

MINUTES OF THE REGULAR NUNDA TOWN BOARD MEETING

Tuesday February 11, 2025, at 7:00 PM

Draft

PERSONS PRESENT

TOWN BOARD

Supervisor: Merilee Walker

Councilperson: Martha Blair

Councilperson: James Forrester

Councilperson: Michael Hillier

Councilperson: David Page

RECORDING CLERK

Tamara McCallum

PERSONNEL

Assessor: Brian Knapp – *absent*

CEO/ZEO: Mark Mullikin

Police Chief: Ryan Dale - *absent*

Historian: Valerie Griffing

Hwy Superintendent: Tim Cassidy

Planning Board Chairman: Alex Pierce

VISITORS

None

CALL TO ORDER

Supervisor Walker called the meeting to order at 7:00 PM. Roll call was made with all Councilmembers present.

PLEDGE TO THE FLAG

All stood as Tim Cassidy led the pledge of allegiance.

ADOPTION OF MINUTES

A motion was made to adopt the minutes of the following meetings:

- Regular Board Meeting of January 14, 2025

The motion was made by Councilperson Blair, seconded by Councilperson Hillier and carried 5-0.

CEO/ZEO

Mark Mullikin discussed his written report. MRB, the engineers for the Town, have been working on the water/sewer infrastructure for the Greenway Campground.

HISTORIAN'S REPORT

Valerie Griffing discussed her written report. She is working on searching for Revolutionary War soldiers in conjunction with the coming 250th anniversary of the war.

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INFORMATION TECHNOLOGY

The board discussed the Town's website. New York State has mandated that we have a .gov website domain. Rob Deming of Genesee Valley Web Marketing sent an email to the Supervisor with pricing for updating our website to meet the new mandates. Councilperson Forrester will contact Genesee Valley Web Marketing with questions he has about mockups on what the site would look like and whether it would include hosting.

PRIVELEDGE OF THE FLOOR

Kathy Seville of NYCLASS joined the meeting remotely via Microsoft Teams. She gave an overview of the benefits of joining NYCLASS for investment purposes. **There was a motion made** to adopt Resolution #1 of 2025, to have the Town register with NYCLASS, made by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

RESOLUTION

Resolution #1 of 2025 – Register with NYCLASS

Whereas, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis; and

Whereas, the Town of Nunda wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023; and

Whereas, the Town of Nunda wishes to satisfy the safety and liquidity needs of their funds;

Now Therefore, be it Resolved, that the Nunda Town Council approves the Town Supervisor to register with New York Cooperative Liquid Assets Securities Systems. (NYCLASS), and

Be it Further Resolved, that Merilee Walker, Supervisor and Fiscal Officer of the Town of Nunda is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023.

There was a motion made that Councilperson James Forrester should be added to the new NYCLASS accounts made by Councilperson Hillier, seconded by Councilperson Blair and carried 5-0.

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PLANNING BOARD REPORT

Alex Pierce reviewed the Planning Board's progress on the Comprehensive Plan. The Village Board took action to approve the plan on 2/10/25. There are some maps and pictures that are still expected. Once adopted and completed this document will be invaluable in obtaining grant funding.

RESOLUTION

Resolution #2 of 2025 – Updates to Joint Town/Village Comprehensive Plan

Whereas, the joint Town and Village of Nunda Planning Board have made updates to the document formerly known as the "Comprehensive Master Plan" and now called the Nunda Comprehensive Plan, which was previously adopted on November 14, 2005, and

Whereas, the Nunda Comprehensive Plan was presented for review to the Livingston County Planning Board on December 12, 2024, and

Whereas, there was a public hearing held on December 26, 2024, which was advertised in the official paper of the Town of Nunda and during which all parties were permitted to speak on behalf of or in opposition to the Nunda Comprehensive Plan, or any part thereof;

Now Therefore, be it Resolved, that the Nunda Town Council hereby adopts the Updates to the Nunda Comprehensive Plan as written and presented.

Motion to adopt Resolution #2 of 2025 made by Councilperson Blair, seconded by Councilperson Forrester and carried 5-0.

The roll call vote is as follows:

Supervisor Walker	Aye
Councilperson Blair	Aye
Councilperson Forrester	Aye
Councilperson Hillier	Aye
Councilperson Page	Aye

POLICE REPORT

Councilperson Hillier discussed Chief Dale's written report. The Chief has received a purchase order from the Town of Lancaster for the Explorer in the amount of \$13,000.00. **There was a motion made** to accept this purchase order made by Councilperson Hillier, seconded by Councilperson Page and carried 5-0. The Chief has been going through the excess equipment and uniforms stored at the Police Office. **There was a motion made** to surplus old uniforms, computers, monitors, etc. made by Councilperson Hillier, seconded by Councilperson Page and carried 5-0. The department is looking to reinstate the Body Camera program. The chief will find out the cost for computer storage of images. Village parking tickets were discussed.

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HIGHWAY REPORT

Tim Cassidy reviewed his written report. The truck should be completed by August. Someone will be coming from Billitier Electric next week to check on the generator. Tim would like to add cameras to be able to see the fuel shed and the pipes behind the pole barn. Councilperson Forrester will contact Kara about the existing cameras. There were 7 applicants for the Highway Maintenance position. There was a discussion about taking over the plowing of State Route 408 from Mt. Morris to Nunda.

BUDGET REPORT AND SUPERVISOR'S STATEMENT

Supervisor Walker discussed the Budget Report and the Supervisor's Statement for January 2025.

CLERK AND JUSTICE REPORTS

The monthly Town Clerk and Justice Reports were presented and discussed.

ASSESSOR'S REPORT

The Board reviewed the Assessor's written report. The Assessor is preparing for the Tentative Assessment Roll. Sal Nicastro has expressed interest in filling the unexpired term on the Board of Assessment review.

ALL REPORTS/ONE MOTION

A motion was made by Councilperson Hillier to accept all reports, seconded by Councilperson Forrester and carried 5-0.

AUDIT BILLS

The original Audited and signed abstracts were as follows:

- ❖ General Fund Vouchers numbered 32-61, in the amount of \$18,436.66 as set forth in abstract number G-2, dated 2/11/25.
- ❖ Highway Fund Vouchers numbered 13-36, in the amount of \$37,742.13 as set forth in abstract number H-2, dated 2/11/25. *Stark Invoice \$510.00 was transferred to General Fund.
- ❖ Police Fund Vouchers numbered 10-14, in the amount of \$2,188.49 as set forth in abstract number P-2, dated 2/11/25.

A motion was made to approve the audited, and amended, abstracts by Councilperson Forrester, seconded by Councilperson Blair and carried 5-0.

COMMUNICATIONS

- A. The Clerk renegotiated fees from Casella for the Government Center and Hay Road dumpsters.
- B. The certification paperwork and ballot proposition for the 2025 Elections was discussed.
- C. The 2024 earnings report for all employees was presented.

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OLD BUSINESS

- A. Inside/Outside Elevators/Ramp: Still waiting for ADA door from Moran's Glass.

- B. Town of Nunda logo: Committee formed of two Trustees from the Village (Patty Piper/Bill Davis) and two Councilpersons from the Town (Martha Blair/David Page) to work with Kirby Kiser on a logo.

NEW BUSINESS

- A. Appoint Salvatore NiCastro to the Board of Assessment Review. Motion made by Councilperson Hillier, seconded by Councilperson Forrester and carried 5-0.
- B. NYSLRS needs us to create a Standard Workday and Reporting resolutions. It was decided that this would be determined at next month's meeting.

There was a motion made to enter executive session at 8:55 PM to discuss hiring and personnel matters by Councilperson Forrester, seconded by Councilperson Hillier and carried 5-0. The Clerk was approved to stay. **There was a motion made to exit executive session** with no action taken, made by Councilperson Blair, seconded by Councilperson Hillier and carried 5-0.

As there was no further business, **a motion was made** to adjourn the meeting by Councilperson Blair, seconded by Councilperson Page, and carried 5-0.

The meeting was adjourned at 9:00 PM.

Respectfully submitted

Tamara McCallum
Nunda Town Clerk