

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 12, 2023, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp - *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale – *absent*

Historian: Valerie Griffing

Hwy Superintendent: Rick Moran

Hwy Superintendent Elect: Tim Cassidy

Deputy Highway Superintendent: Dana Wood

Planning Board Chairman: Alex Pierce

VISITORS

Pam Moran, Aaron Benton, Vicky Nichols

NEWLY ELECTED SWORN IN

Being duly elected at the Regular Town Election on November 7, 2023, Supervisor Merilee Walker, Councilperson Martha Blair, Councilperson Michael Hillier and Highway Superintendent Timothy Cassidy Sr. were sworn in prior to the commencement of this meeting.

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Rick Moran led the Pledge of Allegiance.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 11/14/23.

The motion was made by Councilperson Morris, seconded by Councilperson Blair, and carried 5-0.

PRIVILEGE OF THE FLOOR

Aaron Benton and Vicky Nichols of Maple City Financial Services presented their proposal to provide Insurance to the Town of Nunda through NYMIR. Their proposal totaled \$49,947.00 which included all coverages presently provided by Selective Insurance. The Board decided to discuss the proposal and find out if even more savings could be provided if the deductible amounts were raised. Mr. Benton and Ms. Nichols left the meeting at 7:40 PM.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 12, 2023, at 7:00 PM

Draft

CEO/ZEO REPORT

The Board reviewed Mark Mullikin's written report. Mark discussed the ADA access to the building. He received a quote from Jeff Benjamin at Westside Medical to replace the outdoor handicap lift in the amount of \$19,700.00. This amount includes a 5-year parts and labor warranty. They also offer a preventive maintenance plan. Westside Medical also told Mark that they could install an aluminum ramp, but it would be a couple thousand more than the lift. Mark also met with a representative from Van Hook Service Co. about the boiler system and need for a preventive maintenance contract. The consensus was that the Board should pursue grants for these items.

Councilperson Forrester mentioned that he'd been made aware of a property at 1744 Main Street in Dalton that had garbage piled outside one of the apartments in that building. Mark was aware of the property and had spoken with the owner. Supervisor Walker said that there was also a similar situation with a property on Nunda-Byersville Road; Mark said he was working on that problem as well. Mark thanked Rick Moran for his service with the Town.

HISTORIAN REPORT

Valerie Griffing passed out her annual Christmas Trivia Quiz. Everyone thanked Val for her continuing hard work.

PLANNING BOARD REPORT

The Minutes of the 12/5/23 Planning Board Meeting were presented for review only. Alex told the Board that the Planning Board had accepted Tim Cassidy's resignation, with regrets and thanks for the many years of service to the Board. There were no issues noted with turning the water line for the Greenway Campground east on Halstead Road instead of north on Route 408. Work is continuing on updating the Comprehensive Plan; there will be a working meeting at the Government Center on Saturday 12/16/23 at 8:00 AM.

POLICE REPORT

Chief Dale's written report was presented and discussed. The Joint Town/Village Police Commissioners met with all of the officers for pizza and wings. At the Commissioners meeting, end of year purchases were approved for an AED, and also 3 Tasers at a cost not to exceed \$1,300.00 per unit. There was a request made to give a \$1.00 per hour raise for all officers effective January 1, 2024. **There was a motion** to approve this raise made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

ASSESSOR'S REPORT – None

HIGHWAY REPORT

Rick praised the men for keeping up with all the work while he was in and out of Town. There are problems with the Mack truck as evidenced by bills in the abstract. There will be an additional \$9,000.00 in bills to come. There was work on Short Tract Road and with the Town of Portage which will mean additional revenue. All material that was sold at the auction was picked up by Teitsworth except for the porch pillars. Brush cutting on Fox Hill and Snyder roads has been done. Snow fences have been put up. Wages for the new Highway employee, Alan Jones, were discussed. Supervisor Walker mentioned that Workforce Development at the County level

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 12, 2023, at 7:00 PM

Draft

provides payment of \$3,000.00 towards the \$3,400.00 tuition for a class B truck driver's license at the Mount Morris BOCES campus. A DOT physical and a permit are required to begin the training. **There was a motion** that Alan Jones be paid \$23.43 per hour plus the difference in cost for CDL training, with a total probationary period of six months. After three months, and a preliminary evaluation, his wage is to be increased by .50 per hour. Upon satisfactory achievement of the CDL license (targeted at 6 months) the hourly rate will be re-evaluated. **The motion was made** by Councilperson Forrester, seconded by Councilperson Morris and carried 5-0.

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

The Monthly Budget Report and Supervisor's Statement were presented and discussed. Supervisor Walker pointed out that we received the Mortgage Tax in the amount of \$13,142.54. She also mentioned that the CHIPS money was expected by the 14th of December. Budget modifications provided by BBS Accounting will not be acted upon until the end-of-year meeting.

INFORMATION TECHNOLOGY

Hurricane Technologies sent an email stating that they would be adding "endpoint monitoring services" to our managed systems at an additional cost of \$3.00 per month. **There was a motion** to allow these services made by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

CLERK REPORT

The monthly Town Clerk Report was presented and discussed.

JUSTICE REPORT

The October reports for Judge Stoufer and Judge Love were presented and discussed. The Village has voted to abolish the Office of Village Justice at the end of the current term.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Hillier to accept all reports, seconded by Councilperson Forrester, and carried 5-0.

AUDIT BILLS

The Audited and signed abstracts for the month of November were:

- ❖ General Fund Vouchers numbered 312-337, in the amount of \$14,235.48 as set forth in abstract number G-12, dated 12/12/23. (#317 to Access Lifts was deleted, #322-RG&E for Dalton Lights was lowered to \$491.70 to not pay for LED installation)
- ❖ Highway Fund Vouchers numbered 224-246, in the amount of \$69,532.44 as set forth in abstract number H-12, dated 12/12/23.
- ❖ Police Fund Vouchers numbered 66 - 70, in the amount of \$1,592.45 as set forth in abstract number P-12, dated 12/12/23.

A motion was made to approve the audited abstracts by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 12, 2023, at 7:00 PM

Draft

COMMUNICATIONS

The need for annual Sexual Harassment training was discussed; training is available in various formats and online.

The Livingston County Industrial Development Agency is holding a Public Hearing on tax abatements for the Greenway Campground. The hearing is scheduled for Thursday December 28, 2023, at 1:00 PM.

OLD BUSINESS

The discussion continued about plans to use the County ARPA funds (\$20,000.00 for specific one-time need for projects in parks, recreation and/or tourist category) for a Pickle Ball court at Kiwanis Park. The application to the County was submitted by Supervisor Walker.

Councilperson Blair stated that there will be an inspector coming Thursday 12/14/23 to check the progress on the court.

NEW BUSINESS

RESOLUTION #12 OF 2023

RESOLVED: To approve signing the Inter-Municipal Government Agreement Extension with the County of Livingston, New York, for machinery, tools, equipment and service sharing commencing January 1, 2024, through December 31, 2024.

The motion was made by Councilperson Blair, seconded by Councilperson Morris and carried 5-0.

Dates were set for the following meetings:

- A. The Town Board End of Year meeting will be Tuesday December 26, 2023, at 7:00 PM.
- B. The Town Board Organizational meeting will be Tuesday January 2, 2024, at 7:00 PM.
- C. A Joint Town/Village meeting will be held immediately following the Tri-Board meeting at the School on Monday, January 29, 2024.

A FAREWELL TO RICK MORAN – RETIRING HIGHWAY SUPERINTENDENT

There was a motion to extend Rick's Health Insurance, as it currently stands, through April of 2024 (post separation). **The motion was made** by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

Councilperson Forrester wanted to go on record recognizing Rick Moran for his 16 years of service: "People take your position for granted. The roads are in far better shape today than they were when you first took over. We put a big focus on road improvement and putting materials into the road. We have an equipment plan now that balances affordability with the necessity of keeping that equipment up, as we see with the expense of the equipment. You played a key role in community projects including the Nunda Veterinary Clinic building, Once Again Nut Butter's facility and in the state-of-the-art new Highway Facility. One thing I can say, above all else, is that you're an incredibly hard worker. In the eight years we've worked together, when the snow is falling, you're out on the 550 at 5:00AM at the latest and I usually flicked my porch lights at you as you drove by. You're out working with the guys, and you've been incredibly loyal and hard-working for the town. I wanted to say thank you and how much I appreciate your service to the Town."

There was a brief hiatus while the Board and guests enjoyed cake in Rick's honor.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday December 12, 2023, at 7:00 PM

Draft

Dana Wood's disability payments were discussed. There were 83.4 hours overpaid. BBS Accounting will take care of this by withholding overtime pay until the balance is paid.

ADJOURNMENT

As there was no further business, **there was a motion** to adjourn the meeting made by Councilperson Blair, seconded by Councilperson Forrester, and carried 5-0.

The meeting was adjourned at 9:25 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk