

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday July 9, 2024, at 7:00 PM

*Draft*

## PERSONS PRESENT

### **TOWN BOARD**

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier - *absent*

Councilperson: Randall Morris

### **RECORDING CLERK**

Tamara McCallum

### **PERSONNEL**

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

### **VISITORS**

Beverly Sackett, Steve Howarth (7:09 – 7:14 PM)

### **CALL TO ORDER**

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with one Councilmember absent.

### **PLEDGE TO THE FLAG**

All stood as Mark Mullikin led the pledge.

### **ADOPTION OF MINUTES**

**A motion was made** to adopt the minutes of the following meeting:

- Regular Board Meeting of June 11, 2024.

**The motion was made** by Councilperson Blair, seconded by Councilperson Forrester, and carried 4-0.

### **CHANGES TO THE AGENDA**

None

### **CEO/ZEO**

Mark Mullikin reviewed his written report. Permits are still coming in regularly. He was in court today for code violations at a residence on Cooperville Road. If not remedied, the case will be back in court next month for fines to be issued. Cloud Permit software is up and working well. Residents will be able to complete applications for building permits online. Chairperson Morris requested an update on the Nunda Ranch. Mark replied that he was waiting for an engineer to give the okay for the barn to be used as a wedding venue. It was mentioned that traffic should be routed down to Barkertown Road instead of onto Route 436.

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## **VISITOR**

Supervisor Walker recognized visitor Steven Howarth. He was complaining about being harassed while driving his farm tractor on town roads. Councilperson Morris requested that he bring his complaint to the Chief of Police for a response.

## **ASSESSOR'S REPORT**

The clerk mentioned that the 2024 Final Assessment Roll was available in her office.

## **HISTORIAN'S REPORT**

The Board reviewed Valerie Griffing's written report. She reported that the Americana Day celebration's History Wagon tours were a great success. She will be taking the rest of the summer off and will attend the Government Historians meeting in September.

## **PLANNING BOARD REPORT**

The Planning Board minutes of 7/2/24 were presented and discussed. The board will be holding two Public Hearings at the next regularly scheduled meeting on August 6, 2024: one for another subdivision of the property at 9050 Route 408 and one for a proposed Mini-Storage facility just north of the intersection of Route 70 and Route 408. There will be a work session on the Comprehensive Plan to be held at the Government Center on Tuesday July 30, 2024, at 6:30 PM. Town and Village officials will be invited to attend.

## **POLICE REPORT**

Councilperson Morris discussed Chief Dale's written report. The Police Department's server crashed and had to be replaced on an emergency basis in order to run the SJS reporting system. Wellsville Tech built a new server at a cost of \$3,079.40 (invoice included in this month's Police Abstract). It was also noted that the desktop computers will have to be replaced due to their age and incompatibility with new software. This will cost approximately \$3,000.00. It was agreed that Supervisor Walker and Mayor Morgan would meet to discuss these expenditures. **A motion was made** that the Supervisor and the Mayor discuss the best way to meet the Police Departments IT equipment needs. **The motion was made** by Councilperson Morris, seconded by Councilperson Blair and carried 4-0. The department will also need to purchase new ammunition.

## **HIGHWAY REPORT**

The board reviewed and discussed the Highway Superintendent's written report. Air compressor has been repaired and needs to be inspected every year. Benjamin Tree Care will grind all 16 of the downed tree stumps for \$3,250.00. **There was a motion** to allow Benjamin Tree Care to grind the tree stumps made by Councilperson Forrester, seconded by Councilperson Blair and carried 4-0. Next week the DIs will be installed in Dalton. Tim is looking into replacing the 2-way radio batteries. He will be meeting with the County to go over the CHIPs reporting. Surplused items will be at auction on August 12. Tim will be going in for lower back surgery on August 6<sup>th</sup>.

## **SUPERVISOR'S STATEMENT & MONTHLY BUDGET REPORT**

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for June 2024. Several account balances were questioned and will be brought up with BBS Accounting Services. It was mentioned that the Village is discussing the viability of paying quarterly payments on all invoices over \$20,000.00.

*Councilperson Forrester left the meeting at 8:09 PM.*

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## **CLERK AND JUSTICE REPORTS**

The monthly Town Clerk and Justice Reports were discussed.

## **ALL REPORTS/ONE MOTION**

**A motion was made** by Councilperson Blair to accept all reports, seconded by Councilperson Morris, and carried 3-0.

## **AUDIT BILLS**

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 174-200, in the amount of \$11,113.30 as set forth in abstract number G-7, dated 7/9/24.
- ❖ Highway Fund Vouchers numbered 112-129, in the amount of \$97,462.97 as set forth in abstract number H-7, dated 7/9/24.
- ❖ Police Fund Vouchers numbered 33-42, in the amount of \$5,699.06 as set forth in abstract number P-7, dated 7/8/24.

**A motion was made** to approve the audited abstracts by Councilperson Morris, seconded by Councilperson Blair and carried 3-0.

## **COMMUNICATIONS**

A letter from NYMIR was distributed. The letter encouraged the use of Master Battery Disconnect Switches on all Highway Equipment. It was noted that our Highway Department is in compliance with this.

## **OLD BUSINESS**

- A. Inside/Outside Elevators: The clerk met with a representative from Bison Elevator. The plans for the lift and the elevator were supposed to be stored inside the machine (lift) and in the basement equipment room (elevator). Both plans are missing. Clerk will instruct Bison Elevator to purchase a new set of prints for the lift for \$350.00.

## **NEW BUSINESS**

None

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Morris, and carried 3-0.

The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Tamara McCallum  
Nunda Town Clerk