

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday April 9, 2024, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

VISITORS

Brett Murray

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Councilperson Blair led the pledge.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of March 12, 2024.

The motion was made by Councilperson Forrester, seconded by Councilperson Hillier, and carried 5-0.

CHANGES TO AGENDA

None

MOWING BID AWARD

There was only one bid received for the Mowing and Trimming contract for the Dalton Union Cemetery. Supervisor Walker opened the bid and announced it was from Shafer Landscape, LLC in the amount of \$4,950.00. **There was a motion** to accept the bid made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0. The clerk will send a letter of award to Shafer Landscape, LLC.

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CEO/ZEO

Mark Mullikin reviewed his written report. He attended the annual training at RIT from FLBOA and received his certification. Permits are going out. Mark is uncertain whether the Family Dollar/Dollar Tree project is still viable as updated prints and site plans have not been received.

HISTORIAN'S REPORT

The Board reviewed Valerie Griffing's written report. She reiterated that she would love as many people as possible to fill out her survey regarding the 4/8/24 Solar Eclipse. The Historical Society got a grant from the Morris Ridge Solar Corp. to clean the locks and re-dedicate the Historical marker at the lock site on Route 436 at the west edge of the Village.

PLANNING BOARD REPORT

There was no Planning Board meeting in April. Alex commented that the County Planning board would be recognizing Mark Mullikin as a member of that board serving for West Sparta. He echoed Mark's comments on the lack of knowledge regarding the Family Dollar project. Work continues on the joint Town/Village Comprehensive Plan.

POLICE REPORT

The Board reviewed and discussed Chief Dale's written report. There was no Police Commissioners meeting in April. The department is continuing to shop for vehicles using the most cost-effective methods.

HIGHWAY REPORT

The board reviewed and discussed the Highway Superintendent's written report. Allen Jones has received his CDL permit. The millings taken from the school, plus the concrete cinderblocks dumped at Cooperville Road will be crushed to use at the new Highway Building. Bids are being received from vendors to perform this crushing and will be ready by next month's meeting. The new truck's delivery is now anticipated to be December or January. There will be several trees taken down in Dalton, Union Cemetery and other areas in town. As Allen Jones has refused coverage for the Teamsters Union Health and Hospital insurance, he is to be paid a stipend of \$1,500.00 payable quarterly. The Dalton brush pick-up will be held daily from April 15 through April 25. A reminder that the Town/Village Clean-up Day will be May 11, 2024.

Resolution #1 of 2024

To appoint Timothy Cassidy Sr. to the Livingston County Traffic Safety Board as the representative of the Town of Nunda. **A motion was made** to accept this resolution by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

ASSESSOR'S REPORT - none

SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT

Supervisor Walker discussed the Budget report and Supervisor's and ARPA statements. Supervisor Walker said she would be talking to BBS Accounting about inaccurate postings to both Revenue and Appropriation codes on the Monthly Budget reports. The Annual Financial Reports for the Town and Police Department have been completed but the State has questions that need to be answered before they can be certified. The lease for Tri-County Medical has been re-written and sent to Tri-County for their signature. The lease keeps the amount of rent for the building at \$1,000.00 per year for the next 3 years.

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INFORMATION TECHNOLOGY

The firebox lines have been replaced by a Star Link cellular system monitored by General Security. The back up batteries were replaced by Tim Cassidy and are working well.

CLERK AND JUSTICE REPORTS

The monthly Town Clerk and Justice Reports were presented and discussed.

Resolution #2 of 2024

To approve the Supervisor's audit of the Town Clerk's records for the year 2023.

Whereas: The State of New York, and the Town of Nunda require the Town of Nunda Clerk Records to be audited annually and,

Whereas: The records of the Nunda Town Clerk, Tamara McCallum, were audited by the Nunda Town Supervisor, Merilee Walker, for the year 2023, and the Nunda Town Board has reviewed this audit, now therefore be it;

Resolved, that the Town Board of the Town of Nunda approves the audit of the Town Clerk Records for the year 2023.

There was a motion to approve this Resolution made by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Hillier to accept all reports, seconded by Councilperson Blair, and carried 5-0.

AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 78-106, in the amount of \$14,060.17 as set forth in abstract number G-4, dated 4/9/24.
- ❖ Highway Fund Vouchers numbered 49-68, in the amount of \$15,375.27 as set forth in abstract number H-4, dated 4/9/24. Voucher #69 is void. After discussion, Voucher #70 in the amount of \$6,656.29, payable to Deckman Oil, was added to the abstract.
- ❖ Police Fund Vouchers numbered 18-23, in the amount of \$1,802.14 as set forth in abstract number P-4, dated 4/9/24.

A motion was made to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

COMMUNICATIONS

None

OLD BUSINESS

- A. The Town has received the \$20,000.00 ARPA fund distribution for the Pickle Ball court.
- B. There was a discussion on what to do about the inside and outside elevators in the Government Center. Access Lifts has been contacted several times but still hasn't scheduled a time to examine the lift. Tim believes there is something wrong with the computer communication board.

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NEW BUSINESS

- A. Councilperson Blair mentioned that, at the last Tri-Board meeting, School Superintendent Lesley Powers had mentioned that she would like to see the Youth Recreation returned to the School. Councilperson Blair asked whether there was any objection to that. park. It was mentioned that during the Village Board meeting, the consensus was that they would continue to hold the activities at Kiwanis Park. A discussion ensued about the merits of having the activities at the School since the children wouldn't have to be bussed back and forth to the park after eating their breakfast and lunch. There is another Tri-Board meeting scheduled for May 20, 2024, where this discussion can continue.

- B. Alex Pierce mentioned that other Towns were charging Utility companies a fee to work along their highways. He wondered if that would be a possible revenue source for the Town of Nunda. The Board agreed that this would be a good idea and should be explored.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Forrester, seconded by Councilperson Hillier, and carried 5-0.

The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Tamara McCallum
Nunda Town Clerk