

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday July 11, 2023, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester – *absent*

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp - *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale – *absent*

Historian: Valerie Griffing – *absent*

Hwy Superintendent: Rick Moran

Planning Board Chairman: Alex Pierce

Highway Employee: Tim Cassidy

VISITORS

Bob Cox, Beverly Sackett, Don Wilcox

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one Councilmember absent.

PLEDGE TO THE FLAG

All stood as Mike Hillier led the pledge.

PRIVELEDGE OF THE FLOOR

None

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 6/13/2023

The motion was made by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

CHANGES TO AGENDA

Village Trustee Donald Wilcox was asked if he had any news about the Tri County Medical office next door to the Government Center. Trustee Wilcox reported that they were having a difficult time finding a full-time Doctor to occupy the office.

HISTORIAN REPORT

The Board reviewed Valerie Griffing's written report.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday July 11, 2023, at 7:00 PM

Draft

CEO/ZEO REPORT

Mark Mullikin reviewed his written report. Homestead Remodeling is anticipating receiving the materials for the Government Center porch this week and should begin the Porch remodeling early next week. All paperwork for the Greenway Campground has been submitted to the County Planning Board. The Joint Town/Village Planning Board will be holding a Public Hearing on the Campground at the regularly scheduled Planning Board meeting on 7/18/23. Once that meeting is held, Building Permits can be issued for the cabins to be built in the first phase.

PLANNING BOARD REPORT

Chairperson Alex Pierce mentioned that due to the 1st Tuesday of July being the Independence Day Holiday, the regularly scheduled July Planning Board meeting would be held on 7/18/23. He reiterated that there would be a Public Hearing on the Greenway Campground held that day at 6:30 PM. The County Planning Board will be discussing both the Greenway Campground and the 12-month Moratorium prohibiting Commercial Development at their regular meeting on July 13, 2023.

POLICE REPORT

Councilperson Hillier reviewed Chief Dale's written report. He told the Board that the Commissioners did not meet due to the 4th of July Holiday. Chief Dale will be discussing the new law changes with DMV allowing certain electric vehicles to obtain valid NYS Registration. There have been issues with the Police Vehicles and the Department is running on one vehicle presently. Supervisor Walker mentioned that State Street has become a raceway and asked the Commissioners to mention it to the Chief. The Chief is writing a Livescan Equipment Grant for review and approval.

HIGHWAY REPORT

Things have been going well. The staff have been using up some of their vacation time. They have been working on McGinty and Shaw Roads getting them ready for chip sealing. The Town is waiting for the County to find a self-propelled camera to go up and down the lines to see what problems might exist before beginning the project of taking over the County Road in Dalton. There has been more work for the County done and the Town has received more revenue than planned. Superintendent Moran believes we should start the hiring process for a new highway employee.

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

Supervisor Walker discussed the monthly budget report and her statement. Supervisor Walker informed the Board that the ARPA Money that was received over the past two years should be removed as a Liability on the Townwide Balance Sheet to reflect the current fund balance more accurately. The Board discussed the proposed Budget Modifications. **There was a motion** made by Councilperson Blair to accept the Budget Modifications as presented by BBS Accounting Systems, seconded by Councilperson Hillier, and carried 4-0. The Board was told that Judge Emily Stoufer had returned from her sabbatical. Supervisor Walker also noted that the Town had not been paying Judge Stoufer during her absence but instead paid Judge Jenean Love who was assigned to the Town by the NYS Unified Court System.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday July 11, 2023, at 7:00 PM

Draft

INFORMATION TECHNOLOGY

None

CLERK AND JUSTICE REPORTS

The monthly Town Clerk Report was presented and discussed. No Justice Reports were received. The Clerk discussed a proposal received from Toshiba for a new copier to replace the failing one in her office. There had been \$3,500.00 set aside in the budget and the proposal was for \$4,319.46. The Clerk said the remaining balance of \$819.46 could be split between the Town Clerk and Tax Collector contractual account codes without exceeding the budget. **There was a motion** to approve the proposal from Toshiba made by Councilperson Hillier, seconded by Councilperson Blair and carried 4-0.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Hillier to accept all reports, seconded by Councilperson Morris, and carried 4-0.

AUDIT BILLS

The Audited and signed abstracts for the month of June were:

- ❖ General Fund Vouchers numbered 173-197, in the amount of \$14,094.82 as set forth in abstract number G-7, dated 07/11/23.
- ❖ Highway Fund Vouchers numbered 115-136, in the amount of \$67,893.22 as set forth in abstract number H-7, dated 07/11/23.
- ❖ Police Fund Vouchers numbered 36-40, in the amount of \$448.47 as set forth in abstract number P-7, dated 07/11/23.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Morris and carried 4-0.

COMMUNICATIONS

- There was a discussion about the Genesee Valley Trail Town Park improvements to the Greenway Trail. Supervisor Walker called for a motion to sign the Project Permit received for this purpose. **The motion was made** by Councilperson Morris, seconded by Councilperson Hillier, and carried 4-0.
- The Mitel phone system in the Government Center is becoming obsolete. The Clerk will meet with Relcomm and Spectrum for estimates on replacing the system.
- Work on the Government Center porch should commence next week.

OLD BUSINESS

Supervisor Walker called for a motion to set the date of August 8, 2023, for the Public Hearing on Local Law #3 of 2023, to create a moratorium that will temporarily prohibit the acceptance of applications or issuing of permits for all Commercial Development for a period of up to one year. **The motion was made** by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

The discussion continued about plans to use the County ARPA funds (\$20,000.00 for specific one-time need for projects in parks, recreation and/or tourist category). Councilperson Blair is getting estimates of 25 to 35 thousand. There is a question as to whether the Town receives the grant money and then turns it over to Kiwanis for fulfillment. Supervisor Walker will find out from the County how the grant works.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday July 11, 2023, at 7:00 PM

Draft

Supervisor Walker stated that she had spoken with our Attorney about the Water Cure Road facility sale to Once Again Nut Butter. We are waiting to hear from the Attorneys for the buyer. We are also waiting to receive the Deed on the one-acre land grant from Cecil Edwards to the Union Cemetery. Mr. Edwards is anxious to place his headstone.

NEW BUSINESS

None

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

The meeting was adjourned at 7:48 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk