

# MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday November 12, 2024, at 7:00 PM

*Draft*

## PERSONS PRESENT

### **TOWN BOARD**

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: Randall Morris

### **RECORDING CLERK**

Tamara McCallum

### **PERSONNEL**

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing - *absent*

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

### **VISITORS**

Brett Murray, Nathan Hillier

### **CALL TO ORDER**

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

### **PLEDGE TO THE FLAG**

All stood as Nathan Hillier led the pledge.

### **ADOPTION OF MINUTES**

**A motion was made** to adopt the minutes of the following meeting:

- Special Board Meeting of October 29, 2024.  
**The motion was made** by Councilperson Blair, seconded by Councilperson Hillier and carried 5-0.

### **ASSESSOR**

**There was a motion** to reappoint Tim Cassidy as a member of the Board of Assessment Review for the term beginning 10/1/2024 and ending 9/30/2029. **The motion was made** by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.

### **CEO/ZEO**

Mark Mullikin reviewed his written report.

- Online permitting software is fully functional.
- Boiler has been serviced and is maintaining temperature.
- Handicapped ramp will be installed on 11/25/24.
- The door to the ramp must swing outward to allow egress.

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## **HISTORIAN'S REPORT**

None

## **PLANNING BOARD REPORT**

The Planning Board minutes of November 5, 2024, were provided and reviewed. Alex set up his projector and presented the latest iteration of the Nunda Comprehensive Plan which included images added by Kirby Kiser. Alex praised the talent of Kirby and thanked him for his invaluable contributions. **There was a motion** made to hold a Public Hearing to adopt this Comprehensive Plan at the next regular Board meeting on December 10, 2024. The motion was made by Councilperson Blair, seconded by Councilperson Hillier and carried 5-0. The public hearing will be moved to the beginning of the agenda. Alex thanked the Board for their assistance with this plan and in nominating him for Senator Pam Helming's Veteran Recognition Program.

## **POLICE REPORT**

Councilpersons Hillier and Morris discussed Chief Ryan's written report. The Commissioners meeting minutes of 11/4/24 were presented and reviewed. The Commissioners did a walk-through of the Police Headquarters building on Mill Street and the Police Garage on State Street. This was followed by a meeting with Justin Bennett of BBS Accounting, LLC where the Police Budget was discussed. Justin told the Commissioners that the Village needed to pay the \$43,500.00 balance of their portion of the Police Budget, or they would risk a \$24,000.00 negative fund balance. The new truck is being outfitted with lights and running boards. The Ford is still in the process of being sold. The Commissioners recommended that each officer/supervisor be given a \$2.00 per hour raise in order to be more competitive with other municipalities. **There was a motion** to accept this recommendation made by Councilperson Hillier, seconded by Councilperson Morris and carried 5-0. The next Commissioners meeting will be held at the Firehall, with pizza provided for all officers.

## **HIGHWAY REPORT**

Highway Superintendent Tim Cassidy discussed his written report. He presented a quote for a 7-foot diameter pipe to fix Meyers Road. The pipe will be purchased this year, and the repair will take place in the spring. The new truck won't be ready until May of 2025. There will be maintenance done on the Keshequa Creek from Kiwanis to Cooperville Road to assure the creek flows freely. There was a proposal from Warren's Cleaning presented to clean the Hay Road garage. **There was a motion** made by Councilperson Hillier to accept this proposal, seconded by Councilperson Blair and carried 5-0.

## **BUDGET REPORT AND SUPERVISOR'S STATEMENT**

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for October 2024. Supervisor Walker will speak with BBS Accounting regarding the ARPA funds still showing as a liability on the General Fund Townwide balance sheet and other accounts that need adjustments. There will be a tax cap audit done by the State Comptroller's office on Friday 11/15/24.

## **INFORMATION TECHNOLOGY**

An Uninterrupted Power Supply was purchased for the computer at the Hay Road building.

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## **CLERK AND JUSTICE REPORTS**

The monthly Town Clerk and Justice Reports were presented and discussed.

## **ALL REPORTS/ONE MOTION**

**A motion was made** by Councilperson Hillier to accept all reports, seconded by Councilperson Morris and carried 5-0.

## **AUDIT BILLS**

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 283-315, in the amount of \$32,469.32 as set forth in abstract number G-11, dated 11/12/24.
- ❖ Highway Fund Vouchers numbered 192-217, in the amount of \$56,181.39 as set forth in abstract number H-11, dated 11/12/24.
- ❖ Police Fund Vouchers numbered 64-73, in the amount of \$45,253.75 as set forth in abstract number P-11, dated 11/12/24.

**A motion was made** to approve the audited abstracts by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

## **OLD BUSINESS**

- A. Inside/Outside Elevators/Ramp: Handicapped Ramp will be installed on Monday November 25, 2024. The ADA access door was discussed. It was decided that Tim Cassidy and Mark Mullikin will discuss the particulars of what is needed with the installers.
- B. Town of Nunda logo: The clerk decided to speak with Kirby Kiser for ideas.
- C. The Boiler has been serviced and is fully operational.

## **NEW BUSINESS**

- A. Livingston County

### **Resolution #6 of 2024 – To adopt the Livingston County Snow and Ice Control Contract for 2025-2027**

**A motion was made** to adopt Resolution #6 of 2024 by Councilperson Hillier, seconded by Councilperson Blair and the roll call vote was as follows:

Supervisor Walker – Aye  
Councilperson Blair – Aye  
Councilperson Forrester – Aye  
Councilperson Hillier – Aye  
Councilperson Morris – Aye  
Nays: 0, Carried Unanimously

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B. Town of Nunda Tobacco and Vaping Free policy.

**Resolution #7 of 2024 – To adopt the Town of Nunda Tobacco and Vaping Free policy.**

**A motion was made** to adopt Resolution #7 of 2024 by Councilperson Hillier, seconded by Councilperson Blair and the roll call vote was as follows:

Supervisor Walker – Aye

Councilperson Blair – Aye

Councilperson Forrester – Aye

Councilperson Hillier – Aye

Councilperson Morris – Aye

Nays: 0, Carried Unanimously

**COMMUNICATIONS**

- Shred-it will be hired to come to the Hay Road garage on June 14<sup>th</sup>, 2025. Their shredding services will be offered to the Town and Village.
- The vacancy on the Board created by Councilperson Morris being elected Town Justice was discussed. An appointment to fill his seat will be made for the remainder of his term (12/31/25).
- Councilperson Morris will attend the “Taking the Bench” course December 9<sup>th</sup> – 13<sup>th</sup>.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Hillier, and carried 5-0.

The meeting was adjourned at 8:31 PM.

Respectfully submitted

Tamara McCallum  
Nunda Town Clerk