

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday October 08, 2024, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

VISITORS

Phillip and Marie Case

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Councilperson Forrester led the pledge.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meeting:

- Regular Board Meeting of September 10, 2024.
The motion was made by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

Supervisor Walker opened the Public Hearing.

PRIVELEGE OF THE FLOOR

Judge Jenean Love addressed the Board with the need to create the position of Deputy Court Clerk. As there will be a new Justice for the Town, and the present court clerk is retiring at the end of 2024, there is great need to appoint a deputy to the court clerk so that the deputy can be trained to replace her. The subject will be added to the "New Business" section of the agenda.

CEO/ZEO

Mark Mullikin reviewed his written report.

- Cooperville Road property is being cleaned up and readied for sale.
- Greenway Campground is moving forward again.
- Nunda Ranch is working on secondary exits for the barn.

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HISTORIAN'S REPORT

Valerie Griffing handed the Board a copy of her written report. She has been working on Find-A-Grave requests and the Nunda residents that were buried at the Livingston County Poorhouse.

PLANNING BOARD REPORT

The Planning Board minutes of 10/1/24 and the ZBA minutes of 9/11/24 were presented. A current working draft of the Joint Town/Village Comprehensive Plan was presented and discussed. Chairperson Pierce requested that the Board review the plan and make any recommendations; with emphasis placed on the "Concepts for Growth" section through the "Trails and Outdoor Recreation" section. He also asked that the "Comprehensive Plan Photo Suggestions" be reviewed and if anyone had any photos that might fall under these categories, to please forward them to Kirby Kiser. There was a discussion regarding protected farmlands, the Conservancy and responsible landowners around the Nunda watershed. **There was a motion** to hold a Public Hearing to receive the final draft of the Comprehensive Plan at the November Board meeting, pending confirmation from the Planning Board. **The motion was made** by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

POLICE REPORT

Councilperson Morris discussed Chief Ryan's written report. The Commissioners meeting minutes of 10/1/24 were provided and reviewed. The new vehicle has been delivered to Main Motors, it will be sent out for graphics and outfitting. The Chief will be looking into Govdeals.com to sell the SUV on a national bidding site for a reserve of no less than \$18,000.00 plus commission. Personnel is still low, but Office Kurtz is working well and is picking up more shifts. When the truck is ready for pickup, Chief Dale will need payment to take delivery. **There was a motion** to authorize payment for the truck before the next abstract is prepared, not to exceed \$43,000.00. **The motion was made** by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0.

HIGHWAY REPORT

Highway Superintendent Tim Cassidy discussed his written report. Concrete has been poured on Allen Rd. to repair the shoulder. He learned a lot at the Highway Superintendent's Conference at Ellicottville. The new truck should be at Tenco soon.

BUDGET REPORT AND SUPERVISOR'S STATEMENT

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for September 2024. We will be over budget on the Election fund line due to multiple primaries. Councilperson Hillier reminded the board that the next Commissioners meeting would be held at the Police Garage for a walk through of the building followed by a meeting at BBS Accounting at 6:30 PM.

INFORMATION TECHNOLOGY

Hurricane presented a proposal for EDR (endpoint detection & response) software that would save the Town money on our NYMIR insurance costs. After discussion, **there was a motion** made by Councilperson Hillier to accept the quote, seconded by Councilperson Forrester and carried 5-0.

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday October 08, 2024, at 7:00 PM

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CLERK AND JUSTICE REPORTS

The monthly Town Clerk and Justice Reports were presented and discussed.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Morris to accept all reports, seconded by Councilperson Hillier and carried 5-0.

AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 254-282, in the amount of \$11,888.36 as set forth in abstract number G-10, dated 10/08/24.
- ❖ Highway Fund Vouchers numbered 176-191, in the amount of \$51,722.36 as set forth in abstract number H-10, dated 10/08/24.
- ❖ Police Fund Vouchers numbered 57-63, in the amount of \$1,138.89 as set forth in abstract number P-10, dated 10/08/24.

A motion was made to approve the audited abstracts by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

COMMUNICATIONS

- Village Board meeting at KCS Board room on 10/15/24. NYCLASS will hold a presentation on investing liquid funds.
- NYS Parks, Recreation and Historic Preservation will hold nomination considerations on 12/5/24.
- Supervisor Walker has filed paperwork with the State for unclaimed funds.

OLD BUSINESS

- A. Inside/Outside Elevators: Handicapped Lift cannot be repaired. A proposal from Westside Medical to replace the lift with an aluminum wheelchair ramp was presented. Two configurations were proposed: Option 1 - a "switch back" ramp starting at the present rampway from the parking lot, proceeding 20 feet to a platform then turning back to the existing handicapped entrance door (\$12,889), and Option 2 - a straight line from the northern portion of the back sidewalk to the existing handicapped entrance door (\$10,900). It was decided to proceed with Option 1 as that would avoid having to create a new ramp from the parking lot to the sidewalk. As handicapped access to the building is paramount, **there was a motion** to accept Option 1 in the amount of \$12,889.00 from Westside Medical, without receiving other bids, due to the emergency status of not being in compliance with the ADA. **The motion was made** by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.
- B. Town of Nunda logo: No report.

NEW BUSINESS

- A. Boiler proposal from Van Hook Service Co., Inc. in the amount of \$4,804.00. The system has needed to be flushed and cleaned for several years and has reached critical status. **There was a motion** to accept the proposal made by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.
- B. Johnson Controls has presented a continuation of their contract to perform backflow system and Wet Sprinkler system inspections in the amount of \$1,368.13. The clerk

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

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suggested a local Backflow System inspector, Carl Fisher, who was recommended by the Village DPW Superintendent as he charged only \$100.00 per inspection compared to Johnson Controls' \$349.53. **There was a motion** to approve the modification of the Contract to \$1,018.60, for Wet Sprinkler System inspections only, made by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

- C. Councilperson Hillier asked if Frontier, with their new Fiber Internet, was expanding north down Route 408 from the Village. A discussion on Livingston County's Broadband initiative was held.
- D. Chairperson Pierce mentioned that GNAP (Greater Nunda Action Partnership) is going through a significant leadership transition right now; it does not have a President or Secretary. They are looking for business leaders to step into these positions.
- E. As advised by the interim Justice, Jenean Love, **there was a motion** made to create a Deputy Court Clerk position, through December 31, 2024, with a salary to be determined by the Supervisor. **The motion was made** by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0.

There was a motion to enter executive session at 8:55 PM, to discuss legal matters, made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0. The Clerk was allowed to stay.

There was a motion to exit executive session, with no action taken, made by Councilperson Blair, seconded by Councilperson Hillier and carried 5-0.

It was decided that a Special Meeting of the Board should be held. This meeting will be to discuss the Preliminary Budget and any other business that may come before the Board. The meeting will be held at the Government Center, on October 22, 2024, at 6:00 PM.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

The meeting was adjourned at 9:16 PM.

Respectfully submitted

Tamara McCallum
Nunda Town Clerk