

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday September 12, 2023, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp - *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale – *absent*

Historian: Valerie Griffing

Hwy Superintendent: Rick Moran

Planning Board Chairman: Alex Pierce

Highway Employee: Tim Cassidy

VISITORS

Lesley Powers, Bob Cox, Coty Wester, Brett Murray, Tammy Denochick, Aryah & Kimberly VanName

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Councilperson Hillier led the pledge.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 8/8/2023

The motion was made by Councilperson Hillier, seconded by Councilperson Forrester, and carried 5-0.

PRIVELEDGE OF THE FLOOR

Superintendent of Keshequa School District, Lesley Powers, spoke to the Board on everything that has happened since beginning her position last year. She would like to keep meeting with the Board on an annual basis. She gave a brief synopsis of what the past year has looked like at Keshequa Central Schools:

1. A number of surveys were conducted including the Community, Students, Teaching Staff, Bus Drivers, Custodial staff.
2. Creating a “Community School” concept using the feedback from the surveys.
3. Analyzing the Buildings and space utilization resulted in moving the 4th grade class back to the Dalton School.

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4. Partnered with Be Well in Nunda to create raised bed gardens at both the Dalton and Nunda Schools.
5. Applied for a grant to create a family-friendly clothes closet.
6. Partnered with Mosaic for K-12 dental services.
7. Partnered with Healthy Kids; a daycare organization to provide services before and after school.
8. Created a space for the History and Adventure room in the Dalton School, collaborating with the Nunda Historical Society.
9. Worked with Alumni to bring the myriad of skills that graduates have learned back to the present-day student body.
10. Started after school Kesh Clubs for older students, giving them fun and inventive activities in the hours before they go on to sporting events or their parents get home from work.
11. Applied for grants to bring back free breakfasts and lunches for all students, as well as free supplies for the 2023-24 school year.

Superintendent Powers mentioned the search for a new Keshequa School Mascot. She and Tom Cook of the Nunda Historical Society wrote a letter to the Seneca Nation to request to keep the Indians as a mascot. No response was received. It will be fairly easy and low-cost to remove the present branding from walls and uniforms. There will be a task force made up of representatives of various community groups to set the stage for how the School will start the process. There will be facilitators helping to select and create the branding. The process doesn't have to be complete until 2025. Superintendent Powers mentioned that there will be an upcoming Capital Project funded to complete much needed upgrades to Technology, Asset preservation, Media centers and Auditorium. There will be no additional tax impact and an information night will be held on September 28th, 2023. The public vote will be held on October 17th, 2023. The School is preparing to do a study on electric buses. The Board thanked Lesley for her report and great work in the School District.

HISTORIAN REPORT

Valerie Griffing went over her written report.

CEO/ZEO REPORT

The Board reviewed Mark Mullikin's written report. Mark mentioned that the prints for Family Dollar have been received but are on hold due to the application being incomplete and the owners having not yet taken possession of the property. The Board expressed thanks for all the work done on restoring the porch. The need for replacement of the gutters was discussed.

PLANNING BOARD REPORT

The Planning Board minutes of the meeting held on 9/5/23 were distributed for review only. Alex reported that the Village Board met on 9/11/23 and decided to withdraw their Moratorium on Commercial Development and to take no action in order to stay in alignment with the Town. There will be a meeting on October 2 at 5:00 PM at Trinity Church on the Preservation Society's determination of the Historic District in the Village of Nunda. The Mayor will be following up with more information. The Village would like to hold a Tri-Board meeting with the Town and School District on Monday October 23, 2023, at 7:00 PM.

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POLICE REPORT

Councilperson Hillier noted that there was no Police Commissioners meeting due to the Labor Day Holiday. The Board reviewed Chief Dale's written report. Supervisor Walker mentioned that the Town's insurance policy requires Drivers License numbers of all Police personnel.

ASSESSOR'S REPORT

None

HIGHWAY REPORT

The Department has been finishing up Chip sealing and paving. Rick mentioned that the sander for the 550 Truck needed to be ordered. **There was a motion** to purchase a sander for approximately \$6,700.00 made by Councilperson Forrester, seconded by Councilperson Hillier, and carried 5-0. Councilperson Forrester mentioned that we will need to determine whether to transition between a 16-year equipment cycle or a 12-year cycle. The equipment reserve is in good shape. The transition of Main Street in Dalton from a County road to a Town road is coming along fine and should be finished before winter. The process of gathering needed information for BBS Accounting to prepare the CHIPs funding application has begun; the final number is \$295,223.46. The hedgerow on the new parcel given to the Union Cemetery has been cleaned out. Rick mentioned that he would be continuing to act as the Cemetery Superintendent for the next couple of years. He also said that the security company for the Hay Road Highway building was Siemens. The outbuildings at the Highway building will now be covered by our insurance company.

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

Supervisor Walker said that BBS Accounting Services recommended that we pass a resolution to spend the \$164,717.46 in ARPA money.

RESOLUTION #9 OF 2023:

RESOLVED; that the Town of Nunda will transfer the moneys received from the County of Livingston for the American Recovery Plan Act; the amount of \$82,358.74 being received in July of 2021, and the amount of \$82,358.72 being received in July of 2022, for a total amount received of \$164,717.46 to be moved to the General Fund to be spent in accordance with the U.S. Treasury Final Rule as it relates to Revenue Loss during the Corona Virus Pandemic. **A motion was made** by Councilperson Forrester to adopt this resolution, seconded by Councilperson Blair, and carried 5-0.

The Monthly Budget Report and Supervisor's Statement were presented and discussed. The BBS Accounting Services contract was presented. **There was a motion** to approve the 2024 Contract from BBS Accounting Services, in the Amount of \$11,800.00 for Accounting Services and \$2,300.00 for Payroll Services, made by Councilperson Forrester, seconded by Councilperson Hillier, and carried 5-0.

INFORMATION TECHNOLOGY

The Assessor will be purchasing a new computer and software (Microsoft Office) from Hurricane Systems.

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CLERK REPORT

The monthly Town Clerk Report was presented and discussed. There were proposals for a new Telephone System presented by Spectrum and RelComm. The RelComm quote was \$5,553.00 for Installation, Hardware/Software, and \$983.40 per year for Maintenance and Support. The quote from Spectrum was a one-time \$99.00 installation fee plus the normal per month fees for the phone/fax lines and internet of \$596.15 per month. **There was a motion** to approve the Spectrum quote for the new Telephone System made by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

JUSTICE REPORT

The August report for Judge Stoufer and the July and August reports for Judge Love were presented and discussed.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Morris to accept all reports, seconded by Councilperson Hillier, and carried 5-0.

AUDIT BILLS

The Audited and signed abstracts for the month of August were:

- ❖ General Fund Vouchers numbered 221 - 249, in the amount of \$49,572.22 as set forth in abstract number G-9, dated 09/12/23.
- ❖ Highway Fund Vouchers numbered 155-173, in the amount of \$76,624.05 as set forth in abstract number H-9, dated 09/12/23.
- ❖ Police Fund Vouchers numbered 46 - 52, in the amount of \$5,957.91 as set forth in abstract number P-9, dated 09/12/23.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

COMMUNICATIONS

- The Rotary Club of Nunda is working on starting a Shredding project for Town and Village residents.

OLD BUSINESS

The discussion continued about plans to use the County ARPA funds (\$20,000.00 for specific one-time need for projects in parks, recreation and/or tourist category). Supervisor Walker mentioned that our Attorney has drawn up an Agreement for Recreation Services and Improvements for Kiwanis to sign. The County is waiting to receive this before releasing the funds.

Councilperson Hillier reminded the Board that we will need to address the boiler heating system.

The Supplemental Spousal Liability Insurance declination form was discussed. The Town Clerk will contact the Association of Towns for more information.

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NEW BUSINESS

The 2024 Tentative Budget was distributed and discussed. This Budget has come in under the tax cap. **There was a motion** to hold a Public Hearing on the 2024 Tentative Budget at 7:00 PM on October 10, 2023, during the regularly scheduled Town Board meeting, made by Councilperson Hillier, seconded by Councilperson Forrester, and carried 5-0.

There was a motion to hold a Public Hearing on the updates and revisions to the Joint Town and Village Zoning Law at 7:30 PM on October 10, 2023, during the regularly scheduled Town Board meeting, made by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Hillier, seconded by Councilperson Blair, and carried 5-0.

The meeting was adjourned at 8:32 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk