

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Wednesday January 10, 2024, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing - *absent*

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

VISITORS

Beverly Sackett

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all councilpersons present.

PLEDGE TO THE FLAG

All stood as Tim Cassidy led the pledge.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meetings:

- Year-End Town Board Minutes of 12/26/2023
The motion was made by Councilperson Hillier, seconded by Councilperson Blair, and carried 5-0.
- Organizational Town Board Minutes of 1/2/2024
The motion was made by Councilperson Forrester, seconded by Councilperson Hillier, and carried 5-0.

CHANGES TO AGENDA

The regularly scheduled meeting of the Town Board, to be held on Tuesday, January 9, 2024 had to be re-scheduled due to power loss at the Government Center.

PRIVELEGE OF THE FLOOR

None

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CEO/ZEO

Mark Mullikin's written report was reviewed and discussed. Mark presented a Two-year Preventive Maintenance agreement on the Government Center boiler from Van Hook in the amount of \$595.00 per year. **There was a motion** to approve the contract made by Councilperson Blair, seconded by Councilperson Morris and carried 5-0.

HISTORIAN'S REPORT

The Board reviewed Valerie Griffing's written 2023 Annual report.

PLANNING BOARD REPORT

The minutes of the Planning Board Meeting were presented for review only. Chairman Pierce recapped the Public Hearing held at the Planning Board meeting on 1/3/24. There is a vacancy on the Planning Board that should be filled in the next couple of weeks. Both parcels (Tillack/Bugman) presented for subdivision were approved.

POLICE REPORT

Councilpersons Hillier and Morris discussed the Police Department's end of year expenditures. Donald Wilcox will be joining the Police Commissioners in the position vacated by Mel Allen. Chief Dale is obtaining quotes to replace the Police SUV.

HIGHWAY REPORT

Parts are in for Dana's truck. The new fuel tank is in and wired up. There was a discussion on how to dispose of used oil. Councilperson Forrester, Supervisor Walker and Highway Superintendent Cassidy are working through the transition of the new Highway Superintendent. **There was a motion** to surplus the rotted fuel tank made by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0. Allen Jones is working out very well as the newest member of the Highway crew. There was a discussion on the Livingston County Highway Department's "Agreement to spend Highway Funds". The form needs to be turned in to the County by February 15, 2024.

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

Supervisor Walker discussed her monthly statement and the Budget report. She mentioned that there were some items in the report that were unclear, and she would be contacting BBS Accounting for clarification. **There was a motion** to make the recommended budget modifications as presented by BBS Accounting LLC made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

INFORMATION TECHNOLOGY

The phones do not work in the new Hay Road building.

CLERK AND JUSTICE REPORTS

The monthly Town Clerk and Justice Reports were presented and discussed.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Hillier to accept all reports, seconded by Councilperson Blair, and carried 5-0.

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AUDIT BILLS

The original Audited and signed abstracts for the months of December/January had to be modified; there were two vouchers posted to the Highway fund that should have been posted to the General Fund. Highway vouchers #5 for \$250.00 and #8 for \$475.00 were transferred to the General Fund. The adjusted abstracts were then as follows:

- ❖ General Fund Vouchers numbered 1-26, in the amount of \$61,963.16 as set forth in abstract number G-1, dated 1/9/24.
- ❖ Highway Fund Vouchers numbered 1-9 (#5/#8 void), in the amount of \$9,129.55 as set forth in abstract number H-1, dated 1/9/24.
- ❖ Police Fund Vouchers numbered 1-5, in the amount of \$7,418.08 as set forth in abstract number P-1, dated 1/9/24.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

COMMUNICATIONS

- Our US Representative, Claudia Tenney, will be holding mobile office hours in the Government Center board room on February 7, 2024, from 1:00 PM until 3:00 PM.

OLD BUSINESS

- A. The Certificate of Insurance has been ordered for Livingston County regarding the Pickleball Court.

NEW BUSINESS - None

As there was no further business **a motion was made** to adjourn the meeting by Councilperson Morris, seconded by Councilperson Blair, and carried 5-0.

The meeting was adjourned at 8:06 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk