: Randall Morris

### RECORDING CLERK

Tamara McCallum

### PERSONNEL

Assessor: Brian Knapp - *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Rick Moran

Planning Board Chairman: Alex Pierce

Highway Employee: Tim Cassidy

### VISITORS

None

### CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one Councilmember absent.

### PLEDGE TO THE FLAG

All stood as Randy Morris led the pledge.

### PRIVELEDGE OF THE FLOOR

Mr. Andrew Kieffer had been on the agenda but failed to show.

### ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 4/11/2023

**The motion was made** by Councilperson Forrester, seconded by Councilperson Blair, and carried 4-0.

### CHANGES TO AGENDA

None

### HISTORIAN REPORT

Valerie Griffing discussed her written report. She is continuing to decipher the Justus Barker diaries. She is also making plans to serve as a tour guide for the Nunda Americana Day.

Supervisor Walker mentioned that a plaque describing the placement of a Time Capsule was found. Val informed the Board that the Town put together a Time Capsule in 2008 for the Bi-

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Centennial celebration and it remains in her office until a suitable place can be found for it. She said she would put the plaque in her office as well.

## **CEO/ZEO REPORT**

Mark Mullikin reviewed his written report. Building permits are on the rise. On May 3, 2023, Mark attended the 8-hour NYSEDA Energy Code training in Clyde NY. This will provide credits for the Clean Energy grant funding. Mark presented an update to the Building Fee Schedule which would now include the new Unified Solar Permit. There was a motion made to accept the new fee schedule. **The motion was made** by Councilperson Morris, seconded by Councilperson Blair, and carried 4-0. Supervisor Walker thanked Mark for the great job that he is doing for the Town of Nunda.

## **PLANNING BOARD REPORT**

The minutes of the Planning Board Meeting were presented for review only. Alex Pierce went over the minutes. He explained the need for a moratorium was to temporarily suspend requirements to approve commercial developments while the Town and Village consider changes to the Comprehensive Plan and adopt changes to the Land Use Regulations and Code. These changes would be primarily for Architectural Standards and Design, Infrastructure, Community Services and features of Town and Village character. The moratorium would be for a period of twelve months following the date of adoption. Any commercial projects that have gone through preliminary Planning Board review would be exempt. Any moratorium passed would have to go to the County Planning Board for approval. **There was a motion** made by Councilperson Blair to approve the Town Attorney drafting a local law for a moratorium for commercial development, seconded by Councilperson Morris, and carried 4-0. Chairperson Pierce mentioned the Planning Board was having a working meeting on May 16, 2023, at 6:30 PM. The meeting would be devoted to the Greenway Campground development.

*Mark Mullikin left the meeting at 7:40 PM*

## **POLICE REPORT**

Councilperson Morris reviewed Chief Dale's written report. Hiring has become quite involved due to State regulations. The Department is gearing up for summer events.

## **HIGHWAY REPORT**

Highway Superintendent Rick Moran gave his report. The department is working with the County and has billed over twenty thousand dollars so far. Dalton brush pick-up went well. Clean-up of the Union Cemetery has been done, the grounds are ready to be mowed. LED street lighting is still waiting on material. Superintendent Moran reiterated the need for a pressure pump as the water pressure is very low. Councilperson Forrester requested guidance on whether we could purchase this under the Highway equipment fund line as the A fund is too low to accommodate this request.

## **SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT**

Supervisor Walker discussed her statement and the monthly budget report.

## **INFORMATION TECHNOLOGY**

Quotations to provide an updated Surveillance System for the Government Center building and grounds were discussed. There were quotes from Ultimate Cabling Services in Avon and Custom Security Connections in Portageville. Both companies believed the old analog cameras

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would continue to fail. Each company provided a price for installation of a single camera in the Courtroom (to replace the one that failed) and to update the entire system. The quotes were as follows:

- Custom Security Connections: single analog camera with installation - \$575.00
- Ultimate Cabling Services: single analog camera with installation - \$385.54
- Custom Security Connections: complete removal of old analog system replacing it with 8 new digital IP cameras and Network Video recorder - \$5,494.00
- Ultimate Cabling Services: new Network Video recorder, 3 new digital IP cameras all programmed to work with the existing 5 old analog cameras - \$4,281.31

There was a motion to accept the proposal that allowed for the complete update of the entire system made by Custom Security Connections in the amount of \$5,494.00. The motion was made by Councilperson Forrester, seconded by Councilperson Morris, and carried 4-0.

## **CLERK AND JUSTICE REPORTS**

The monthly Town Clerk Report and Justice report were presented and discussed.

## **ALL REPORTS/ONE MOTION**

**A motion was made** by Councilperson Blair to accept all reports, seconded by Councilperson Forrester, and carried 4-0.

## **AUDIT BILLS**

The Audited and signed abstracts for the months of April were:

- ❖ General Fund Vouchers numbered 108-136, in the amount of \$13,417.67 as set forth in abstract number G-5, dated 05/09/23.
- ❖ Highway Fund Vouchers numbered 83-98, in the amount of \$33,680.73 as set forth in abstract number H-5, dated 05/09/23.
- ❖ Police Fund Vouchers numbered 26-31, in the amount of \$1,142.01 as set forth in abstract number P-5, dated 05/09/23.

**A motion was made** to approve the audited abstracts by Councilperson Forrester, seconded by Councilperson Blair and carried 4-0.

## **COMMUNICATIONS**

- Judge Love's order to fill Judge Stoufer's place as Village and Town Justice will continue on an "as needed" basis through December 31, 2023.
- There will be a full Solar Eclipse on April 8, 2024. The clerk has signed up for a meeting to learn more about different ways to celebrate this event and bring visitors to Nunda. The meeting will be held at Strange Design Public House in Geneseo on May 23, 2023.
- Councilperson Blair reported that Dustin Zangerle has been hired as Youth Recreation Director. He is CPR certified and works as a substitute Physical Education teacher at Keshequa. Jaime Davis will work with him, heading up the Arts and Crafts portion of the program.
- Town Attorney, Jim Campbell, has been working to finish up with the Once Again Nut Butter real estate sale and believes closing should follow soon after the environmental survey has been completed. Also, the gifted property at Union Cemetery should be closing as well.

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## **OLD BUSINESS**

The Board discussed the urgency of getting the Government Center's porch and roof fixed as quickly as possible. The porch floor has become very unstable, seems dangerous and could be the source of a possible lawsuit should someone be injured. Mark Mullikin said he has repeatedly asked five local contractors for bids on these repairs with only one firm actually presenting a written quotation. Mark passed out the written quotation from Jeremy Cobin, owner of Homestead Remodeling in Silver Springs. The quotes received were as follows:

- Roof repairs, including chimney repairs, for a total of \$3,800.00
- Complete replacement of porch and railings to include new beams, joists, plywood, tongue and groove composite flooring and vinyl railings at a total cost of \$45,200.00.

As the consensus was that these repairs were critical and time was of the essence, **there was a motion** made to accept the Proposals from Homestead Remodeling for the repairs to the Government Center Porch and Roof. The motion was made by Councilperson Morris, seconded by Councilperson Blair, and carried 4-0.

The discussion continued about plans to use the County ARPA funds (\$20,000.00 for specific one-time need for projects in parks, recreation and/or tourist category) for a pickle-ball court. Concerns were raised about the location and hours of operation. Councilperson Blair mentioned that Kiwanis Park would love to have a pickle-ball court, but they have no security or lighting at that facility.

## **NEW BUSINESS**

The Nunda Government Center backup generator is no longer working. Commercial Power Systems was contacted. A service technician tried to perform diagnostics, but the controller was inoperable. Commercial Power Systems provided a written quote to replace the controller and fuses in the amount of \$1,590.00. It was decided to put the matter on hold until another quote could be obtained.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Forrester, and carried 4-0.

The meeting was adjourned at 8:40 PM.

Respectfully submitted,

Tamara McCallum  
Nunda Town Clerk