

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday February 13, 2024, at 7:00 PM

## PERSONS PRESENT

### TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

### RECORDING CLERK

Tamara McCallum

### PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

### VISITORS

Todd Galton; President - Keshequa School Board, Justin Bennett – President BBS Accounting Services LLC

### CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all councilpersons present.

### PLEDGE TO THE FLAG

All stood as Councilperson Morris led the pledge.

### ADOPTION OF MINUTES

**A motion was made** to adopt the minutes of the following meeting:

- Regular Board Meeting of January 6, 2024  
**The motion was made** by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

### CHANGES TO AGENDA

None

### PRIVELEGE OF THE FLOOR

Justin Bennett – BBS Accounting Services, LLC – President was present to respond to questions about the 2023 Year-End budget report. As the ARPA money received has not been officially forgiven, the consensus was to continue to show the \$164,717.49 as a liability on the fund line A630 Due to Other Governments-ARPA. All questions to Justin were answered satisfactorily, and Justin left the meeting at 7:40 PM.

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Tuesday February 13, 2024, at 7:00 PM

## CEO/ZEO

Mark Mullikin's written report was reviewed and discussed. Mark requested permission to purchase "Cloud-Permit" permitting software at a cost of \$1,250.00 per year with a one-time set up fee of \$250.00. Mark stated that this software would provide time and cost savings for him. He is presently using this system in the Village of Mount Morris and is presenting this same system to the Town of Portage and the Town of West Sparta is already on board. Councilperson Forrester asked if this system captured only publicly available data and therefore low risk. Mark replied that there were no social security numbers or other high-risk information stored in this system. **There was a motion** to approve this purchase made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

## HISTORIAN'S REPORT

The Board reviewed Valerie Griffing's written report. She reported that she was working on the Rattlesnake Hill Wildlife Management area as well as preparing to document the once-in-a-lifetime Total Solar Eclipse that will occur in Nunda on April 8, 2024.

## PLANNING BOARD REPORT

The minutes of the Planning Board Meeting were presented for review only. Chairman Pierce thanked the joint Town/Village boards for taking the action to appoint new members to the Planning Board.

## POLICE REPORT

Supervisor Walker thanked the Chief for attending this evening's meeting. Chief Dale discussed his written report. The minutes of the Police Commissioners meeting were presented for review only. The Chief discussed the ongoing search for new vehicles for the department. He was told that the County Highway department would decal the new vehicles for free. The Discovery Law grant has been renewed and Greg McCaffrey emailed the Chief that new computers for the vehicles, known as "Tough Books", would be covered under this grant. More information will be presented at the next Police Commissioners Meeting.

## HIGHWAY REPORT

Highway Superintendent, Tim Cassidy reported that everything was going well. The Agreement to Spend Highway Funds form has been completed and was ready for the Board's signature. **There was a motion** to sign the Agreement made by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0. The waste oil system is in place and working well. The flagpole has been fitted with a solar light. We need to anticipate our gravel needs for two years and will then be looking for a firm to process the crusher run from the gravel pit owned by the Village. **There was a motion** to purchase a part for the leaf machine to convert it from gas to diesel made by Councilperson Morris, seconded by Councilperson Forrester and carried 5-0. **There was a motion** to allow Tim to surplus a fuel tank and oil tanks made by Councilperson Morris, seconded by Councilperson Forrester. The Highway Committee got a price for scrap on these tanks of .10 per pound and agreed to offer them to the public for \$50.00 each. Tim will be taking a trailer, skid steer, and various other pieces of equipment to Teitsworth for auction. Tim will be going to the annual Advocacy Day conference in Albany on March 5th and 6th. All vehicles have been inspected. Todd Galton commended the Highway Department on the

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excellent job they did on Picket Line Rd. The 2024 Nunda Clean-up Day has been set for May 11<sup>th</sup>. Tim will be getting bags to Martha for Earth Day 2024.

## **SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT**

Supervisor Walker discussed the Budget report and Statement. She also provided an annual statement of the 2023 Town of Nunda earnings. The total was \$565,753.00. Supervisor Walker mentioned that the clerk had given her the entire amount of Town Taxes before the end of January.

## **INFORMATION TECHNOLOGY**

The new phone system for the Government Center has been installed and is operational.

## **CLERK AND JUSTICE REPORTS**

The monthly Town Clerk and Justice Reports were presented and discussed.

## **ALL REPORTS/ONE MOTION**

**A motion was made** by Councilperson Hillier to accept all reports, seconded by Councilperson Forrester, and carried 5-0.

## **AUDIT BILLS**

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 27-51, in the amount of \$120,112.00 as set forth in abstract number G-2, dated 2/13/24.
- ❖ Highway Fund Vouchers numbered 10-28, in the amount of \$25,113.39 as set forth in abstract number H-2, dated 2/13/24.
- ❖ Police Fund Vouchers numbered 6-10, in the amount of \$2,399.41 as set forth in abstract number P-2, dated 2/13/24.

**A motion was made** to approve the audited abstracts by Councilperson Morris, seconded by Councilperson Forrester and carried 5-0.

## **COMMUNICATIONS**

- Snyder Brothers announced a raise in rates for cremation and grave openings. The Town agreed to charge \$50.00 more than our cost. **There was a motion** to raise the Town rate for cremation/grave openings made by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0. There was discussion regarding the Cemetery Superintendent's position.
- The Youth Recreation Report was presented and discussed.
- A thank-you card was received from the proprietors of the Van Hook Service Co.
- The board discussed the purchase of 100 pairs of LIVCO SOL eclipse viewing glasses. **There was a motion** to purchase these glasses made by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0. The glasses will be available at the Town Clerk's office.

## **OLD BUSINESS**

- A. The Town is awaiting the \$20,000.00 ARPA fund distribution for the Pickle Ball court.
- B. There was a discussion on what to do about the inside and outside elevators in the Government Center. Tim Cassidy offered to look over the outside elevator himself.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

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**NEW BUSINESS**

- A. There was a discussion on who to nominate as Senior Citizen of the Year for the Town of Nunda. Several names were mentioned. Supervisor Walker asked that the board members think about it and get back to her.

As there was no further business **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Forrester, and carried 5-0.

The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Tamara McCallum  
Nunda Town Clerk