

MINUTES OF THE YEAR-END
NUNDA TOWN BOARD MEETING
Tuesday December 26, 2023, at 7:00 PM
Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker
Councilperson: Martha Blair
Councilperson: James Forrester - *absent*
Councilperson: Michael Hillier
Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*
CEO/ZEO: Mark Mullikin - *absent*
Police Chief: Ryan Dale - *absent*
Historian: Valerie Griffing – *absent*
Highway Superintendent: Rick Moran - *absent*
Highway Superintendent Elect: Tim Cassidy

VISITORS

None

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one councilperson absent.

PLEDGE TO THE FLAG

All stood and recited the Pledge of Allegiance

CHANGES TO AGENDA

None

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Town Board Minutes of 12/12/23.
- Councilperson Blair requested that the wording of the minutes be changed from “an inspector” to “a contractor” in her report in the Old Business section with regards to the Pickleball Court. After this amendment is done;

The motion was made by Councilperson Hillier, seconded by Councilperson Blair, and carried 4-0.

COMMUNICATIONS

- Supervisor Walker reminded the board that the 2024 Organizational meeting is scheduled for Tuesday 1/2/23 at 7:00 PM.
- There was discussion regarding the New York State Governor signing legislation that will move all elections to even-numbered years.

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- The invoice from Pro Form Gutters was \$50.00 higher than estimated due to a damaged fascia board.
- It was decided to put the position of Supervisor of the Town of Nunda on the ballot to change the term of office to 4 years. Clerk is to contact Gary Nageldinger for the proper procedure.

AUDIT BILLS

The Audited and signed abstracts for the month of December were:

- ❖ General Fund Vouchers numbered 338-347, in the amount of \$7,844.24 as set forth in abstract number G-13, dated 12/26/23.
- ❖ Highway Fund Vouchers numbered 247-255 in the amount of \$8,098.98 as set forth in abstract number H-13, dated 12/26/23.
- ❖ Police Fund Voucher number 71 in the amount of \$144.00 as set forth in abstract number P-13, dated 12/26/23.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Blair and carried 4-0.

TRANSFER OF FUNDS – BUDGET MODIFICATIONS RESOLUTION #13 of 2023

BE IT RESOLVED; that BBS Accounting LLC, acting as Comptroller for the Town of Nunda, be authorized to make necessary budget modifications to individual line items from all funds to reflect budgetary expenditures more accurately for the end of the 2023 Fiscal Year.

There was a motion to adopt this resolution made by Councilperson Blair, seconded by Councilperson Hillier and carried 4-0

OLD BUSINESS

- A. NYMIR Insurance quote from Maple City Financial Services
 1. **A motion was made** to raise the deductible to \$2,500.00 by Councilperson Hillier, seconded by Councilperson Morris and carried 4-0. This would save the Town \$1,766.00 on the Inland Marine portion and \$1,018.00 on the Property portion. Also, by deleting the old Highway Building, there will be an additional \$1,200.00 savings on the policy.
 2. **A motion was made** to accept the Maple City Financial Services insurance quote upon amendment of the quote to include the deductible adjustment. The motion was made by Councilperson Morris, seconded by Councilperson Hillier and carried 4-0.
- B. Pickleball Court
 1. **A motion was made** to authorize Supervisor Walker to sign the Subrecipient Agreement between the Town of Nunda and the County of Livingston to accept the \$20,000.00 granted through the Coronavirus State and Local Fiscal Recovery Funds portion of the American Rescue Plan Act. The motion was made by Councilperson Hillier, seconded by Councilperson Blair and carried 4-0.
- C. New Highway Employee – Acting Highway Superintendent Cassidy mentioned that Allen Jones was doing well. He has started his CDL training. He needs to be signed up with the Teamsters Union for benefits and dues as well as with Unifirst for uniforms.

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NEW BUSINESS

- A. Highway P.O. Box – **A motion was made** to eliminate Post Office Box 580 and have all Town mail forwarded to the main P.O. Box 699. The motion was made by Councilperson Blair, seconded by Councilperson Hillier and carried 4-0.
- B. Outdoor Pantry – The freestanding wooden food pantry constructed by Eagle Scout Xander Woodward is being vandalized at its present location in the Village Park. Mayor Morgan requested to move it to the Government Center grounds. A motion was made to allow this structure to be placed at the Government Center made by Councilperson Morris, seconded by Councilperson Hillier and carried 4-0.
- C. Highway Superintendent Elect, Tim Cassidy mentioned that there was an electric man-lift and a hoist that belong to the former Superintendent left at the new Highway Building. Tim isn't sure whether these pieces of equipment have been donated to the Town or if they will be taken back. The consensus was that, if they are being donated, the Town needs something in writing from Rick Moran. Councilperson Hillier also mentioned that as Tim is presently acting as Superintendent, he doesn't need to wait until January 1, 2024, to start using the Chevy truck.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Morris, seconded by Councilperson Hillier, and carried 4-0.

The meeting was adjourned at 7:25 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk